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# PLU CLASS SCHEDULES

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## **J-TERM 2007**

**January 8 - February 3**

## **SPRING SEMESTER 2007**

**February 7 - May 26**

For the most current information, please view the Class Schedules  
on-line: <http://www.plu.edu/academics/>.

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# NOTES

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# J-TERM AND SPRING 2007 CALENDAR

(A) Term	(B) First Day of Classes	(C) Last Day Add w/o Fee	(D) Last Day Drop a Class w/o Fee	(E) First Day Add/ w/ Instr. Sign	(F) First Day Withdraw w/ Instr. Sign	(G) Last Day to File Pass/Fail	(H) Last Day to Withdraw	(I) Last Day of Term	(J) Grades Due from Faculty
J-Term	Monday, January 8	Tuesday, January 9	Friday, January 12	Wednesday, January 10	Tuesday, January 16	Monday, January 22	Tuesday, January 30	Saturday, February 3	Noon – Monday, February 12
Spring – Full Term	Wednesday, February 7	Tuesday, February 13	Wednesday, February 21	Wednesday, February 14	Thursday, February 22	Monday, April 9	Friday, May 4	Saturday, May 26	Noon – Monday, June 4
Spring – 1st Half of Term	Wednesday, February 7	Tuesday, February 13	Wednesday, February 21	Wednesday, February 14	Thursday, February 22	Thursday, March 1	Friday, March 16	Saturday, March 24	Noon – Friday, March 30
Spring – 2nd Half of Term	Monday, April 2	Monday, April 9	Monday, April 16	Tuesday, April 10	Tuesday, April 17	Wednesday, April 25	Friday, May 11	Saturday, May 19	Noon – Monday, June 4

## CALENDAR LEGEND:

- (A) Terms covered by this Class Schedule.
- (B) First day of classes for the applicable term.
- (C) Last day to add a class without instructor permission. No fee charged.
- (D) Last day to drop a class without instructor permission. No fee charged. This is also the last day to complete special registrations such as auditing and independent study (see page 11 for details).
- (E) Instructor's signature required to add a class beginning this date. A \$50.00 late registration change fee applies for each transaction after the last day to drop a class (see date in column D).
- (F) Instructor's signature required to withdraw from a class beginning this date. A \$50.00 late registration change fee applies for each transaction. Tuition and fees are non-refundable and a W grade applies for withdrawn classes.
- (G) Term mid-point end of 7th week of classes for full term. Last day to file *Pass/Fail forms* with the Student Services Center.
- (H) Last day to withdraw from a class. A \$50.00 late registration change fee applies for each transaction. Tuition is non-refundable and a W grade applies.
- (I) Final day of class for the applicable term (including finals).
- (J) Fifth working day after end of term. All final grades are to be filed with the Registrar's Office by noon. Grades entered by faculty via Banner Web are available within 24 hours of entry. Note: When viewing your grades on Banner Web the term will not appear as an option until at least one grade has been posted for that term.

## HOLIDAYS AND OTHER SIGNIFICANT DATES

Last day for Bachelor's and Master's candidates to turn in applications for May 2007 and August 2007 degree date	Friday, December 1
Martin Luther King, Jr. Holiday Observed (No Classes)	Monday, January 15
President's Day Holiday Observed (No Classes)	Monday, February 19
Incomplete grade changes due from faculty for Fall 2006 and J-Term 2007	Friday, March 23
Spring Break Begins	Saturday, March 24 @ 5:00 p.m.
Spring Break Ends	Monday, April 2 @ 7:00 a.m.
Mid-term advisory grades due from faculty	Friday, April 6
Advising Weeks for Summer and Fall 2007	April 16 – May 4
Easter Recess Begins	Friday, April 6 @ 7a.m.
Easter Recess Ends	Monday, April 9 @ 11:15 a.m.
Summer and Fall 2007 registration (by appointment)	Begins April 23
Last day for Bachelor's and Master's candidates to turn in applications and for December 2007 and January 2008 degree date	Tuesday, May 1
Graduate Theses or Research Papers for May 2007 graduates due to Office of the Provost and Dean of Graduate Studies	Tuesday, May 1
Finals Week	May 21 – 26
Commencement	Sunday, May 27

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# WELCOME TO J-TERM AND SPRING 2007

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Dear PLU students:

The long-range plan of the university, PLU 2010, identifies five institutional aspirations for the future. As you peruse this schedule of classes to prepare for J-term and spring registration, I invite you to think about your academic goals within the framework of these central PLU 2010 themes:

1. Strengthening Academic Excellence: “Ours is an academic experience that helps all individual students discover their own gifts and maximize their achievement.”
2. Expanding Community Engagement: “PLU is dedicated to building a strong, collegial, and dynamic learning community.”
3. Enhancing Global Perspectives and Local Commitments: “The university will seek to internationalize its curriculum, encourage study abroad and diversify its community, even as it builds connections with its nearest neighbors.”
4. Nurturing a Sense of Life as Vocation: “The university strives to awaken the curiosity of each learner so that all of life becomes a quest for knowledge and understanding.”
5. Seeking Fiscal Strength: “The university gives living expression to the claim that a university’s most important assets are intellectual and not financial.”

Successful completion of a curriculum involves more than choosing the right combination of classes; it means becoming immersed in an educational experience that empowers you for a life of learning and service. PLU 2010 gives direction and vision to the entire university. Perhaps PLU 2010 can provide direction and vision for each of you as you plan for the next phase of your educational journey. Find the document on the web ([www.plu.edu/~plu2010/](http://www.plu.edu/~plu2010/)). Read it before you visit with your advisors. In addition to registering for classes for next year, you have an opportunity to participate in building the PLU of the future.

Sincerely,

Patricia O’Connell Killen  
Acting Provost and Dean of Graduate Studies

# FINAL EXAMINATION SCHEDULE

## Spring Final Exam Dates: May 21 - 26

Days and Time Class Normally Begins		Final Exam Day and Time	
M W F	8:00am	Monday	8:00am - 9:50am
M W F	9:15am	Tuesday	8:00am - 9:50am
M W F	11:15am	Wednesday	10:00am - 11:50am
M W F	12:30pm	Monday	1:00pm - 2:50pm
M W (F)	1:45pm	Tuesday	1:00pm - 2:50pm
M W (F)	3:40pm	Wednesday	3:00pm - 4:50pm
T R	8:00am	Wednesday	8:00am - 9:50am
T R	9:55am	Thursday	10:00am - 11:50am
T R	11:50am	Monday	10:00am - 11:50am
T R	1:45pm	Thursday	1:00pm - 2:50pm
T R	3:40pm	Tuesday	3:00pm - 4:50pm

## Notes on J-Term and Spring Final Exams

J-TERM
<ul style="list-style-type: none"> <li>J-Term final exams are held the last day of class.</li> </ul>
SPRING
<ul style="list-style-type: none"> <li><b>Late afternoon and evening classes</b> hold final examinations at the regularly scheduled meeting times during exam week.</li> <li><b>Instructors for classes which meet on Wednesday-only, Thursday-only, or Friday-only</b> during the semester will need to contact the Scheduling Coordinator at <a href="mailto:mitchelm@plu.edu">mitchelm@plu.edu</a> to arrange for a classroom during final exam week as Monday-only or Tuesday-only classes are normally assigned to the regular classroom during the final exam day and time indicated to the left of this page. Saturday-only classes normally schedule final exams on the Saturday prior to finals week.</li> <li><b>Students in one-semester-hour courses</b> may be evaluated prior to the final exam week.</li> <li><b>Final exams are scheduled using the <u>beginning</u> time of the class.</b></li> <li><b>Friday of final exam week</b> is available for make-up examinations, for follow-up to examinations already given, or for student conferences.</li> </ul>

# GRADUATION APPLICATION DEADLINES

A non-refundable graduation processing fee of \$75.00 will be charged to your account at the time of application.

**UNDERGRADUATE & GRADUATE STUDENTS PLEASE NOTE THE FOLLOWING APPLICATION DEADLINES (final Academic Program Contract, APC, is due at the time of application for undergraduate students):**

For Graduation in:

- May 2007 or August 2007
- December 2007 or January 2008
- May 2008 or August 2008

Graduation Applications due in Registrar's Office by:

- December 1, 2006
- May 1, 2007
- December 1, 2007

**GRADUATE STUDENTS PLEASE NOTE THE FOLLOWING FINAL THESES OR RESEARCH PAPER DEADLINES:**

For Graduation in:

- May 2007
- August 2007
- December 2007 or January 2008
- May 2008

Final Theses or Research Papers due to Office of the Provost and Dean of Graduate Studies by:

- May 1, 2007
- August 1, 2007
- December 1, 2007
- May 1, 2008

# TUITION RATES AND FEES 2006-2007

For the complete list of tuition rates and fees see the general university catalog.

UNDERGRADUATE TUITION RATES			
Semester/Term	Credit Hours	Full Time	Cost
Fall or Spring	1 – 11	No	\$731 per credit hour
Fall or Spring	12 - 17	Yes	\$11,725 per semester
Fall or Spring	More than 17	Yes	\$11,725 per semester + \$731 per credit hour for each credit hour over 17
J-Term	1 or more	-	\$731 per credit hour. If registered full time for Fall or Spring, credits 1-5 are at no additional charge.
Credit by exam	1	-	\$200
	2		\$400
	3		\$600
	4		\$800
GRADUATE TUITION RATES			
Semester/Term	Credit Hours	Full Time	Cost
Fall, J-Term, Spring	1 or more	-	\$731 per credit hour

Disclaimer: Students enrolled in a PLU cohort program are charged the cohort price per credit hour for cohort program courses and the standard undergraduate or graduate price per credit hour for courses not included in the cohort program. Please contact the Student Service Center for Cohort program pricing information.

## RIGHTS AND RESPONSIBILITIES

Upon admission to or registration with the university, the student and/or his or her parent(s) or legal guardian agrees to accept responsibility and the legal obligation to pay all tuition costs, room and meal fees, and any other fees incurred or to be incurred for the student's education. In addition, the student and/or his or her parent(s) or legal guardian is required to complete and submit a Payment Contract to the university each academic year. The university agrees to make available to the student certain educational programs and the use of certain university facilities, as applicable and as described in the PLU Undergraduate and Graduate Catalog. A failure to pay when due all university bills shall release the university of any obligation to continue to provide applicable educational benefits and services, including, but not limited to, the right for further registration, statements of honorable dismissal, grade reports, transcripts or diplomas. The student shall also be denied admittance to classes and the use of university facilities in the event of default.

## PAYMENT INFORMATION

Payment may be made in the form of cash; personal, business, or cashier's check; money order; wire; or debit or credit card (VISA or MasterCard). Credit card payments may be made by telephone 24 hours a day on the Business Office secured line at 253.535.8376. Mail payments with billing statement remittance stubs to Pacific Lutheran University, Attn: Business Office Cashier, Tacoma, WA 98447, or deliver payments to the PLU Business Office in Hauge Administration Building, room 110. Checks should be made payable to Pacific Lutheran University. Please do not mail cash.

