**Members Present:** Audrey Thornburg, chair; Laura Fuhrman, co-chair; Joe Bell, Michael Schleeter, Aaron Gunther, and Christina Pepin.

Welcome new committee member Michael Schleeter.

**Approval of January Meeting Minutes:** Approved

**Call for Additional Agenda Items:**

* Safety Concerns:
* Audrey witnessed an individual trip over a tree root and fall in Rieke parking lot. This parking lot is already part of the capital improvements project list.
* Aaron has received reports of middle/high school students harassing athletes in the afternoon. Audrey will follow up with campus safety.

**Old Business**

* Updates on previous safety concerns:
* Installation of a stairway and railing has been submitted as a Capital Improvement project; gravel has been spread in the area.
* Update on PSE Grant
	+ Joe and Audrey met with Greg Premo and Rich Hines regarding the PSE grant for a PA system in Olson. Rich requested supporting information; Audrey, Joe, and Greg have responded to Rich with the requested documents. Rich will move forward with writing the grant, which will be submitted on approximately March 1, 2014.
* Social Media PSA
	+ Joe, Jason, and Audrey will meet with Lace Smith and Barbara Connor to discuss potential social media options for the Safety Committee.

**New Business**

* Incident/Injury Reports

January 2014 Incidents

* 4 injuries
* 0 OSHA recordable incidents
* 0 Restricted Duty Days
* 0 Lost Time Cases

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Department** | **Slip/Trip/Fall** | **Sprain/Strain** | **Burn** | **Cut/Puncture** | **Hearing Loss** | **Impact** | **Allergic/Toxic Reaction** |
| Dining & Retail Services | 2 |  |  |  |  | 1 |  |
| Facilities Mgmt |  |  |  |  |  |  |  |
| Campus Safety |  |  |  |  |  |  |  |
| Res. Life |  |  |  |  |  |  |  |
| Academic |  |  |  |  |  |  | 1 |
| Univ. Comm. |  |  |  |  |  |  |  |
| Conf. & Events |  |  |  |  |  |  |  |

* + Building Inspections: Harstad and Bloomquist have been completed. Remaining buildings will be completed prior to the end of the school year.
	+ Fire Alarm Drills: Residential Halls had drill this week (Feb 10). Academic/Administrative buildings will have drill on March 5, 2014 at 10:10am.
	+ 1st Aid/CPR/AED class: May 2nd and May 3rd. 25 trainees per session can be accommodated.

**Next Meeting:** March 13, 2014 @ 10am in AUC 134

**Meeting Adjourned 10:35am**

**Laura Fuhrman for Sue Liden, *Secretary***