

PACIFIC LUTHERAN UNIVERSITY

**MINUTES OF THE MEETING OF THE FACULTY ASSEMBLY
FRIDAY, MARCH 9, 2007
RIEKE SCIENCE CENTER — LERAAS LECTURE HALL**

Call to Order. Erin McKenna, Chair of the Faculty, called the regular March meeting to order at 4:00 p.m. Eighty-nine members of the faculty signed the attendance sheets.

Opening Prayer. The Reverend Dennis G. Sepper, Campus Pastor, offered the opening prayer.

Approval of Minutes of the Meeting of February 9, 2007. Mark K. Jensen, Secretary of the Faculty, corrected the penultimate sentence of the eighth item listed under “Announcements and Communications” to read: “The board voted a 7.2% increase in the comprehensive fee for tuition, room, and board, to \$32,800, which will permit a \$1.8 million increase in the salary pool for faculty, staff, and administrators; \$600,000 will be devoted to a cost-of-living adjustment, \$600,000 to salary increases for continuing faculty, and \$600,000 to salary adjustments for administrators and staff and for new positions across the university.” The minutes were approved as corrected.

President’s Report. President Loren J. Anderson responded to a question: “How are particular academic sector desires, and the relevant parts of the student/faculty research plan, being folded into the academic priorities for the upcoming campaign?” The President replied that preliminary results of the philanthropic market study that the University has undertaken indicates that increasing endowment to strengthen academic quality is the leading priority. The administration is very aware that global education, student-faculty research, and programs like Wild Hope are pathways to distinction, and is also very much aware of ongoing conversations between the deans, the Provost, and Development and University Relations. The President also noted the recent revival of the Pacific Lutheran University chapter of the American Association of University Professors (AAUP), and introduced Douglas E. Oakman, Religion, Dean of Humanities, who reported that the charter document of the new chapter, dated Feb. 8, 2007, and issued by the AAUP, will be displayed in the President’s Office. He further noted that Pacific Lutheran University’s Faculty Handbook and system of shared governance enshrines principles of the AAUP. The chapter will provide a forum for conversation, study, and action through the faculty governance system, and will meet regularly on the third Friday of the month. The next meeting will be held in Morken 193 on Friday, Mar. 16, from 4:00 p.m. to 5:00 p.m. Officers of the Pacific Lutheran University Chapter of the AAUP are Richard J. Jobst, Sociology (president), Douglas E. Oakman, Religion, Dean of Humanities (vice president), Joanne M. Lisosky, Communication, secretary-treasurer; Samuel E. Torvend, Religion (membership chair), and Lynn E. Hunnicutt, Economics, and Genevieve R. Williams, Librarian, executive committee members-at-large.

Announcements and Communications:

1. Richard N. Louie, Physics, Ad Hoc Steering Committee on General Education, announced that General Education forums were well attended, and that on Monday faculty would be invited to participate in an online survey on the proposed models. The results of the survey will be presented to the faculty in a consultation on the way forward.
2. Merlin Simpson, Business, Educational Policies Committee, reminded faculty that Apr. 1, 2007 is the deadline for curricular proposals for inclusion in class schedules for January 2008 and Spring 2008, as per the resolution of the faculty at its Oct. 13, 2006 meeting.
3. Brian E. Desmond, Theater, announced that the opening of Tennessee Williams’s *The Glass Menagerie* would be take place that evening at 8:00 p.m. in Eastvold Auditorium, and continue through Sun., Mar. 18.

Unfinished Business: None.

New Business:

1. Motion to Resign from Committee. Susan Dwyer-Shick, Chair of the Governance Committee, moved “that the Faculty Assembly release Barbara Temple-Thurston from service on the Rank and Tenure Committee, at the end of the 2006-2007 Academic Year, by which time Temple-Thurston will have completed two years of her three-year term, having been elected to a full three-year term during the annual election of April 2005.” Motion passed.
2. Motion to Approve the Changes to the Description of the Duties of the Campus Life Committee. Jessica K. Sklar, Co-Chair of the Campus Life Committee, moved “that the Faculty Assembly approve the changes to the description of the duties of the Campus Life Committee, as presented in Attachment C. Motion passed.