## TUITION REFUND POLICY FOR WITHDRAWAL FROM A COURSE

Withdrawing from a single course after the last day of add/drop waives your right to a tuition and fee refund. If you do not wish to continue a course after the add/drop period, you must withdraw from the course. You must obtain the instructor's signature on an *Add/Drop/Withdraw Form* and submit it to the Student Services Center. Students adding or withdrawing from a course(s) after the last day of add/drop during a semester/term will be charged a late registration change fee of \$50.00 per transaction. Students who are dropped for non-attendance by faculty are also charged \$50.00 per add/drop.

## REFUND POLICY FOR COMPLETE WITHDRAWAL (OFFICIAL WITHDRAWAL FROM ALL CLASSES)

### Spring Tuition:

100% tuition refund before February 7, 2007  
Tuition refunds prorated on a daily basis: Feb. 7 – Apr. 15, 2007  
No tuition refunds on or after April 16, 2007

### J-Term Tuition:

100% tuition refund on or before the Last Day to Drop w/o Fee for Term (see page 3 for J-Term 2007). No refund after this date.

### Housing and Meal Plans:

Housing refund (refer to contract): Refunds prorated on daily basis  
Meal plan refund (refer to contract): Refunds prorated on a weekly basis

*Notice of withdrawal must be made in writing and submitted to the PLU Student Services Center. Oral requests are not valid. Full charges for the term will remain on the student's account until written notice is received and processed.*

## ABOUT BANNER WEB

Banner Web is an interactive internet application which allows students access to view, update, or print personal student data and registration, including:

### Personal Information:

- Change your PIN
- View your address information  
To update, complete an *Address Confirmation Form* in the Student Services Center.
- View/update emergency contacts

### Student Services & Financial Aid: Registration

For detailed registration instructions, please reference page 9.

- Add/Drop classes (Register)
- Lookup classes to add
- View your class schedule
- Check your registration status

### Student Records

- View any holds on your account
- View your final grades
- View your unofficial transcript
- View your degree evaluation (CAPP)
- View your math placement results
- View your account billing detail
- View your general student record

### Financial Aid

- View your overall status
- View your eligibility
- View your award information

## BANNER WEB HOURS

**Banner Web is available during the following times:**

**Sunday–Thursday 12:30am – 11:25pm**  
**Friday 12:30am – 5:55pm**  
**Saturday 12:00am – 11:25pm**

## BANNER WEB HELP

If you experience problems accessing Banner Web or your PIN has expired, contact the Student Services Center, at [ssvc@plu.edu](mailto:ssvc@plu.edu) or 253.535.7161, or the Registrar's Office, at [registrar@plu.edu](mailto:registrar@plu.edu) or 253.535.7131. Please make sure you provide your full name, PLU ID number, and pin number.

## BANNER WEB INSTRUCTIONS

### Find Banner Web

Using the most current version of your Web browser, find Banner Web by accessing the PLU home page at [www.plu.edu](http://www.plu.edu) and selecting Academics from the menu at the top of the page. Select Banner Web (located under Support for Teaching & Learning). Select Access Banner Now (Secure), select Enter Secure Area (Banner Web), and log in.

### Logging on to Banner Web

1. **Log on by using your PLU ID number as your user ID.**
2. **Enter your PIN** (personal identification number). Your initial PIN is your birth date in MMDDYY format. Example: The PIN for a person born June 16, 1985, is 061685. You may change your PIN at any time via Banner web, but you will be required to change your PIN the first time you access Banner Web.  
**First-year (Freshmen) and Sophomore Students:** This is NOT where you enter your Registration Access Code. You will be asked for your Registration Access Code during the registration process. See the registration instructions on page 9 for details.
3. Click the "Login" button.

### Logging Off

Remember to log off of Banner Web when you finish a session, especially if you are in a computer lab. Click the "Exit" button on the upper right corner of any screen to exit.

### Helpful Hints

- Use the "Help" button for more detailed information about the use of Banner Web.
- Use the "Return to Menu" button or the menu options at the top of each page. Do not use the "Back" or "Forward" buttons of your browser.
- You have a limited number of attempts to log on correctly, after which access is disabled. Contact Student Services Center or the Registrar's Office in order to reactivate your access.
- There is a 30-minute session inactivity timeout. If you do not use Banner Web for 30 minutes, you will be required to log in again.

## BANNER INTERACTIVE SCHEDULE

Banner Interactive Schedule allows you to search for up-to-the minute information about every class and does not require Banner Web log-in to view. Your search criteria can be as expansive or as limited as you desire. Search by term, class status, subject, attribute, day, and time.

### How to find Banner Interactive Schedule

Select Academics from the top of the PLU homepage. Select Banner Interactive Schedule (located under Classes, Class Schedules).

### Helpful Hints

- Select multiple subjects or statuses by using the mouse in conjunction with the Ctrl or Shift key. Holding down the Shift key allows you to use your mouse to select multiple subjects or statuses that are listed next to one another. Holding down the Control key allows you to use your mouse to select multiple subjects or statuses that are not listed next to one another.
- When searching by attribute, select an attribute and check the box that says "Show all subjects with matching attribute". If this box is left unchecked, your search will be limited to courses offered by the selected subject that also meet the selected attribute.
- Reset the fields by using the "Reset" button at the bottom of the page before beginning a new search.

# BEFORE YOU REGISTER

## ELIGIBILITY AND REGISTRATION TIMES

Students who have never attended PLU and have not been formally admitted to the university are not eligible to register via Banner Web.

### New Students

- **Advance Payment:** A \$200.00 advance payment is required to confirm an offer of admission. This advance payment is required before class registration. The payment is refundable until **May 1** for Fall, **December 1** for J-Term, and **January 1** for Spring. Requests for a refund must be made in writing to the Admission Office.
- **New first-year students** register by individual appointments coordinated by Academic Advising and may not register via Banner Web.
- **New transfer students** register by individual appointments coordinated by Academic Advising and may not register via Banner Web.
- **Non-matriculated students** may begin registering Monday, November 27. For assistance, please go to the Student Services Center.
- **New graduate students** may begin to register on Monday, November 6 at the Student Services Center, and may not register via Banner Web.

### Continuing Students

- **You may add or drop classes using Banner Web** from the date and time of your initial appointment through the last day to add/drop for each term unless there is a hold on your account. Refer to the calendar on page 3 for add/drop deadlines. For hold information, refer to the Registration Holds section on this page.
- **Registration Priority:** Each continuing matriculated student will be assigned an appointment time according to total credit hours completed, earned through Summer 2006. Note: registration times are based on your completed credits and do not include courses in progress as earned credits.
- **View your registration appointment time via Banner Web:** After logging in, select *Student Services & Financial Aid*, then *Registration*, and *Check Your Registration Status*. You will then need to select the term for which you are registering (either J-term or Spring 2007). The next page will inform you of your registration appointment time as well as whether or not any holds, academic standing, or student status would prevent your registration.

## ACADEMIC ADVISING

Your advisor is a great resource for developing, refining, and confirming your academic goals. Please consult with your advisor as necessary prior to your registration appointment time.

**First-year (Freshmen) and Sophomore Students:** To register you need to obtain your Registration Access Code from your advisor, so please see your advisor soon!

Questions about your advisor? Contact Academic Advising at 535.8786 or [aadv@plu.edu](mailto:aadv@plu.edu).

## CHECK YOUR PROGRESS

Check your progress toward your major, minor, concentration, and GUR completion on-line. Undergraduates can use Banner Web to check their progress toward completing their PLU degrees. This is known as a CAPP report.

1. Log in to Banner Web using your ID and PIN.
2. Select *Student Services & Financial Aid*.
3. Select *Student Records*.
4. Select *Degree Evaluation*, then *Submit Term*.
5. Select *View Previous Evaluations* (at the bottom of the screen).
6. Select the report you wish to view (highest is most recent).
7. *View General Requirements* should already be selected, then click on *Select Desired View*.

If your CAPP report appears to have an error, please contact the Registrar's Office to have your file reviewed. Please provide your full name, PLU ID number, and the possible error.

## REGISTRATION HOLDS

Holds on your account prevent registration. Check to see if your account is on hold prior to your registration time. To view any holds on your account, log in to Banner Web and select *Student Services & Financial Aid*, then select *Student Records*, and *View Holds*. To resolve the hold(s) on your account, locate the hold(s) below and follow the listed instructions:

- |                              |   |
|------------------------------|---|
| • Admission Hold:            | Contact Admission   |
| • Academic Standing Hold:    | Contact Academic Advising   |
| • Collection Hold:           | Contact the Business Office   |
| • Collection Paid Hold:      | Contact the Business Office   |
| • Collection Write-Off Hold: | Contact the Business Office   |
| • Financial Hold:            | Contact the Student Services Center   |
| • International Hold:        | Contact International Student Services  |
| • Junior Review Hold:        | Submit your Junior Review paperwork to the Academic Advising Office                       |
| • Medical Hold:              | Return your medical history form with proof of required immunization to the Health Center |
| • No Address Hold:           | Contact the Student Services Center   |
| • Payment Option:            | Contact the Student Services Center   |
| • Pre-Collection Hold:       | Contact the Business Office   |
| • Promissory Note Holds:     | Contact the Business Office   |
| • Residential Life Hold:     | Contact Residential Life  |
| • Transcript Hold:           | Contact Registrar's Office  |
| • Student Life Hold:         | Contact Student Life  |
| • Veteran's Hold:            | Contact the Student Services Center   |
| • Write-Off Hold:            | Contact the Business Office   |

## PLACEMENT EXAMINATIONS

### Language Placement

To assure correct placement in language courses, all students with previous study are required to take a placement test. The tests for most languages are offered in the Language Resource Center (LRC) at select times during the year and on a drop-in basis during regular LRC hours.

### Math Placement

To insure correct placement of students in beginning math courses, eligibility will be required for registration for MATH 105, 107, 111, 112, 123, 128, 140, and 151. Students may establish eligibility for registration for a course by earning a qualifying score through the math placement system. Students who have completed the prerequisite course at PLU with a grade of C or higher are eligible without taking the placement exam.

Students who have not taken the placement exam may obtain the exam at the Math Department Office in the Morken Center for Learning and Technology, room 252. The exam is also available on-line at [http://banweb.plu.edu/pls/pap/hxskmplc.P\\_MathIntro](http://banweb.plu.edu/pls/pap/hxskmplc.P_MathIntro). The exam and accompanying questionnaire will take about 70 minutes. Allow one to two weeks for the results to be available. New students preferring to take the exam by mail should contact the Math Placement Director at the earliest opportunity at 253.535.7403.

