

Rules for Greenhouse Use

- 1. Approval must be granted using the online form before using the greenhouse.*
- 2. All automated systems are set by a divisional staff member. Do NOT attempt to reprogram any controller.*
- 3. Please DO NOT relocate any plants outside of your assigned area without first receiving permission.*
- 4. No field samples or equipment should be stored or processed in the greenhouse or headhouse without prior approval.*
- 5. Only soilless media will be used. Growing media shall not be reused.*
- 6. Pots and flats will be cleaned and sanitized with a 10% bleach or isopropanol solution before re-use.*
- 7. Only clean tools will be used. Tools must be wiped with 70% ethanol before and after use.*
- 8. New plants, as well as plugs, cuttings, etc., must be inspected thoroughly for signs of infection or pests by the user before they are moved into the facility.*
- 9. Plants must be labelled with type of plant, student name, PI, course number, duration of experiment, contact information, and any special notes.*
- 10. Unless properly indicated, yellowed or dead leaf material should be removed on a regular basis to reduce breeding areas for pests and diseases.*
- 11. Doors are to be closed at all times to prevent the migration of pests. Furthermore, insect screens on vents will be kept in excellent condition.*
- 12. The area surrounding the greenhouse will be well kept by Grounds Services to reduce invasion by pests that develop in weeds outdoors.*
- 13. Any plant material determined to be infested will be reported to the responsible PI who will treat, quarantine, or dispose of as deemed appropriate.
There will be a list posted in the greenhouse of approved pesticides and fungicides.*
- 14. All trash, including old plant debris, must be removed from the greenhouse.*
- 15. No food or drink other than water is allowed in the greenhouse.*

16. *No food or drink should be disposed of in the headhouse.*
17. *The greenhouse is for growing plants, NOT for storing supplies. No materials may be stored in the growing area. Permission to store materials in head house will be on a case-by-case basis. No storage is allowed on the work surfaces.*
18. *Do NOT rinse, sweep, or dispose of soil into the floor drains. Soil should NOT be washed down the sink drains.*
19. *Clean up after yourself.*
20. *Continued violations of greenhouse rules will result in forfeiture of greenhouse privileges.*
21. *Chemicals must be labelled appropriately according to PLU Environmental Health & Safety (EHS) standards.*

(Updated: January 26th, 2016)