

# SAMPLE TRANSCRIPT

Student No: 1234-5678

Date Issued: 10-SEP-2004

Record of: Joe Johnston  
 Issued to: Joe Johnston  
 3290 Strawberry Lane  
 Tacoma, WA 98447

Course Level: Undergraduate

SUBJ NO. COURSE TITLE CRED GRD PTS R

**INSTITUTION CREDIT:**

Fall Semester 2003

ANTH 102	Human Cultural Diversity C, S1	4.00	A-	14.68
MUSI 101	Introduction to Music AR	4.00	A	16.00
PHED 100	Personalized Fitness Program PE	1.00	P	0.00
WRIT 101	Inquiry Seminar: Writing FW, WR	4.00	B+	13.32

**Earned Hours** - the number of credit hours taken in a given semester. Joe took a total of 13 credits, so he has 13 Earned Hours.

**GPA** - Your GPA is calculated by taking your **Quality Points** and dividing by **GPA Hours**. In this example:  
 $44.00 / 12.00 = 3.666$  or 3.67

**Quality Points** - the sum of the Pts column. In Joe's first semester, add:  
 $14.68 + 16.00 + 0 + 13.32 = 44.0$

Ehrs: 13.00 GPA - Hrs: 12.00 QPts: 44.00 GPA: 3.67

Dean's List  
 Good Standing

**GPA Hours** - the number of credit hours that are calculated into the GPA. In this example, there are 12 GPA hours because Joe earned a passing mark in PE instead of a letter grade (all courses taken Pass/Fail are not included in GPA Hours).

January Term 2004

ENGL 190	Short Fiction F, LT	4.00	C	8.00
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Ehrs: 4.00 GPA - Hrs: 4.00 QPts: 8.00 GPA: 2.00

Spring Semester 2004

COMA 123	Communication & Theatre	4.00	B	12.00
GEOS 102	General Oceanography NS, SM	4.00	B+	13.32
RELI 227	Christian Theology R2	4.00	A-	14.68
SOCI 240	Social Problems A, S2	4.00	B-	10.68

**Points** are calculated by multiplying the credit hours by the points earned in the class. In this example, Joe took a 4 credit class and earned a B+. The B+ is worth 3.33 points (see Grading System on Page 25 of the Course Catalog).  
 Multiply  $4.00 \times 3.33 = 13.32$

Ehrs: 16.00 GPA - Hrs: 16.00 QPts: 50.68 GPA: 3.17

\*\*\*\*\* TRANSCRIPT TOTALS \*\*\*\*\*

	Earned Hrs	GPA Hrs	Points	GPA
TOTAL INSTITUTION	33.00	32.00	102.68	3.21
TOTAL TRANSFER	20.67	0.00	0.00	0.00
OVERALL	53.67	32.00	102.68	3.21

Transfer credit is shown under the **Total Transfer** line. Joe transferred to PLU with 20.67 hours at a local community college. When added to the 33 hours he has completed at PLU, he has a total of 53.67 overall credit hours completed. Notice that his GPA is calculated using **only classes he has taken at PLU.**

\*\*\*\*\* END OF TRANSCRIPT \*\*\*\*\*