If you have taken the exam and would like to view your placement results on-line, go to Banner Web at <http://banweb.plu.edu>. After logging in, select *Student Services & Financial Aid* from the menu, then *Student Records*, and finally, *View Math Placement Results*. If you have questions about your placement, contact the Math Placement Director at 253.535.7403.

If a student is eligible for a particular math course (either by taking a prerequisite course at PLU or through the math placement system) but experiences difficulties registering for that course, contact the Math Placement Director, Dr. Jeff Stuart, at 253.535.7403.

Students who have not taken the mathematics placement test or have not otherwise satisfied eligibility for a math course will not be able to register for any beginning math course.

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# BANNER WEB REGISTRATION INSTRUCTIONS

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**1. Find Banner Web.** Using the most current version of your web browser, find Banner Web by accessing the PLU home page at [www.plu.edu](http://www.plu.edu) and selecting Academics from the menu at the top of the page. Select *Register for Classes* (located under *Classes, Class Schedules*).

**2. Login.** Log in by using your PLU ID number as your user ID. Enter your PIN (personal identification number). Click the "Login" button.

*Your initial PIN is your birth date in MMDDYY format. Example: The PIN for a person born June 16, 1985, is 061685. You may change your PIN at any time via Banner Web. You will be required to change your PIN the first time you access Banner Web in order to prevent others from gaining unauthorized access to your registration.*

**First-year (Freshmen) and Sophomore Students:** This is NOT where you enter your Registration Access Code. You will be asked for your Registration Access Code later in the process.

**3. Select Student Services & Financial Aid.** Under *Student Services & Financial Aid*, select *Registration*. The Registration Menu gives you several options.

**4. Select Term.** Make sure that the term in the text box reads the term for which you are registering. Then click on the "Submit Term" button.

**5. Check Your Registration Status.** Scroll down and select *Check Your Registration Status*. If you have registration holds, you need to stop and contact the appropriate office to clear the hold before registering (see page 8 for details). If you do not have any holds, you may continue by clicking Menu.

**6. Registration Menu.** *Select Register/Add/Drop Classes.*

**First-year (Freshmen) and Sophomore Students:** After you click on *Register/Add/Drop Classes*, another box will pop up asking you for your Registration Access Code. Your advisor has this number and will give it to you when you meet in October or November prior to registration. You won't be allowed to register without this number, so see your advisor soon!

**7. Add Classes.** Scroll down to the Add Class section. In this section you will enter a CRN (course reference number) for each class you would like to take. When finished, select the "Submit Changes" button to continue. When your request is finished processing, you will be returned to the *Register/Add/Drop* page. Should you run into errors during your registration, please reference page 10.

If you are having difficulty finding an available course that suits you, please refer to **Banner Interactive Schedule**, an up-to-the minute version of the class schedule that does not require Banner Web log-in to view. For more information, please see page 7.

**8. View Current Schedule.** In this next screen, you will have to scroll down to see your current class schedule. Make sure that you look at the status box to see if you are currently registered. If you have a conflict of some sort, the system will notify you under the section called *Registration Errors*. For your reference, a list of common registration errors is found on page 10. Contact the Student Services Center, 253.535.7161 or [ssvc@plu.edu](mailto:ssvc@plu.edu), or the Registrar's Office, 253.535.7131 or [registrar@plu.edu](mailto:registrar@plu.edu), with questions.

**9. View Student Detail Schedule.** Once you have finished selecting your courses for the term, scroll down to the bottom of the screen and select *Student Detail Schedule*. Your schedule will appear on the screen. If you would like a copy, select the "Print" button on the top of the screen. *It is recommended that you return to this screen just prior to the start of each term to confirm any schedule changes (such as room number or instructor) that may occur after your registration is completed.*

**10. Complete your registration for J-Term, then return to the main menu to select Spring Semester, and follow the instructions above for Spring registration as well.**

**11. LOG OUT and close your browser when you have finished registering.** This is important so that no one else can make any changes to your schedule.

# COMMON BANNER WEB REGISTRATION ERRORS

## APPROVAL CODES

Certain courses require approval for registration. Below you will find a list of potential approval error messages and how to register for classes with these restrictions:

Department Chair Signature	Submit an <i>Add/Drop/Withdraw Form*</i> signed by the Chair of the class's department to the Student Services Center
Dean's Signature Req'd	Submit an <i>Add/Drop/Withdraw Form*</i> signed by the Dean of the class's division to the Student Services Center
Dept. Registration Req'd Instructor's Signature	Contact the class's department Submit an <i>Add/Drop/Withdraw Form*</i> signed by the class's instructor to the Student Services Center
Center/International Programs Independent Study Card Req'd	Contact the Wang Center for International Programs Submit a completed <i>Independent Study Card*</i> to the Registrar's Office

### CLASS RESTRICTION

Certain courses are intended for students in a specific year of study. If you receive this message, then you are attempting to register for a course for which you are ineligible. This error most commonly occurs when non-first-year students attempt to register for Inquiry Seminars (190s), which are intended for first-year students only.

### CLOSED/WAITLISTED

You may not register via Banner Web for a class that is closed or has a waitlist. Classes become closed when there are no seats remaining. To learn about waitlisting a closed class, please see page 11. Waitlists can and do fill, so if the error message indicates that the waitlist is full, you will not be allowed to waitlist the class. If there appears to be seats remaining but you are unable to register, the class is most likely crosslisted and the combined enrollment is at its maximum or students from the waitlist have yet to be moved into the open seats.

### CO-REGISTRATION (LINK ERROR)

If your class requires co-registration with an additional class or classes, such as a lab and/or discussion, you must enter a CRN for those classes as well. Review the "Instructions/Comments" column of the course offerings (or click on the class title in Banner Interactive Web) for information regarding co-registration requirements.

### DROPPING YOUR LAST CLASS

You may not drop your last remaining class via Banner Web. The system recognizes that you may be intending to withdraw from the university. To drop your last remaining class, please submit an *Add/Drop/Withdraw Form\** to the Student Services Center.

### DUPLICATE COURSE

You may not register for the same course (or an equivalent course) twice in the same term. First-year students: you may only take one Inquiry Seminar (190) during your first year; attempting to take more than one Inquiry Seminar will give you this error message.

### MAXIMUM HOURS EXCEEDED

You may register for up to 5 total credit hours in J-Term and up to 17 credit hours in Spring via Banner Web. To register for additional credit hours in J-Term, please obtain a *J-Term Overload Request Form* from the Student Services Center. To register for additional credit hours in Spring, please submit an *Add/Drop/Withdraw Form\** to the Student Services Center. Please see page 11 for more information regarding course load exceptions.

### PRE-REQ/TEST SCORE ERROR

Several classes have prerequisite or placement requirements. If this error appears, then you have not been cleared to register for this class. For registration approval, please contact the respective departments. This error often appears with the following departments:

- **BUSA:** To register for an upper-division Business class, students must be declared Business majors. Many Business courses also have specific prerequisites as listed in the PLU Catalog.
- **COMA:** To register for an upper-division Communications class, students must be declared Communications majors. Many Communications courses also have specific prerequisites as listed in the PLU Catalog.
- **INTC:** Core II students, students who have taken INTC 111, are able to register for INTC courses via the web. Core I students registering for an INTC class must receive the instructor's signature on an *Add/Drop/Withdraw Form\** and turn the form in to the Student Services Center.
- **MATH:** A placement test and background survey are used to help insure that students begin in mathematics courses which are appropriate to their preparation and abilities. Enrollment is not permitted in any of the beginning mathematics courses until the placement test and background survey are completed. If you have taken the test and receive this error, your test results may not yet be in Banner or you may be attempting to register for a course for which you are ineligible. To learn more about taking the math placement test and viewing your results, please see page 8.
- **MUSI:** Many Music courses have specific prerequisites as listed in the PLU Catalog.

### REPEAT HOURS EXCEEDED

Many classes may not be repeated for credit. When you receive this error, you have taken the course or its equivalent before. To repeat a course, submit an *Add/Drop/Withdraw Form\** to the Student Services Center.

### TIME CONFLICT

You may not register for classes with a time conflict via Banner Web. If you wish to register for conflicting classes, you must obtain all of the conflicting courses instructors' signatures on an *Add/Drop/Withdraw Form\**, specifically approving the time conflict, and turn the form in to the Student Services Center.

\* Forms located in the display rack across from the Student Services Center.

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# WAITLISTING CLASSES

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\*\*\*WAITLISTING CANNOT BE DONE VIA BANNER WEB\*\*\*

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Waitlisting courses must be done in person at the Student Services Center and is limited to two courses per semester. Waitlist forms are available on page 77 or outside the Student Services Center. The waitlist form must be completed and submitted to a Student Services Center employee for processing. Waitlisting guarantees that the instructor will be informed that a student is interested and where the student is on the list. The Registrar's Office will move students (in waitlist order) from the waitlist into closed classes as seats become available until two weeks before the term begins, then the instructor determines who will be admitted to closed classes. Students still on the waitlist when the term begins must attend the first class and get the instructor's signature on an *Add/Drop/Withdraw Form\** to grant them a place in the class. Faculty reserve the right to deny admission after the first week when initial sessions are irreplaceable. The *Add/Drop/Withdraw Form\** must be taken to the Student Services Center before the deadline to add/drop courses. Students who are below third or fourth place on the list are strongly advised to register for a substitute course, as it is unlikely they will get into the waitlisted class.

Note: Do not try to move yourself from the waitlist into a class, even if the system indicates there is an opening. This cannot be done on Banner Web and will only cause you to lose your place on the waitlist.

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## SPECIAL REGISTRATIONS

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Special registrations must be completed by the add/drop deadline according to the published term schedule on page 3. A \$50.00 late registration fee is charged for each transaction submitted after the add/drop deadline.

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### AUDITING A COURSE

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To audit a course (no credit), obtain an instructor's signature on an *Add/Drop/Withdraw Form\**, and submit the form to the Student Services Center by the add/drop deadline for the course you are registering for. The cost of auditing a course is equal to the cost of taking the course for credit.

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### CREDIT BY EXAM

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*Credit by Exam Forms* are located in the display rack across from the Student Services Center. Return completed forms to the Student Services Center by the add/drop deadline for the term you are registering for. For cost information, see page 6.

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### INDEPENDENT STUDY CARDS

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*Independent Study Cards* are located in the display rack across from the Student Services Center. Return completed cards to the Student Services Center by the add/drop deadline for the term you are registering for.

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### COURSES REQUIRING APPROVAL

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To register for a course requiring approval, obtain the authorized signature on an *Add/Drop/Withdraw Form\**, and submit the form to the Student Services Center by the add/drop deadline for the term you are registering for.

