

# NEW INTERNATIONAL STUDENT CHECKLIST

---

Congratulations on your admission to Pacific Lutheran University. To complete your admission process, please follow the steps below. We look forward to seeing you on campus!

- Review the New Student Orientation schedule at [www.plu.edu/iss/schedule/](http://www.plu.edu/iss/schedule/)
- Create your ePass and PLU email account at <http://newepass.plu.edu>
- Apply for housing (if you did not do so when you paid your deposit online) at [www.plu.edu/applyreslife](http://www.plu.edu/applyreslife). To determine whether you qualify for off-campus housing, visit [www.plu.edu/residential-life/faq/](http://www.plu.edu/residential-life/faq/)
- Review and follow the instructions to accept your Financial Aid Award Notice online
- Submit your online payment contract  
[www.plu.edu/student-services/Financial-Information/online-payment-contract/](http://www.plu.edu/student-services/Financial-Information/online-payment-contract/)
- Register for PLU classes  
*Note: Email Academic Advising at [intlaadv@plu.edu](mailto:intlaadv@plu.edu) to start the process. Transfer students, visit [www.plu.edu/academic-advising/new-transfer-student-registration/](http://www.plu.edu/academic-advising/new-transfer-student-registration/) for pre-registration steps*
- Pay SEVIS fee and apply for an F-1 student visa
- Submit the Medical History Record (enclosed) *Note: Required for enrollment*
- Submit your final official transcript(s)  
*Note: Must be in a sealed envelope. Scanned or faxed copies will not be accepted*
- Submit an evidence of secondary school completion (Diploma), if the completion date is not on your final transcript
- Confirm receipt of your residence hall assignment  
*Note: Emailed to your PLU email account from the Office of Residential Life*
- Submit your PLU Master Housing and Meal Agreement [www.plu.edu/residential-life](http://www.plu.edu/residential-life)
- Take a Math placement test online at [https://banweb.plu.edu/pls/pap/hxskmplc.P\\_MathIntro](https://banweb.plu.edu/pls/pap/hxskmplc.P_MathIntro) (Degree seeking students only)
- Email your flight information to [intl@plu.edu](mailto:intl@plu.edu).  
*Consider using our pick-up service with Shuttle Express. [www.plu.edu/iss/airport-pick-up/](http://www.plu.edu/iss/airport-pick-up/)*
- Apply for the Global Campus Connection program that connects new incoming international students with current PLU students [www.plu.edu/iss/gcc/](http://www.plu.edu/iss/gcc/)
- Order or request to borrow linens before your arrival [www.plu.edu/iss/linens/](http://www.plu.edu/iss/linens/)
- Apply for an advanced standing (major), if applicable  
*Note: To declare a major in Education, Nursing and Social Work program, an additional application is required (see pg. 2 of this document)*

---

For more information contact:

Office of Admission  
Pacific Lutheran University  
Tacoma, WA 98447-0003

Phone: 1-253-535-7151  
Fax: 1-253-536-5136  
[intl@plu.edu](mailto:intl@plu.edu) | [www.plu.edu](http://www.plu.edu)

If you are unable to attend PLU, please notify the Office of Admission at 1-253-535-7151 or [intl@plu.edu](mailto:intl@plu.edu)

## Entrance Requirements

### Foreign Language Requirement

Every student entering the university must:

- a. Have satisfactorily completed two high school years of one foreign language or the equivalent with a C average,  
*or*
- b. Demonstrate equivalent proficiency,  
*or*
- c. Satisfy this requirement by completing one year of a foreign language at the college level.

### Mathematics Requirement

Every student entering the university must:

- a. Have satisfactorily completed two years of college preparatory mathematics in high school (exclusive of computer science courses) or the equivalent with a C average,  
*or*
- b. Demonstrate equivalent proficiency,  
*or*
- c. Satisfy this requirement by completing an approved mathematics course at the college level.

### Additional Admission Requirements for Some Programs

Your offer of admission to Pacific Lutheran University is to the *general university curriculum* only. The following programs have additional admission requirements.

