

Short Waiver Form

Instructions for completing the short waiver form.

1. Supervisor/leader of the activity must inform the participants of the risks involved with the activity.
2. Each participant must read the paragraph at the top of the short waiver form before signing.
3. If more than one page is required, each page must have the paragraph at the top.
4. Get a printed name and signature from each participant.
5. This form cannot be used if the participant is a minor.
6. Retain signature sheets in department files for three years or send to Finance and Operations for retention.