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### COURSE LOAD EXCEPTIONS

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You may use Banner Web to register for up to 17 credit hours in Spring Semester and up to a total of 5 credit hours in J-Term. Registering for more than 17 credit hours in one semester requires at least a 3.00 grade point average or consent of the Registrar. Registering for more than 17 credit hours costs an additional \$731 per credit. To register for more than 17 credit hours in Spring Semester, submit an *Add/Drop/Withdraw Form\** to the Student Services Center by the add/drop deadline for the term you are registering for. To register for more than 17 credit hours, if your grade point average is less than 3.00, submit an *Add/Drop/Withdraw Form\** and a written request to the Registrar by the add/drop deadline for the term you are registering for. To register for more than 5 credit hours in J-Term, you must complete a *J-Term Overload Request Form*, available in the Student Services Center, by the add/drop deadline for the term you are registering for. Requests will be evaluated by the Registrar.

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### OFF-CAMPUS PROGRAMS

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For information regarding opportunities to study off-campus, contact the Wang Center for International Programs at [wang.center@plu.edu](mailto:wang.center@plu.edu) or visit their web site: [www.plu.edu/wangcenter](http://www.plu.edu/wangcenter).

\* *Add/Drop/Withdraw Forms* are located in the display rack across from the Student Services

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## AFTER YOU REGISTER

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### CANCELLED CLASSES

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If a class is cancelled before you register, you will not be able to register for that class. If a cancellation occurs after you have registered, you will be dropped from the class and notified by the respective department via E-mail. You may add another class prior to the add deadlines published on page 3.

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### CONSEQUENCES OF NOT ATTENDING THE FIRST TWO CLASS MEETINGS

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Students unable to attend the first class meetings are expected to notify the instructor prior to the first class. Students who miss the first two class meetings without prior arrangement risk being dropped from the class by the instructor; however, you still need to take responsibility for dropping courses you do not plan on attending prior to the drop deadlines published on page 3. Students who are dropped for non-attendance will be charged a \$50.00 fee per drop.

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### BUYING YOUR BOOKS

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You can purchase your books on-line, or you can stop into the bookstore located in the University Center. To purchase your books or other supplies on-line, please visit <http://luteworld.plu.edu/>. All books may not be available for purchase at the time of registration. For more information about the bookstore, see page 12.

# CAMPUS SERVICES

## BUSINESS OFFICE

Hauge Administration 110  
253.535.7171  
plu.edu/~buso

Office Hours:  
M-F 8:00am-5:00pm

Cashier Hours:  
M-F 8:00am-4:30pm

- Cashier services
- Student account payments
- Student paychecks
- Third party contracts/payments
- Tuition remission

Bob Riley, Controller

## REGISTRAR'S OFFICE

Hauge Administration 102  
253.535.7131  
[registrar@plu.edu](mailto:registrar@plu.edu)  
plu.edu/~regi

Office Hours:  
M-F 9:00am-5:00pm

- Class Schedules
- Exceptions to requirements
- Grades
- Graduation
- Junior Review
- Registration appointment times
- Special registrations (independent study and credit by exam)
- Transfer credit evaluation

Kristin Plaehn, Registrar

## STUDENT SERVICES CENTER

Hauge Administration 102  
253.535.7161  
[ssvc@plu.edu](mailto:ssvc@plu.edu)  
plu.edu/~ssvc

Walk-in Hours:  
M-F 9:00am-5:00pm

Express Window Hours:  
M-R 8:00am-6:00pm; F 8:00am-5:00pm  
Summer: M-F 8:00am-5:00pm

- Add/drop/waitlist classes
- Complete withdrawals or re-entry enrollment
- Transcripts: official and unofficial
- Verification of enrollment
- Change of address
- Financial Aid services
- Payment options
- Perkins/Nursing Loans
- Refund requests
- Veteran's assistance

Sue Drake, Director

# STUDENT RESOURCES

## ACADEMIC ADVISING

Ramstad 112  
253.535.7459  
[advising@plu.edu](mailto:advising@plu.edu)  
plu.edu/~aadv

- Provide guidance in developing academic goals and choosing a major
- Offer support for students who are experiencing academic difficulty
- Clarify general university and core requirements
- Serve as referrals to others throughout the campus

Pat Roundy, Director

## ACADEMIC ASSISTANCE

Library 124 (Lobby Level)  
253.535.7518  
[learningctr@plu.edu](mailto:learningctr@plu.edu)  
plu.edu/~aast

- Individual tutoring and group study sessions
- Test review sessions
- Student success workshops
- Study strategy planning
- Open math, computer science, and geoscience labs
- Foreign language conversation groups
- Supplemental Instruction

Leslie Foley, Director

## ACADEMIC INTERNSHIPS & COOPERATIVE EDUCATION

Ramstad 112  
253.535.7324  
[cooperativeed@plu.edu](mailto:cooperativeed@plu.edu)  
plu.edu/~intern

- Apply classroom learning in real situations
- Develop professional skills
- Talk with your advisor - plan ahead
- Help to find and get the right internship
- Work with employers in positions that will help meet your career goals

Maxine Herbert-Hill, Director

## BOOKSTORE

University Center 2nd floor  
253.535.7665  
[books@plu.edu](mailto:books@plu.edu)  
luteworld.plu.edu

- LuteWorld on-line store
- Textbooks and class materials
- Textbook refunds
- Convenience store

Angela Zurcher, Director

## CAMPUS MINISTRY

University Center 124  
253.535.7464  
[cmin@plu.edu](mailto:cmin@plu.edu)  
plu.edu/~cmin

- Pastoral care provided for personal issues, grief, or vocational decisions
- Spiritual direction, conversation, support, and encouragement
- Worship and Bible study opportunities are available throughout the week
- Fall Semester Chapel – MWF at 10:30am in Lagerquist Concert Hall
- The Cross – Saturdays at 6:00pm in Trinity Lutheran Church
- University Congregation – Sunday mornings at 11:00am in Lagerquist Hall

Nancy Connor and Dennis Sepper,  
University Pastors

## CAMPUS SAFETY & INFORMATION

Harstad G-28  
253.535.7441  
[campussafety@plu.edu](mailto:campussafety@plu.edu)  
plu.edu/~slif/cs

- Response to medical emergencies and fire alarms
- Security patrol
- Free escort service on campus and within a designated perimeter surrounding campus
- Vehicle jump-starts
- Information and referral

Marsha Stril, Director

**STUDENT RESOURCES (continued)**

<p><b>CAREER DEVELOPMENT</b></p>
<p>Ramstad 112 253.535.7459 <a href="mailto:career@plu.edu">career@plu.edu</a> <a href="http://plu.edu/~slif/cd">plu.edu/~slif/cd</a></p> <ul style="list-style-type: none"> <li>• Extensive library of career and major options</li> <li>• Personal assistance with job search techniques</li> <li>• On-line recruiting and employment</li> <li>• Interest inventories and personal assessments</li> <li>• Résumé critiques and mock interviews</li> </ul> <p>Ruth Rogers, Director</p>
<p><b>CENTER FOR PUBLIC SERVICE - VOLUNTEER CENTER</b></p>
<p>Ramstad 112 253.535.7173 <a href="mailto:volunteer@plu.edu">volunteer@plu.edu</a> <a href="http://plu.edu/~voluntr">plu.edu/~voluntr</a></p> <ul style="list-style-type: none"> <li>• Offers resources and leadership</li> <li>• Contains over 150 volunteer agencies on file</li> <li>• Provides information about specific volunteer opportunities</li> <li>• Coordinates volunteer projects that serve the PLU campus and the surrounding community</li> <li>• Assists in setting up service learning opportunities</li> </ul> <p>Ione Crandall, Director</p>
<p><b>COUNSELING &amp; TESTING</b></p>
<p>Ramstad 106 253.535.7206 <a href="mailto:countest@plu.edu">countest@plu.edu</a></p> <ul style="list-style-type: none"> <li>• Personal counseling (individual/group)</li> <li>• Assistance in time management, goal setting, adjustment to campus life, test anxiety.</li> <li>• Psychiatric consultation (i.e. medication issues)</li> <li>• Mental health information and referral</li> <li>• Career/vocational testing.</li> </ul> <p>Mark Anderson, Director</p>
<p><b>SERVICES FOR STUDENTS WITH DISABILITIES</b></p>
<p>Ramstad 106 253.535.7206 <a href="mailto:dss@plu.edu">dss@plu.edu</a></p> <ul style="list-style-type: none"> <li>• Review of documentation of disability</li> <li>• Coordination of accomodation for students with disabilities.</li> <li>• Consultation with faculty/staff regarding compliance with ADA</li> </ul> <p>Ruth Tweeten, Director</p>

<p><b>DINING SERVICES</b></p>
<p>University Center, 2nd floor 253.535.7472 <a href="http://plu.edu/~dining">plu.edu/~dining</a></p> <ul style="list-style-type: none"> <li>• Use your meal plan at The Commons, The Bistro, UC Coffee Shop breakfast and dinner, and The Cave for late night.</li> <li>• Visit our website for menus, locations, hours and more at <a href="http://www.plu.edu/~dining">www.plu.edu/~dining</a>.</li> <li>• Espresso Carts throughout campus and don't miss out on The Kelley Cafe in Morken Center.</li> <li>• Great employment opportunities. Call 535-7472 for more information.</li> </ul> <p>Erin Sigman, Director</p>
<p><b>DIVERSITY CENTER</b></p>
<p>University Center 125 253.535.8750 <a href="mailto:dcenter@plu.edu">dcenter@plu.edu</a> <a href="http://plu.edu/~dcenter">plu.edu/~dcenter</a></p> <ul style="list-style-type: none"> <li>• Staffed by student Diversity Advocates</li> <li>• Education and encouragement for multicultural awareness on campus</li> <li>• Welcoming and inviting space for all students to visit</li> <li>• Connection to other diversity resources</li> <li>• Clubs supporting underrepresented populations available for all PLU students to join</li> <li>• Regularly scheduled programs and special events</li> </ul> <p>Eva Johnson, Director</p>
<p><b>FINANCIAL AID</b></p>
<p>Hauge Administration 130 253.535.7134 <a href="mailto:finaid@plu.edu">finaid@plu.edu</a> <a href="http://plu.edu/~faid">plu.edu/~faid</a></p> <ul style="list-style-type: none"> <li>• Financial aid, scholarship, and loan information</li> </ul> <p>Kay Soltis, Director</p>
<p><b>HEALTH CENTER</b></p>
<p>121<sup>st</sup> and Park 253.535.7337 <a href="mailto:health@plu.edu">health@plu.edu</a> <a href="http://plu.edu/~health">plu.edu/~health</a></p> <ul style="list-style-type: none"> <li>• Treatment for illness and injury</li> <li>• Immunizations and allergy shots</li> <li>• Physicals</li> <li>• Travel counseling</li> <li>• Eating disorder and substance abuse referral</li> <li>• Birth control advice and prescriptions</li> <li>• Sexually Transmitted Disease testing</li> <li>• Health education</li> </ul> <p>Susana Doll, Director</p>