#### SCHOOL OF BUSINESS

**Requirements.** To declare a major, you must successfully complete at least 32 semester hours (48 quarter hours) with a cumulative grade point average of 2.50 or above. You must also complete a series of prerequisite and lower division requirements prior to declaring.

**Application and Deadlines.** You may declare a business major as soon as the requirements are satisfied. To declare, contact the School of Business for the appropriate paperwork. Prior to declaration, you will be considered an intended business major.

**Questions.** Contact School of Business at 253-535-7244 or [business@plu.edu](mailto:business@plu.edu).

#### SCHOOL OF EDUCATION & MOVEMENT STUDIES (SEMS)

##### Requirements

- Official score report documenting passing scores on the Washington Skills Test – Basic (WEST-B).
- A cumulative grade point average of at least 2.50 with junior standing for elementary, and for secondary students.
- Completion of Psychology 101 and English 101 or equivalent courses with C or better grades.
- Application should include two SEMS admission recommendations. **One must be an academic reference from a professor, preferably in your major.**
- Please provide official transcripts to the SEMS, in addition to those already submitted to the Office of Admission, for any credits earned at a community college or 4-year institution other than PLU.
- Complete a group interview. After your application is received and complete you will be sent an email with detailed instructions to call and reserve a spot once specific days and times have been scheduled.

*Meeting minimum requirements does not assure acceptance into the SEMS.*

**Application and Deadlines.** Application forms are available from the School of Education and Movement Studies Office or by visiting their website at [www.plu.edu/education](http://www.plu.edu/education). Applications are accepted for Fall enrollment only and are due the first Friday of March. As part of the application process students are required to attend a group interview.

Students are occasionally admitted to the SEMS provisionally on a case by case basis. Reassessment takes place throughout the program, but formal admission is granted at the completion of additional requirements identified during initial education methods courses.

**Questions.** Contact Bree Van Horn, Assistant Director of Admission and Advising, School of Education at 253-535-7276 or [vanhorba@plu.edu](mailto:vanhorba@plu.edu).

#### SCHOOL OF NURSING

**Requirements.** The requirements listed below are minimum standards; satisfaction of minimum requirements does not imply nor guarantee admission to the program. To be considered for admission to the Basic nursing program, at minimum you must have:

- Completion (or pending completion) of at least 30 semester or 45 quarter credits.
- A minimum cumulative grade of 2.00 in each nursing prerequisite and co-requisite course.
- A minimum cumulative grade point average of 2.75 in the prerequisite courses.
- A cumulative grade point average of 3.00 or higher.
- No more than one repeat in the prerequisite and corequisite courses.
- Civil, administrative and criminal clearance in all states as well as any other applicable territory or country.
- Completion of the university math entrance requirement (intermediate algebra), with a grade of "C" or higher.
- Physical health and emotional stability sufficient to meet the demands of nursing.
- College level fluency in speaking, reading, and writing English.

**Application and Deadlines.** Applications are available from the School of Nursing. To apply for Summer, Fall, or Spring terms of the following academic year, you should submit your application by February 1. Students who have applied by February 1 are notified in April. Students are admitted to the term of their choice whenever possible.

Applications received after February 1 will be reviewed monthly until all available positions are filled. If there are more applicants for the terms of the academic year than can be accommodated, qualified candidates are placed on a wait list for admission if spaces become available.

**Questions.** Contact School of Nursing at 253-535-7672 or [nurs@plu.edu](mailto:nurs@plu.edu).

#### SOCIAL WORK PROGRAM

**Requirements.** To be considered for admission to the Social Work Program, you must have:

- Completed 32 semester hours of prescribed course work with a minimum G.P.A. of 2.50.
- Submit a four-page personal statement
- Report work and volunteer history.
- Submit two letters of recommendation.
- Complete a Washington State Patrol Criminal Background check.
- Agree in writing to abide by the National Association of Social Workers' Code of Ethics.
- A personal interview may be requested by faculty.

**Application and Deadlines.** Applications are available from the Social Work Program or the PLU homepage. Applications will be accepted until all available positions are filled. Review for fall cohort begins April 18.

**Questions.** Contact Kathleen Russell, Director of the Social Work Program at 253-535-7643 or [russellkz@plu.edu](mailto:russellkz@plu.edu).