

PACIFIC LUTHERAN UNIVERSITY

**MINUTES OF THE MEETING OF THE FACULTY ASSEMBLY
FRIDAY, FEBRUARY 8, 2008
LERAAS LECTURE HALL – RIEKE SCIENCE CENTER**

Call to Order. Erin McKenna, Chair of the Faculty, called the regular February meeting to order at 4:01 p.m. Ninety-nine members of the faculty signed the attendance sheets.

Opening Prayer. The Reverend Dennis Sepper, University Pastor, offered the opening prayer.

Approval of Minutes of the Meeting of December 14, 2007. The minutes were approved as submitted.

President's Report. One written question had been submitted for President Loren J. Anderson: "With respect to sustainability, what actions, if any, has the university taken to offset the impact of air travel?" The president responded by providing a brief report of the activities of the campus committee charged with implementing the university's commitment – as one of the first twelve institutions in this country to sign the Presidents Climate Commitment (now with 489 signees). The matter of offsetting the impact of air travel, he went on to say, was part of that committee's future work.

President Anderson also took the occasion to note the current headcount of 3,443, up two over last spring, and that freshman applications were up 36% over this time last year, and transfer applications up 18%.

Announcements and Communications:

- A. Jon Grahe (Psychology), from the Ad Hoc Steering Group on General Educations, provided a reminder of the remaining forums, February 11 and 12.
- B. Patricia O'Connell Killen (Provost) brought two kudos to the faculty on behalf of Registrar Kris Plaehn: that the number of missing grades at the deadline this fall had been reduced from 10,000 in a previous year to just 900, all of which were submitted over the next weekend; and, especially to deans and chairs, that courses for the new semester had been spread out much better throughout the daily class schedule.
- C. Patricia Killen (Provost), on behalf of Neal Sobania (Wang Center), provided a reminder of the Wang Center symposium on global health, February 21-22.
- D. Provost Killen welcomed back from leave Anna Leon-Guerrero (Sociology), who will be serving full-time as Associate Provost.
- E. Provost Killen also asked faculty to talk with their classes about practices of academic honesty and integrity, in response to a spate of recent cases.
- F. David Robbins (Music), in his role as Vice Chair of the Faculty, presented a report from the Board of Regents' winter meeting, held January 25-26.

New Business:

- 1. Nominations for Faculty Committees. Samuel Torvend (Religion), from the Governance Committee, presented a slate of candidates for two vacant positions on faculty committees,

Faculty Affairs (position 1) and Instructional Resources (position 2). Additional nominations from the floor were, for position 1, Kevin O'Brien (Religion) and Rick Barot (English); and, for position 2, Jason Skipper (English).

2. Motion to approve changes to the description of the duties of the Instructional Resources Committee. Genevieve Williams (Information & Technical Services), chair of the Instructional Resources Committee, moved the following: *Resolved*, that the Faculty Assembly approve the changes to the description of the duties of the Instructional Resources Committee as presented in Attachment B. The proposed new description from that attachment read as follows:

Membership: Eight members, selected from the faculty for three-year overlapping terms.

Advisory Membership: Provost, Associate Provost/Information & Technology Services, one member of the Center for Teaching & Learning, Registrar, PLU bookstore director, one student selected by Associated Students of PLU, one student selected by Residence Hall Association, and member of the Faculty Affairs Committee.

General Purpose: (1) To advance the educational mission of the university with respect to the library, information technology, learning spaces, and related services and resources. (2) To represent the faculty, and to advise the provost and the president on issues related to the library, information technology, and learning spaces. (3) To engage Information & Technology Services on the conceptualization of matters related to its operations and planning. (4) To set priorities for Information & Technology Services in the alignment of its resources to reflect the needs of the faculty and students of the university.

Structure: (1) One member to serve as chair of this committee and member of Faculty Executive Committee. (2) One member to serve as a representative to Capital Improvement Committee. (3) One member to serve as a representative to Equipment Committee.

Specific Duties: (1) To promote communication among faculty, students, staff, and administrators on matters related to library and technology. (2) To study library collection development and allocation of budgeted funds and to make policies and changes as needed for new, developing, or altered academic programs of the university. (3) To oversee and monitor Information & Technology Services operations, plans, professional recruitment, and service priorities. (4) To advocate resource allocations according to important trends in curriculum and information and technology services. (5) To make recommendations in the allocation of capital improvement and equipment funds through membership in and communication related to the Capital Improvement Committee and Equipment Committee. (6) To review and advise Information & Technology Services on its policies, quarterly activity reports to the campus community, and strategic initiatives. (7) To establish criteria for quality learning spaces, including (but not limited to) the design, location, and provisioning of these spaces. (8) To report to the faculty annually concerning issues and activities within its jurisdiction.

Speaking to the motion were Chris Ferguson (Associate Provost), Laura Majovski (Vice President for Student Life), Chuck Bergman (English), and Jon Grahe (Psychology). Doug Oakman (Religion) moved to amend the motion by inserting the word "one" before "member of the Faculty Affairs Committee" in the Advisory Membership section, so that

the section ended with the phrase, “and one member of the Faculty Affairs Committee.” The motion to amend was seconded; there was no discussion. **Amendment passed.**

Chris Ferguson (Vice Provost) moved to amend the motion further by replacing, under Advisory Membership, the words “one student selected by Associated Students of PLU, one student selected by Residence Hall Association” with “two students selected by Associated Students of PLU (one representing residential students and one representing off-campus students)”. The motion to amend was seconded; speaking to the motion were Mike Halvorson (History) and Laura Majovski (Student Life). **Amendment passed.**

The main motion, as amended twice, passed.

There being no further business, the Chair of the Faculty **adjourned the meeting** at 4:39 p.m.

Respectfully submitted,

Keith J. Cooper
Secretary of the Faculty