<p><b>INTERNATIONAL STUDENT SERVICES</b></p>
<p>Hauge Administration 107 253.535.7194</p> <ul style="list-style-type: none"> <li>• Provides assistance to international students in adjusting to the university and meeting personal and educational needs</li> <li>• Serves as an on-campus liaison with other university offices</li> <li>• Assists with immigration and government regulations</li> </ul> <p>David Gerry, Associate Director</p>
<p><b>LIBRARY AND COMPUTING</b></p>
<p>For Library Hours and Help: 121st and Park 253.535.7500 <a href="mailto:library@plu.edu">library@plu.edu</a> <a href="http://plu.edu/~libr">plu.edu/~libr</a></p> <p>For Computing Information and Help: 253.535.8250 <a href="mailto:comptelc@plu.edu">comptelc@plu.edu</a> <a href="http://plu.edu/online/home.shtml">plu.edu/online/home.shtml</a></p> <ul style="list-style-type: none"> <li>• ePass accounts for E-mail, digital information sources, and other on-line services</li> <li>• Book and article collections, electronic and in print</li> <li>• Multimedia collections, equipment, and services</li> <li>• Reference desk</li> <li>• Computer access</li> <li>• Student IT help desk for assistance with computing hardware and software</li> <li>• Interlibrary loans</li> <li>• Library special collections and university archives</li> </ul> <p>Chris Ferguson, Associate Provost Academic &amp; Information Services</p>
<p><b>LUTELINK</b></p>
<p>Office of Alumni and Parent Relations Nesvig Alumni Center 123rd and Park 253.535.7415 <a href="mailto:alumni@plu.edu">alumni@plu.edu</a> <a href="http://plu.edu/~arel">plu.edu/~arel</a></p> <ul style="list-style-type: none"> <li>• Links between recent PLU grads, current students, and PLU alumni for career mentoring</li> <li>• Academic and career path sharing</li> <li>• Possible internship opportunities</li> <li>• Résumé review and critique</li> <li>• Referrals to employment resources or contacts</li> </ul> <p>Lauralee Hagen, Director</p>

STUDENT RESOURCES (CONTINUED)

**STUDENT RESOURCES (continued)**

<p><b>RESIDENTIAL LIFE</b></p>
<p>Harstad 115 253.535.7200 <a href="mailto:rlif@plu.edu">rlif@plu.edu</a> <a href="http://plu.edu/~slif/rlif">plu.edu/~slif/rlif</a></p> <ul style="list-style-type: none"> <li>• Residence hall information</li> <li>• Residence Hall Association (RHA)</li> <li>• Housing processes and procedures</li> <li>• Off-campus housing listings</li> </ul> <p>Tom Huelsbeck, Director</p>
<p><b>STUDENT EMPLOYMENT</b></p>
<p>Ramstad 112 253.535.7459 <a href="mailto:stuemp@plu.edu">stuemp@plu.edu</a> <a href="http://plu.edu/~stuemp">plu.edu/~stuemp</a></p> <ul style="list-style-type: none"> <li>• State and federal work study and non-work study employment opportunities on and off campus</li> <li>• Challenging and diverse positions with fair and equitable compensation</li> <li>• Employment education workshops</li> <li>• Progression of work experiences</li> </ul> <p>Pam Martin, Acting Manager</p>
<p><b>STUDENT INVOLVEMENT &amp; LEADERSHIP</b></p>
<p>University Center 153 253.535.7195 <a href="mailto:sil@plu.edu">sil@plu.edu</a> <a href="http://plu.edu/~slif/sil">plu.edu/~slif/sil</a></p> <ul style="list-style-type: none"> <li>• Advise student government</li> <li>• Support for clubs and organizations</li> <li>• Advise student media</li> <li>• Resource for leadership development</li> <li>• Services for off-campus students</li> <li>• Coordination of student conduct</li> </ul> <p>Eva Johnson, Director</p>

<p><b>WANG CENTER FOR INTERNATIONAL PROGRAMS</b></p>
<p>868 Wheeler St 253.535.7577 <a href="mailto:wang.center@plu.edu">wang.center@plu.edu</a> <a href="http://plu.edu/wangcenter">plu.edu/wangcenter</a></p> <ul style="list-style-type: none"> <li>• Assists students in selecting programs and preparing for study abroad or off-campus</li> <li>• Plans opportunities for off-campus study for J-Term, Summer, semester, or full academic year</li> <li>• Coordinates on-campus international activities and international student scholar exchange programs</li> <li>• Coordinates international internships to selected locations around the globe</li> <li>• Offers a variety of public programs on topics of international interest and issues</li> </ul> <p>Neal Sobania, Director</p>
<p><b>WOMEN'S CENTER</b></p>
<p>253.535.8759 <a href="mailto:womenscen@plu.edu">womenscen@plu.edu</a> <a href="http://plu.edu/~womenscen">plu.edu/~womenscen</a></p> <ul style="list-style-type: none"> <li>• Provides support and advocacy for students, faculty, and staff</li> <li>• Serves as resource for issues regarding women</li> <li>• Offers educational programs and discussions</li> <li>• Coordinates variety of opportunities for gathering and celebrating</li> <li>• Promotes a safe and supportive community</li> </ul> <p>Bobbi Hughes, Director</p>
<p><b>WRITING CENTER</b></p>
<p>Library 220I 253.535.8709 <a href="mailto:writing@plu.edu">writing@plu.edu</a> <a href="http://plu.edu/~writing">plu.edu/~writing</a></p> <ul style="list-style-type: none"> <li>• Offers drafting, revising, and editing strategies</li> <li>• Assists with brainstorming for topics and ways to expand or narrow existing topics</li> <li>• Presents feedback on written papers</li> <li>• Shares ways to use writers' resources</li> <li>• Helps with résumés and job applications</li> <li>• Assists with academic, creative, and professional writing skills</li> </ul> <p>Rona Kaufman, Director</p>

<p><b>ADDITIONAL CAMPUS RESOURCES</b></p>
<p><b>ADMISSION</b></p>
<p>Hauge Administration 109 253.535.7151 <a href="mailto:admissions@plu.edu">admissions@plu.edu</a> <a href="http://plu.edu/~admi">plu.edu/~admi</a></p> <ul style="list-style-type: none"> <li>• General information</li> <li>• Admission of students</li> <li>• Prospective student publications</li> <li>• Advanced placement</li> <li>• Transfer student registration</li> </ul> <p>Karl Stumo, Dean of Admission and Financial Aid</p>
<p><b>CAMPUS INFORMATION</b></p>
<p>General information On-campus: x7441 or 0 Off-campus: 253.531.6900</p> <p>Campus Closure Hotline 253.535.7000</p>
<p><b>PROVOST'S OFFICE AND ACADEMIC PLANNING</b></p>
<p>Hauge Administration 103, 127 253.535.7126 <a href="mailto:provost@plu.edu">provost@plu.edu</a> <a href="http://plu.edu/~provost">plu.edu/~provost</a></p> <ul style="list-style-type: none"> <li>• Academic policies and programs</li> <li>• Faculty appointments</li> <li>• Curriculum development</li> </ul> <p>Patricia O'Connell Killen, Acting Provost</p>
<p><b>STUDENT LIFE</b></p>
<p>Hauge Administration 105 253.535.7191 <a href="mailto:slif@plu.edu">slif@plu.edu</a> <a href="http://plu.edu/~slif">plu.edu/~slif</a></p> <ul style="list-style-type: none"> <li>• Offers individual attention to students' concerns</li> <li>• Provides resources to answer student questions</li> <li>• Directs students to assistance, both on and off campus</li> <li>• Student advocates: listening and working on behalf of student needs and interests</li> </ul> <p>Student Life also encompasses Campus Safety, Career Development, Counseling &amp; Testing, Diversity Center, Health Center, Residential Life, Services for Students with Disabilities, Student Employment, and Student Involvement &amp; Leadership.</p> <p>Laura Majovski, Vice President for Admission and Student Life</p>

# COURSE ATTRIBUTES, CODES & DEFINITIONS

The course attributes and their associated codes are listed below. The attribute code appears at the end of course titles. The codes assist you in finding courses that will satisfy specific university-wide requirements. See catalog for specific hourly requirements.

A	=	Alternative Perspectives
AR	=	Art, Music, or Theatre
C	=	Cross-cultural Perspectives
F	=	First-Year Inquiry Seminar
FW	=	First-Year Writing Seminar
I1	=	International Core: Origins of the Modern World
I2	=	International Core: 200-Level Courses
I3	=	International Core: Concluding Course
LT	=	Literature
MR	=	Mathematical Reasoning
NS	=	Natural Sciences, Mathematics, or Computer Science
PE	=	Physical Education Activity Course
PH	=	Philosophy
R1	=	Religion, Line 1 (Biblical Studies)
R2	=	Religion, Line 2 (Christian Thought, History, and Experience)
R3	=	Religion, Line 3 (Integrative and Comparative Religious Studies)
SM	=	Science and Scientific Method
SR	=	Capstone: Senior Seminar / Project
S1	=	Social Sciences, Line 1 (Anthropology, History, or Political Science)
S2	=	Social Sciences, Line 2 (Economics, Psychology, Social Work, or Sociology)
WR	=	Writing Requirement

## COURSES THAT SATISFY THE UNIVERSITY-WIDE REQUIREMENTS

The courses listed below are the permanent courses currently approved to meet a specific requirement and are not necessarily being taught during J-Term or Spring 2007. Courses taught during J-Term and/or Spring are in bold type. Courses taught in J-Term 2007 are marked with (J), while courses taught in Spring 2007 are marked with (S). Courses taught J-Term and Spring are marked with (B) for both.