Attachment C reads: “Campus Life Committee. Membership: Six members elected from the faculty for three-year overlapping terms. Advisory Membership: Provost, vice president for admission and student life, director of auxiliary services, director for residential life, faculty athletic representative, or designees. General purpose: To consider in a coordinative fashion matters pertaining to the academic and social aspects of university life. Specific duties: 1. To advise the faculty, the administration, and student government regarding matters pertaining to the academic and social environment of the university, including the coordination and balance of such matters in campus life, and to propose related measures appropriate for action. 2. To provide faculty representation to university committees and other university organizations in matters dealing with academic and social aspects of university life, and to regularly report back to the Campus Life Committee regarding the work of these committees and organizations. In particular, we provide representatives to the following: a. Campus Ministry Council (1 rep). b. University Diversity Committee (1 rep). c. University Media Board (1 rep). In cases of formal complaints to the University Media Board, two additional members of the Campus Life Committee shall be appointed to sit on the board for the hearing and disposition of the case. d. University Review Board (3 reps). e. Other committees and organizations, upon request, including the Parking Committee and the Safety Committee. 3. To review the university’s Academic Integrity Policy every 3 years, as stated in the Academic Integrity Policy. 4. To report to the faculty as necessary concerning matters of faculty interest, and to report to the faculty at least annually concerning the full scope of its own activities and of those designated organizations on which it is represented. 5. To advise, as necessary, the administration regarding bulletins, other general university publications, and the use of broadcast facilities, and to study problems and represent the faculty in matters dealing with publications and broadcast. 6. To consider and, if appropriate, refer to the faculty issues relating to intercollegiate athletic practices, including the implications of the athletic program in relation to the university’s academic program. 7. To advise the president on the designation of a faculty athletic representative.”

3. Motion to Approve the Grade Change Policy. Karen E. McConnell, Chair of the Educational Policies Committee, moved “that the Faculty Assembly approve the Grade Change Policy as stated in Item 1 in Attachment D.” Motion passed.

Item 1 in Attachment D reads: “Grade Change Faculty may not change a grade once it has been recorded in the registrar’s records unless an error was made in assigning the original grade. The error must be reported to the registrar by the end of the following long term after which it was entered (by the Spring grade submission deadline for Fall and January, and by the Fall grade deadline for Spring and Summer). Any grade change requested after the designated date must be approved by the respective Department Chair and Dean. The Grade Change policy does not apply to I or IP grades, which are subject to separate policies.” (Emphasis in original.)

4. Motion to Approve the In Progress Grade Policy. Karen E. McConnell, Chair of the Educational Policies Committee, moved “that the Faculty Assembly approve the Grade Change Policy as stated in Item 2 in Attachment D.” Motion passed.

Item 2 in Attachment D reads: “In Progress In Progress (IP) grade signifies progress in a course that normally runs more than one term of completion. In Progress carries no credit until replaced by a permanent grade. **A permanent grade must be submitted to the registrar within one year of the original IP grade submission. Any IP grade that is not converted to a permanent grade within one year will automatically convert to an Incomplete (I) and will then be subject to the policy governing Incomplete grades.**” (Emphases in original.)

5. Proposed Amendment to the Bylaws to the Faculty Constitution Merging the School of Physical Education and the School of Education to Form the School of Education and Movement Studies. A proposed amendment to the Bylaws to the Faculty Constitution, brought at the written request of twenty-two members of the faculty, was presented to the Faculty Assembly by Patricia O’Connell Killen, Provost: “That the Faculty Assembly approve the merger of the School of Physical Education and the School of Education to form the *School of Education and Movement Studies* which is comprised of the *Department of Instructional Development and Leadership* and the *Department of Movement Studies and Wellness Education*, effective June 1, 2007.” (Emphases in original, but here corrected to read “Department” rather than “Division,” twice.) The proposed amendment would amend Article IV, Section 5, Clause (a) of the Bylaws to the Faculty Constitution (*Faculty Handbook*, 6th ed. [2003], p. 37) by striking both “School of Education” and “School of Physical Education” and adding the line “School of Education and Motion Studies” between “School of Business” and “School of Nursing.” The proposed amendment may be amended at the April 13, 2007, meeting (“Individuals proposing to amend the amendment are responsible for having a written copy of their proposal distributed with the agenda. The amendment may be amended, but a final vote on the amendment may not be taken” until next regular meeting (May 11, 2007), at which time “it shall not be open to further amendment” (Bylaws to the Faculty Constitution, Article VIII, § 1, *Faculty Handbook*, 6th ed., p. 50)).
6. Resolution for an Informal Discussion Concerning the Contributing Models of General Education. Richard N. Louie, Physics, Ad Hoc Steering Committee on General Education, moved “that the Faculty Assembly hold an Informal Discussion on the contributing models of general education, lasting no more than twenty-five minutes.” Motion passed.

Norris A. Peterson, Economics, presented an analysis of comments from the GenEd forums. In general, more pitfalls than problems were noted. The most potential was found in Model II: Distributive with Themes. This was the only model to generate as many potentials as pitfalls. Five minutes of discussion ensued. Participating in the discussion: Angelia G. Alexander, Biology; Paul T. Menzel, Philosophy.

The Chair of the Faculty adjourned the meeting at 4:46 p.m.

Respectfully submitted,

Mark K. Jensen
Secretary of the Faculty