



# 2012-2013 Request for Consideration of Special Circumstances

Student's Name \_\_\_\_\_ PLU ID \_\_\_\_\_ Phone Number \_\_\_\_\_

The following circumstances are not addressed when filing the Free Application for Federal Student Aid (FAFSA). If any of the circumstances apply to you, check the applicable box and provide all requested information. PLU will attempt to take your circumstances into consideration for additional assistance. Please be aware that our ability to do so is limited by the availability of funds and the extent to which your circumstances impact the Expected Family Contribution (EFC) calculation within the federal need analysis formula.

**Loss of income in 2012**  
My/Our family's income has declined in 2012 due to: \_\_\_ unemployment, \_\_\_ retirement, \_\_\_ death of wage earner, \_\_\_ disability, \_\_\_ change of employer, \_\_\_ reduction from full time to part time employment, \_\_\_ divorce, or \_\_\_ one time only income received in 2011, \_\_\_ loss of child support or alimony. **(Please check the situation that applies and explain on the reverse side of this form).**

### ESTIMATED INCOME FOR CALENDAR YEAR 1/1/2012 THROUGH 12/31/2012

Father (Step-Father) Gross Wages	\$ _____
Mother (Step-Mother) Gross Wages	\$ _____
Parent's Other Taxable Income (such as alimony, unemployment, capital gains, interest/dividends, etc)	\$ _____
Parent's Other Non-Taxable Income * (such as child support, tuition benefits, payments to tax-deferred pensions, etc)	\$ _____
Student's Gross Wages	\$ _____
Spouse's Gross Wages	\$ _____
Student & Spouse's Other Taxable Income (such as alimony, unemployment, capital gains, interest/dividends, etc)	\$ _____
Student & Spouse's Other Non-Taxable Income *(such as child support, tuition benefits, payments to tax-deferred pensions, etc)	\$ _____

**\*Non-Taxable Income does not include Earned Income Credit, Additional Child Tax Credit, Welfare Payments or Untaxed Social Security Benefits. If Non-Taxable Income is listed, please note how much is coming from what source. Please refer to the FAFSA Worksheets at [www.fafsa.gov](http://www.fafsa.gov) for a complete list of reportable Non-Taxable Income.**

- Extraordinary expenses - Only one calendar year (2011 OR 2012) can be considered.**
- Extraordinary medical/dental expenses **NOT** covered by insurance. **(Please attach documentation of these expenses.)**  
 Parent's medical/dental expenses \$ \_\_\_\_\_ 2011 **OR** \_\_\_\_\_ 2012 (one yr. only)  
 Student/Spouse medical/dental expenses \$ \_\_\_\_\_ 2011 **OR** \_\_\_\_\_ 2012 (one yr. only)
  - I/We are supporting another family member (grandparent or grandchild, foreign exchange student, adult child. Please circle situation that applies) **NOT** reported in my/our household size on the FAFSA. The amount we paid for this person was: \$ \_\_\_\_\_ per month in \_\_\_ 2011 **OR** \_\_\_ 2012 (one yr. only)
  - I/We had home repairs due to natural disaster. **(Please attach documentation of these expenses.)** The following amount is what was paid out of pocket: \$ \_\_\_\_\_ in \_\_\_ 2011 **OR** \_\_\_ 2012 (one yr. only)
  - I/We had/have the following unusual circumstances/expenses which limits our ability to assist our student with his/her educational expenses: \_\_\_\_\_

**Tuition for private elementary and/or secondary education** (Please attach a copy of the 2012-2013 tuition invoice for each child.) We will have tuition payments for the student's siblings during the 2012-13 academic year for private elementary or secondary schooling. The cost of this out-of-pocket expense for 2012-2013 (after any scholarships or discounts are applied) will be: \_\_\_\_\_

**I/We affirm that the information provided on this form is true and the figures provided are accurate to the best of my/our ability. Parent Signature is required if adjustment is for parent income or expenses.**

Student _____	Date _____	Parent _____	Date _____
EMAIL ADDRESS: _____		EMAIL ADDRESS: _____	

- Required 2012-13 Verification Worksheet is attached (download from [www.plu.edu/financial-aid/documents-forms/](http://www.plu.edu/financial-aid/documents-forms/)) **AND**
- Required 2011 Tax Return Transcript is attached or  FAFSA information was provided via IRS Data Retrieval tool.

**RETURN THIS FORM & ATTACHMENTS TO:** FINANCIAL AID OFFICE, PLU, TACOMA, WA 98447 or EMAIL as a PDF To: [FINAID@PLU.EDU](mailto:FINAID@PLU.EDU)

**Please use the reverse side of this page to add any additional information to explain or support your request.**