### A Alternative Perspectives

<b>ANTH 192</b>	<b>ANTH 360 (S)</b>	ENGL 374	<b>HIST 460 (S)</b>	PHIL 220	<b>RELI 357 (J)</b>	SOCI 362
<b>ANTH 230</b>	ANTH 361	HEED 262	INTC 231	<b>PSYC 375 (S)</b>	RELI 368	<b>SOCI 440 (S)</b>
<b>ANTH 330 (S)</b>	COMA 303	HEED 365	INTC 247	PSYC 405	RELI 393	<b>SOCW 175 (J)</b>
<b>ANTH 333</b>	<b>EDUC 205 (J)</b>	HIST 305	<b>NURS 365 (S)</b>	RELI 236	SIGN 101	SPAN 341
<b>ANTH 334 (S)</b>	ENGL 217	<b>HIST 357 (S)</b>	PHED 310	RELI 257	<b>SIGN 102 (S)</b>	<b>SPED 195 (J)</b>
<b>ANTH 338 (J)</b>	ENGL 232	<b>HIST 359 (S)</b>	<b>PHED 315 (J)</b>	RELI 351	<b>SOCI 101 (S)</b>	<b>WMGS 201 (S)</b>
<b>ANTH 341</b>	<b>ENGL 341 (S)</b>	<b>HIST 360 (S)</b>	PHED 362	RELI 354	<b>SOCI 240 (J)</b>	

### AR Art, Music, or Theatre

<b>ARTD 160 (S)</b>	<b>ARTD 365 (B)</b>	<b>COMA 120 (B)</b>	<b>MUSI 124 (S)</b>	MUSI 337	<b>MUSI 363 (S)</b>	MUSI 395-
ARTD 180	<b>ARTD 370 (S)</b>	MUSI 101	MUSI 125	MUSI 338	<b>MUSI 365 (S)</b>	397
<b>ARTD 181 (S)</b>	ARTD 380	MUSI 102	<b>MUSI 126 (S)</b>	<b>MUSI 340 (S)</b>	<b>MUSI 366 (J)</b>	<b>MUSI 401-</b>
<b>ARTD 196 (S)</b>	<b>ARTD 387 (J)</b>	<b>MUSI 103 (J)</b>	<b>MUSI 201-</b>	MUSI 345	<b>MUSI 368 (S)</b>	<b>419 (B)</b>
<b>ARTD 226 (S)</b>	<b>ARTD 390 (S)</b>	MUSI 104	<b>219 (B)</b>	<b>MUSI 346 (S)</b>	<b>MUSI 370 (S)</b>	<b>MUSI 421 (S)</b>
<b>ARTD 230 (S)</b>	<b>ARTD 396 (S)</b>	<b>MUSI 105 (J)</b>	MUSI 223	MUSI 349	<b>MUSI 371 (S)</b>	<b>MUSI 427 (S)</b>
<b>ARTD 250 (S)</b>	<b>ARTD 398 (S)</b>	MUSI 106	<b>MUSI 224 (S)</b>	<b>MUSI 351 (S)</b>	<b>MUSI 375 (S)</b>	MUSI 430
<b>ARTD 260 (S)</b>	<b>ARTD 426 (S)</b>	MUSI 111	MUSI 225	<b>MUSI 352 (S)</b>	MUSI 376	MUSI 431
ARTD 296	<b>ARTD 430 (S)</b>	MUSI 113	<b>MUSI 226 (S)</b>	<b>MUSI 353 (S)</b>	<b>MUSI 378 (S)</b>	MUSI 445
ARTD 326	<b>ARTD 465 (B)</b>	MUSI 115	<b>MUSI 234 (S)</b>	MUSI 354	<b>MUSI 380 (B)</b>	<b>MUSI 446 (S)</b>
<b>ARTD 330 (S)</b>	<b>ARTD 470 (S)</b>	<b>MUSI 116 (S)</b>	<b>MUSI 327 (S)</b>	MUSI 358	<b>MUSI 381 (S)</b>	MUSI 451
<b>ARTD 331 (S)</b>	ARTD 487	<b>MUSI 120 (S)</b>	MUSI 333	<b>MUSI 360 (S)</b>	<b>MUSI 383 (S)</b>	<b>MUSI 452 (S)</b>
<b>ARTD 350 (S)</b>	ARTD 491	MUSI 121	<b>MUSI 334 (S)</b>	<b>MUSI 361 (S)</b>	<b>MUSI 390 (J)</b>	MUSI 453
ARTD 360	<b>ARTD 492 (S)</b>	<b>MUSI 122 (S)</b>	<b>MUSI 336 (S)</b>	<b>MUSI 362 (S)</b>	<b>MUSI 391 (J)</b>	<b>THEA 160 (J)</b>

## COURSES THAT SATISFY THE UNIVERSITY-WIDE REQUIREMENTS (continued)

## AR Art, Music or Theatre (continued)

THEA 162	THEA 230	THEA 320	THEA 359	THEA 455
THEA 163	THEA 235	THEA 330	THEA 360	THEA 458
<b>THEA 220 (S)</b>	<b>THEA 250 (S)</b>	THEA 340	<b>THEA 365 (S)</b>	THEA 460
<b>THEA 222 (S)</b>	THEA 255	<b>THEA 350 (S)</b>	THEA 450	THEA 470
<b>THEA 225 (S)</b>	THEA 270	<b>THEA 355 (S)</b>	THEA 453	THEA 490

## C Cross-cultural Perspectives

†Students may meet the Diversity Requirement, Cross-Cultural Perspectives, by taking a 201 or higher-level course in a foreign language (not sign language) used to satisfy the entrance requirement, or completion through the first year of college level of a foreign language (not sign language) other than that used to satisfy the foreign language entrance requirement.

<b>ANTH 102 (S)</b>	<b>CHIN 202 (S)</b>	<b>FREN 302 (S)</b>	<b>GREK 101 (S)</b>	<b>HIST 496 (S)</b>	POLS 210	<b>SPAN 201 (S)</b>
ANTH 210	CHIN 271	FREN 321	<b>&amp; 102†</b>	INTC 245	POLS 381	<b>SPAN 202 (S)</b>
<b>ANTH 336 (S)</b>	CHIN 301	<b>FREN 341 (J)</b>	GREK 201	INTC 246	POLS 386	<b>SPAN 231 (J)</b>
ANTH 340	CHIN 302	FREN 421	<b>GREK 202 (S)</b>	LANG 272	RELI 131	<b>SPAN 301 (S)</b>
ANTH 342	<b>CHIN 371 (S)</b>	FREN 422	HIST 109	<b>LATN 101 (S)</b>	RELI 132	SPAN 321
<b>ANTH 343 (S)</b>	CHSP 250	FREN 431	HIST 205	<b>&amp; 102†</b>	<b>RELI 232 (S)</b>	<b>SPAN 322 (S)</b>
ANTH 345	CHSP 350	<b>FREN 432 (S)</b>	HIST 210	LATN 201	<b>RELI 233 (S)</b>	<b>SPAN 325 (S)</b>
ANTH 350	<b>COMA 304 (S)</b>	<b>GERM 101 (S)</b>	<b>HIST 215 (S)</b>	<b>LATN 202 (S)</b>	RELI 234	<b>SPAN 331 (J)</b>
ANTH 352	ECON 333	<b>&amp; 102†</b>	HIST 220	<b>MUSI 105 (J)</b>	<b>RELI 235 (S)</b>	SPAN 401
ANTH 355	<b>ENGL 216 (B)</b>	GERM 201	HIST 231	MUSI 106	RELI 237	SPAN 421
ANTH 370	<b>ENGL 233 (S)</b>	<b>GERM 202 (S)</b>	HIST 232	<b>MUSI 120 (S)</b>	RELI 247	SPAN 422
ANTH 375	ENGL 343	GERM 301	HIST 335	<b>NORW 101 (S)</b>	RELI 341	<b>SPAN 423 (S)</b>
ANTH 380	<b>FREN 101 (B)</b>	<b>GERM 302 (S)</b>	HIST 336	<b>&amp; 102†</b>	RELI 344	SPAN 431
ANTH 385	<b>&amp; 102†</b>	GERM 321	<b>HIST 337 (S)</b>	NORW 201	RELI 347	SPAN 432
<b>ANTH 392 (J)</b>	FREN 201	GERM 322	HIST 338	<b>NORW 202 (S)</b>	RELI 392	<b>SPAN 433 (S)</b>
<b>CHIN 101 (S)</b>	<b>FREN 202 (S)</b>	GERM 401	<b>HIST 339 (S)</b>	NORW 301	SOCI 310	
<b>&amp; 102†</b>	FREN 221	GERM 421	<b>HIST 340 (S)</b>	<b>NORW 302 (S)</b>	<b>SPAN 101 (B)</b>	
CHIN 201	FREN 301	<b>GERM 422 (S)</b>	<b>HIST 344 (J)</b>	NURS 395	<b>&amp; 102†</b>	

## F First-Year Inquiry Seminar

Inquiry Seminars may satisfy additional general university requirements. Please see class listings for specific attributes.

<b>ANTH 190 (J)</b>	CHSP 190	<b>EDUC 190 (S)</b>	HIST 190	<b>MUSI 190 (J)</b>	<b>PHIL 190 (J)</b>	<b>SOCW 190 (S)</b>
BIOL 190	<b>COMA 190 (S)</b>	<b>ENGL 190 (B)</b>	<b>INTC 190 (S)</b>	NURS 190	<b>RELI 190 (J)</b>	SPED 190
<b>BUSA 190 (S)</b>	CSCE 190	<b>GEOS 190 (S)</b>	<b>LANG 190 (J)</b>	<b>PHED 190 (J)</b>	SOCI 190	WMGS 190
<b>CHIN 190 (J)</b>	<b>ECON 190 (J)</b>	<b>HEED 190 (B)</b>				

## FW First-Year Writing Seminar

**WRIT 101 (S)**

## I1 International Core: Integrated Studies of the Contemporary World

INTC 111  
INTC 112

## I2 International Core: 200-Level Courses

INTC 221	INTC 232	<b>INTC 234 (S)</b>	<b>INTC 242 (S)</b>	<b>INTC 244 (S)</b>	INTC 246	<b>INTC 248 (J)</b>
INTC 222	INTC 233	INTC 241	INTC 243	INTC 245	INTC 247	INTC 251
INTC 231						

## I3 International Core: 300-Level Courses

INTC 326

**COURSES THAT SATISFY THE UNIVERSITY-WIDE REQUIREMENTS (continued)**

**LT Literature**

<b>CHIN 371 (S)</b>	ENGL 218	<b>ENGL 301 (S)</b>	ENGL 353	ENGL 428	GERM 421	SPAN 341
<b>CLAS 231 (S)</b>	ENGL 230	ENGL 333	<b>ENGL 361 (S)</b>	ENGL 451	<b>GERM 422 (S)</b>	SPAN 421
CLAS 250	<b>ENGL 231 (S)</b>	<b>ENGL 334 (S)</b>	ENGL 362	<b>ENGL 452 (S)</b>	LANG 271	SPAN 422
<b>ENGL 213 (S)</b>	ENGL 232	ENGL 335	ENGL 367	FREN 221	LANG 272	<b>SPAN 423 (S)</b>
ENGL 214	<b>ENGL 233 (S)</b>	<b>ENGL 341 (S)</b>	ENGL 371	FREN 421	SCAN 241	SPAN 431
<b>ENGL 215 (S)</b>	<b>ENGL 234 (S)</b>	ENGL 343	ENGL 372	FREN 422	<b>SCAN 341 (S)</b>	SPAN 432
<b>ENGL 216 (B)</b>	<b>ENGL 241 (S)</b>	<b>ENGL 351 (S)</b>	<b>ENGL 373 (B)</b>	FREN 431	SCAN 422	<b>SPAN 433 (S)</b>
ENGL 217	<b>ENGL 251 (J)</b>	ENGL 352	ENGL 374	<b>FREN 432 (S)</b>	<b>SPAN 325 (S)</b>	

