



What do I need to do to continue to use Thunderbird to receive my mail?

We highly recommend using the web interface to Gmail to make best use of its features and integration with Google Calendar. However, Google Gmail does provide support for any POP or IMAP email client (e.g. Thunderbird, Outlook, etc.). Once your account is migrated to Google Gmail, your current Thunderbird settings will no longer work. Follow the steps below if you would like to continue using Thunderbird client:

PLU Email Client Settings (Thunderbird)

1. Open Thunderbird and click the "Cancel" button when it asks you for your password.
2. Click the "Tools" option in the Menu Bar and select "Account Settings".
3. Click on "Server Settings" on the left side of the window and make the following changes:

- Change the server name to **imap.gmail.com**. (Use **pop.gmail.com** if using POP settings)
- Select **SSL** under "Security Settings" and make sure that the "Use Secure Authentication" box is not checked. You will notice the port number change when this option is selected.
- Add **@plu.edu** to the end of your PLU ePass username.

4. Click OK to apply the changes. You may receive an alert that says that your username has been changed and that you may need to update some other settings within Thunderbird. Just click OK and your new settings will be saved.
5. Click the "Get Mail" button in the upper left and sign into your account.

Server Settings

Server Type: IMAP Mail Server
 Server Name: imap.gmail.com Port: 993 Default: 993
 User Name: rebaradm@plu.edu

Security Settings

Use secure connection:
 Never TLS, if available TLS **SSL**

Use secure authentication

Server Settings

Check for new messages at startup
 Check for new messages every 10 minutes
 When I delete a message: Move it to the Trash folder
 Clean up ("Expunge") Inbox on Exit
 Empty Trash on Exit

Advanced...

You should now be able to access your mail through Thunderbird. You will notice some changes to the folder structure on the left side of your screen and you may need to make some adjustments to get things looking how you want it. If you have any problems or questions with this process, please contact the Help Desk at helpdesk@plu.edu or 253-535-7525.