**MR Mathematical Reasoning**

<b>CSCE 115 (S)</b>	<b>MATH 112</b>	<b>MATH 152 (S)</b>	<b>MATH 321 (S)</b>	<b>MATH 351 (S)</b>	MATH 480	STAT 342
ECON 343	<b>MATH 123 (S)</b>	<b>MATH 203 (J)</b>	<b>MATH 331 (S)</b>	MATH 356	<b>STAT 231 (B)</b>	STAT 343
<b>MATH 105 (S)</b>	<b>MATH 128 (S)</b>	<b>MATH 245 (S)</b>	MATH 341	MATH 381	<b>STAT 232 (S)</b>	STAT 344
<b>MATH 107 (J)</b>	<b>MATH 140 (S)</b>	<b>MATH 253 (S)</b>	MATH 342	MATH 433	<b>STAT 233 (S)</b>	STAT 348
MATH 111	<b>MATH 151 (S)</b>	<b>MATH 317 (S)</b>	<b>MATH 348 (S)</b>	<b>MATH 455 (S)</b>	STAT 341	STAT 491

**NS Natural Sciences, Mathematics, or Computer Science**

BIOL 111	<b>BIOL 407</b>	CHEM 341	<b>CSCE 346 (S)</b>	<b>GEOS 104 (S)</b>	<b>MATH 123 (S)</b>	PHYS 125
BIOL 115	<b>BIOL 411</b>	<b>CHEM 342 (S)</b>	CSCE 348	GEOS 105	<b>MATH 128 (S)</b>	<b>PHYS 126 (S)</b>
BIOL 116	<b>BIOL 424</b>	CHEM 343	<b>CSCE 367 (S)</b>	GEOS 106	<b>MATH 140 (S)</b>	<b>PHYS 153 (S)</b>
BIOL 161	<b>BIOL 425 (S)</b>	<b>CHEM 344 (S)</b>	CSCE 371	<b>GEOS 201 (S)</b>	<b>MATH 151 (S)</b>	PHYS 154
<b>BIOL 162 (S)</b>	<b>BIOL 426</b>	CHEM 403	CSCE 372	GEOS 324	<b>MATH 152 (S)</b>	<b>PHYS 223 (S)</b>
BIOL 201	<b>BIOL 441</b>	<b>CHEM 405 (S)</b>	<b>CSCE 380 (S)</b>	<b>GEOS 325 (S)</b>	<b>MATH 203 (J)</b>	PHYS 233
BIOL 205	<b>BIOL 448 (S)</b>	<b>CHEM 410 (S)</b>	CSCE 385	GEOS 326	<b>MATH 245 (S)</b>	PHYS 234
<b>BIOL 206 (S)</b>	<b>BIOL 475</b>	CHEM 435	CSCE 386	GEOS 327	<b>MATH 253 (S)</b>	PHYS 321
BIOL 323	<b>CHEM 104</b>	CHEM 440	CSCE 391	<b>GEOS 328 (S)</b>	<b>MATH 317 (S)</b>	PHYS 331
BIOL 324	<b>CHEM 105 (S)</b>	CHEM 450	CSCE 400	GEOS 329	<b>MATH 321 (S)</b>	<b>PHYS 332 (S)</b>
BIOL 326	<b>CHEM 115 (S)</b>	<b>CHEM 456 (J)</b>	CSCE 410	GEOS 330	<b>MATH 331 (S)</b>	PHYS 333
<b>BIOL 327 (S)</b>	<b>CHEM 116 (S)</b>	<b>CSCE 115 (S)</b>	<b>CSCE 412 (J)</b>	GEOS 331	MATH 341	<b>PHYS 334 (S)</b>
<b>BIOL 328 (S)</b>	CHEM 120	<b>CSCE 120 (B)</b>	CSCE 436	<b>GEOS 334 (J)</b>	MATH 342	PHYS 336
BIOL 329	CHEM 232	<b>CSCE 131 (S)</b>	CSCE 438	GEOS 335	<b>MATH 348 (S)</b>	<b>PHYS 354 (S)</b>
<b>BIOL 332 (S)</b>	CHEM 234	<b>CSCE 144 (S)</b>	CSCE 444	GEOS 350	<b>MATH 351 (S)</b>	PHYS 356
<b>BIOL 340 (S)</b>	CHEM 210	CSCE 190	CSCE 446	<b>GEOS 390 (S)</b>	MATH 356	<b>PHYS 401 (S)</b>
<b>BIOL 348 (S)</b>	<b>CHEM 320 (S)</b>	CSCE 245	CSCE 455	GEOS 425	MATH 381	PHYS 406
BIOL 351	CHEM 331	<b>CSCE 270 (S)</b>	<b>CSCE 480 (S)</b>	GEOS 498	MATH 433	STAT 341
<b>BIOL 361 (S)</b>	CHEM 332	<b>CSCE 320 (S)</b>	<b>ENVT 104 (S)</b>	<b>MATH 105 (S)</b>	<b>MATH 455 (S)</b>	STAT 342
<b>BIOL 364 (S)</b>	CHEM 333	<b>CSCE 330 (S)</b>	GEOS 101	<b>MATH 107 (J)</b>	MATH 480	STAT 348
<b>BIOL 365 (J)</b>	CHEM 334	CSCE 343	<b>GEOS 102 (S)</b>	MATH 111	NSCI 210	
<b>BIOL 403 (S)</b>	CHEM 336	<b>CSCE 345 (S)</b>	<b>GEOS 103 (B)</b>	MATH 112	<b>PHYS 110 (J)</b>	

**PE Physical Education Activity Course**

<b>PHED 100 (B)</b>	<b>PHED 150 (B)</b>	<b>PHED 151-259 (B)</b>	<b>PHED 275 (S)</b>	<b>PHED 319 (J)</b>	PHED 362
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**PH Philosophy**

<b>PHIL 121 (S)</b>	PHIL 220	<b>PHIL 225 (S)</b>	<b>PHIL 230 (S)</b>	PHIL 253	<b>PHIL 330 (S)</b>	<b>PHIL 350 (S)</b>
<b>PHIL 125 (B)</b>	<b>PHIL 223 (S)</b>	<b>PHIL 228 (J)</b>	PHIL 238	<b>PHIL 328 (S)</b>	PHIL 332	PHIL 353

COURSES THAT SATISFY THE UNIVERSITY-WIDE REQUIREMENTS (CONTINUED)

## COURSES THAT SATISFY THE UNIVERSITY-WIDE REQUIREMENTS (continued)

## R1 Religion, Line 1 (Biblical Studies)

RELI 211 (B)	RELI 212 (S)	RELI 330 (S)	RELI 331 (S)	RELI 332 (S)
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## R2 Religion, Line 2 (Christian Thought, History, and Experience)

RELI 121 (B)	RELI 223	RELI 227 (B)	RELI 344	RELI 354	RELI 361 (B)	RELI 365
RELI 220	RELI 224	RELI 247	RELI 347	RELI 357 (J)	RELI 362	RELI 367 (S)
RELI 221	RELI 225	RELI 257	RELI 351	RELI 360	RELI 364 (S)	RELI 368
RELI 222 (S)	RELI 226 (S)	RELI 341				

## R3 Religion, Line 3 (Integrative and Comparative Religious Studies)

RELI 131	RELI 231	RELI 233 (S)	RELI 235 (S)	RELI 237	RELI 390 (J)	RELI 391
RELI 132	RELI 232 (S)	RELI 234	RELI 236	RELI 239	(393)	RELI 392
RELI 230 (S)						

## SM Science and Scientific Method

ANTH 101	BIOL 327 (S)	BIOL 411	CHEM 210	CHEM 403	GEOS 201 (S)	GEOS 335
BIOL 111	BIOL 328 (S)	BIOL 425 (S)	CHEM 320 (S)	CHEM 405 (S)	GEOS 324	GEOS 350
BIOL 115	BIOL 329	BIOL 426	CHEM 331	CHEM 435 (S)	GEOS 325 (S)	GEOS 425
BIOL 116	BIOL 340 (S)	BIOL 441	CHEM 332	CHEM 450	GEOS 326	INTC 243
BIOL 161	BIOL 348 (S)	CHEM 104	CHEM 333	CHEM 456 (J)	GEOS 327	NSCI 210
BIOL 162 (S)	BIOL 351	CHEM 105 (S)	CHEM 334	ENVT 104 (S)	GEOS 328 (S)	PHYS 110 (J)
BIOL 201	BIOL 361 (S)	CHEM 115	CHEM 336	GEOS 101	GEOS 329	PHYS 125
BIOL 205	BIOL 364 (S)	CHEM 116 (S)	CHEM 341	GEOS 102 (S)	GEOS 330	PHYS 126 (S)
BIOL 206 (S)	BIOL 365 (J)	CHEM 120	CHEM 342 (S)	GEOS 103 (B)	GEOS 331	PHYS 153 (S)
BIOL 323	BIOL 403 (S)	CHEM 232	CHEM 343	GEOS 104 (S)	GEOS 334 (J)	PHYS 154
BIOL 324	BIOL 407	CHEM 234	CHEM 344 (S)	GEOS 105		

## SR Capstone: Senior Seminar / Project

ANTH 499 (S)	CLAS 499	ENGL 425	GERM 499	NORW 499	PSYC 481 (S)	SOCW 499 (S)
ARTD 498 (S)	CSCE 499 (S)	ENGL 427 (S)	GLST 499 (S)	NURS 499 (S)	PSYC 499 (S)	SPAN 499 (S)
ARTD 499 (S)	ECON 499 (S)	ENGL 428	HEED 499	PHED 495 (B)	RECR 495 (S)	WMGS 491
BIOL 499 (B)	EDUC 430 (S)	ENGL 451	HIST 494 (S)	PHED 499 (S)	RECR 499 (S)	WMGS 495
BUSA 499 (S)	EDUC 434 (S)	ENGL 452 (S)	HIST 496 (S)	PHIL 499	RELI 499 (S)	
CHEM 499 (S)	EDUC 437	ENVT 499 (S)	HIST 497 (S)	PHYS 499A	SCAN 499	
CHIN 499	EDUC 466	FREN 499	MATH 499	PHYS 499B(S)	SOAC 499 (S)	
CHSP 499	EDUC 468 (S)	GEOS 499 (S)	MUSI 499	POLS 499 (S)	SOCI 499 (S)	

## S1 Social Sciences, Line 1 (Anthropology, History, or Political Science)

ANTH 102 (S)	ANTH 345	CLAS 322 (S)	HIST 322 (S)	HIST 355	POLS 170 (S)	POLS 371
ANTH 103 (S)	ANTH 350	HIST 107	HIST 323 (S)	HIST 356	POLS 210	POLS 372
ANTH 104	ANTH 352	HIST 108	HIST 324	HIST 357 (S)	POLS 231	POLS 373 (S)
ANTH 192	ANTH 355	HIST 109	HIST 325	HIST 359 (S)	POLS 322	POLS 374 (S)
ANTH 210	ANTH 360 (S)	HIST 205	HIST 327	HIST 360 (S)	POLS 325 (S)	POLS 380
ANTH 220(S)	ANTH 361	HIST 210	HIST 328	HIST 370 (S)	POLS 326	POLS 381
ANTH 225	ANTH 365	HIST 215 (S)	HIST 329	HIST 381	POLS 331	POLS 383
ANTH 230	ANTH 370	HIST 220	HIST 332	HIST 401	POLS 332 (S)	POLS 385 (S)
ANTH 330 (S)	ANTH 375	HIST 231	HIST 334 (B)	HIST 451	POLS 338 (J)	POLS 386
ANTH 332	ANTH 377	HIST 232	HIST 335	HIST 460(S)	POLS 345	POLS 401 (J)
ANTH 333	ANTH 380	HIST 251 (S)	HIST 336	HIST 461	POLS 346 (S)	POLS 431
ANTH 334 (S)	ANTH 385	HIST 252	HIST 337 (S)	HIST 471	POLS 347	POLS 450
ANTH 336 (S)	ANTH 386	HIST 253	HIST 338	HIST 494 (S)	POLS 354	POLS 458
ANTH 338 (J)	ANTH 387 (B)	HIST 294	HIST 339 (S)	HIST 496 (S)	POLS 361	POLS 464
ANTH 340	ANTH 392 (J)	HIST 301 (S)	HIST 340 (S)	HIST 497 (S)	POLS 363	POLS 471
ANTH 341	ANTH 465	HIST 305	HIST 344	POLS 101 (S)	POLS 364 (S)	SCAN 322
ANTH 342	ANTH 480	HIST 310	HIST 345	POLS 151 (S)	POLS 368	SCAN 327 (J)
ANTH 343 (S)	CLAS 321	HIST 321	HIST 352			

**COURSES THAT SATISFY THE UNIVERSITY-WIDE REQUIREMENTS (continued)**

**S2 Social Sciences, Line 2 (Economics, Psychology, Social Work, or Sociology)**

<b>ECON 101 (S)</b>	<b>ECON 325 (J)</b>	ECON 495	PSYC 370	<b>PSYC 440 (S)</b>	<b>SOCI 330 (S)</b>	SOCI 462
<b>ECON 102 (B)</b>	ECON 327	ECON 498	<b>PSYC 375 (S)</b>	PSYC 442	<b>SOCI 336 (S)</b>	SOCI 496
ECON 111	ECON 331	<b>PSYC 101 (S)</b>	PSYC 380	PSYC 446	SOCI 351	SOCW 101
<b>ECON 301 (S)</b>	ECON 333	<b>PSYC 221 (S)</b>	PSYC 385	PSYC 448	SOCI 362	<b>SOCW 175 (J)</b>
<b>ECON 302 (S)</b>	<b>ECON 335 (S)</b>	<b>PSYC 310 (S)</b>	PSYC 405	<b>PSYC 483 (B)</b>	<b>SOCI 387 (B)</b>	SOCW 245
<b>ECON 311 (S)</b>	ECON 338	<b>PSYC 320 (S)</b>	PSYC 410	<b>SOCI 101 (S)</b>	SOCI 391	SOCW 250
ECON 313	ECON 341	<b>PSYC 330 (S)</b>	PSYC 415	<b>SOCI 240 (J)</b>	<b>SOCI 397 (S)</b>	<b>SOCW 350 (S)</b>
<b>ECON 315 (J)</b>	ECON 344	PSYC 335	<b>PSYC 420 (S)</b>	<b>SOCI 296 (J)</b>	<b>SOCI 413 (S)</b>	<b>SOCW 360 (S)</b>
<b>ECON 321 (S)</b>	ECON 345	<b>PSYC 345 (J)</b>	PSYC 430	SOCI 310	SOCI 418	SOCW 460
<b>ECON 322 (S)</b>	ECON 386	PSYC 360	PSYC 435	SOCI 326	<b>SOCI 440 (S)</b>	<b>SOCW 465(S)</b>
<b>ECON 323 (S)</b>						

**WR Writing Requirement**

<b>ENGL 221 (S)</b>	<b>ENGL 227 (S)</b>	<b>ENGL 325 (S)</b>	ENGL 327	ENGL 421	<b>ENGL 427 (S)</b>	<b>WRIT 201 (S)</b>
ENGL 224	ENGL 323	<b>ENGL 326 (S)</b>	ENGL 328	ENGL 425	<b>WRIT 101 (S)</b>	<b>WRIT 202 (S)</b>
<b>ENGL 225 (S)</b>	<b>ENGL 324 (S)</b>					

**Some courses are noted in the comment line as service learning courses. Academic service-learning courses include an associated service activity, often off-campus, not normally part of standard practica or professional training.**

# WAITLIST FORM

**PLEASE READ THE PROCEDURE REGARDING WAITLISTING CLASSES AND COMPLETE THE FORM BELOW AND RETURN IT TO STUDENT SERVICES FOR PROCESSING.**

1. Waitlisting cannot be done via Banner Web.
2. You may waitlist two courses per term. If the course you are waitlisting has a lab, you must include the lab section you want on the form. (The lab does not count as your second course.)
3. **Waitlisting does not guarantee you will get into the course.**
4. If a seat becomes available, students are moved into the course in the order in which they submitted the waitlist form. Students are notified by email if they get a seat in the class. The Registrar's office moves students into open seats from the waitlists until two weeks before the start of the term.
5. Beginning two weeks prior to the start of the term, **it is your responsibility to contact the instructor and get his/her signature on an Add/Drop Form and bring it into the Student Services Center in order to be registered and get credit for the class!** There are late registration fees and deadlines – see the Class Schedule for information.
6. Faculty reserve the right to deny admission to any student on the waitlist.

Call 253-535-7113 or email [registrar@plu.edu](mailto:registrar@plu.edu) if you have any questions about the waitlist.

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Name (Print): _____			
Last	First	MI	
ID #: _____	PLU email Address: _____		@plu.edu
Local Phone Number: (____) _____ - _____	Phone Number Between Terms: (____) _____ - _____		
Local Address: _____			
			City State Zip
Address Between Terms: _____			
			City State Zip
Signature: _____		Date: ____/____/____	

PREFERRED COURSE (list up to two classes in this section in order of preference):				Registrar's Office Use Only
TERM	CRN #	DEPT / CRSE # / SECT	TITLE	

Indicate below a course you want dropped if you are placed in the waitlisted course shown above:


ALTERNATE COURSE (you will be dropped from this waitlist if your preferred class becomes available):				Registrar's Office Use Only
TERM	CRN #	DEPT / CRSE # / SECT	TITLE	

Indicate below a course you want dropped if you are placed in the waitlisted course shown above:


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# NOTES

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## FERPA (FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT) STATEMENT

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In accordance with the Family Educational Rights and Privacy Act of 1974, commonly known as the Buckley Amendment and carrying the acronym FERPA, Pacific Lutheran University has adopted a policy to protect the privacy of education records. This act also establishes the rights of currently enrolled, eligible students to inspect and review their education records and provides guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Parents and currently enrolled, eligible students may review FERPA policy in the Student Life Office, Hauge Administration 105, or on the web at <http://www.plu.edu/print/handbook/code-of-conduct/FERPA-policy.html>.

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## PLU STUDENT CONDUCT INFORMATION

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When accepted for membership in the PLU community, each student assumes the responsibilities and rights emerging from the university's goals and objectives. These include, but are not limited to, its dedication to exploring human knowledge and culture while promoting the intellectual, physical, social, and spiritual development of students, and nurturing each student's preparation for responsible participation, not only on the campus but also in local, state, regional, national, and international settings.

The university adopts only such policies, rules and regulations that seem necessary for the welfare of the educational community. Regulations include those items that fall within policies set by the Board of Regents and the university administration, along with local, state, and federal laws. Each student associated with PLU is expected to be familiar with and to follow all policies, rules and regulations promulgated by the university. Failure to abide by the policies, rules, and regulations may result in disciplinary action(s) outlined in The Student Conduct System. The university policies/student code of conduct and conduct system procedures can be read in full at [www.plu.edu/print/handbook/](http://www.plu.edu/print/handbook/).

The following policies and procedures apply to all students at Pacific Lutheran University. Other rules and regulations developed by the university to maintain a safe and orderly environment may be found in the *University Catalog*, *Living on Campus brochure*, *Housing and Meal Plan Contracts*, *Vehicle Parking Regulations Guide*, and the *PLU Housing Guide*. These publications may be obtained from the Residential Life Office, Campus Concierge, Campus Safety and Information, and the Student Services Center.

- Academic Integrity
- Accommodation of Persons with Disabilities
- AIDS
- Alcoholic Beverages
- Behavior of Guests at PLU Events
- Building Security
- Computer Use
- Concern for Self and Others
- Confiscation of Possessions
- Disruption of University Business
- Equal Educational Opportunity
- Equipment, University
- False Information
- Family Educational Rights and Privacy Act of 1974 (FERPA)
- Fire Safety
- Firearms, Explosives, Weapons
- Freedom of Expression
- Gambling
- Grade Disputes
- Grievance Policy and Procedures
- Identification Card
- Illegal Drugs and Narcotics
- Immunization Policy
- Medical Withdrawal (see Withdrawal from the University)
- Noise
- Non-cooperation
- Parking (see Vehicle Registration and Parking)
- Pets
- Physical Assault
- Property Damage or Theft
- Publicity and Solicitation
- Residential Communities
- Residency Requirement
- Sexual Misconduct
- Smoking Policy
- Speaker Policy
- Telephones
- Vehicle Registration and Parking
- Vehicle Use on Campus
- Visitation and Guest Policy
- Withdrawal from a Course
- Withdrawal from the University

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## POLICY ON NON-DISCRIMINATION

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Pacific Lutheran University is committed to providing equal opportunity in education for all students without regard to a person's race, color, national origin, creed, religion, age, gender, marital status, sexual orientation, mental or physical disability, or any other status protected by law. The university community will not tolerate any discrimination, harassment, or abuse of or toward any member of the university community. To view this entire policy please reference the PLU Catalog on-line at [www.plu.edu/print/catalog/](http://www.plu.edu/print/catalog/).

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## DISCLAIMER STATEMENT

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The information contained herein reflects an accurate picture of Pacific Lutheran University at the time of publication. However, the university reserves the right to make necessary changes in procedures, policies, calendar, curriculum, and costs. You are strongly encouraged to view the schedule on-line prior to your registration and to reprint your schedule from Banner Web just prior to the start of classes to identify any changes. **Changes to schedule information printed in this publication can be viewed at [www.plu.edu/academics/](http://www.plu.edu/academics/) or on the bulletin board outside the Financial Aid Office (Hauge Administration 130).**

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