**Members Present:** Audrey Thornburg, chair; Laura Fuhrman, co-chair; Joe Bell, Aaron Gunther, Dan Hammerquist, Tom Harvey, Mary-Ellard Ivey, Sue Liden, Christina Pepin, and Jason Weaving.

**Approval of December Meeting Minutes:** Approved

**Call for Additional Agenda Items:**

Safety Concerns: no new concerns

**Old Business**

Updates on previous safety concerns:

* Email sent to Cleaning Services Manager reference wet floor signage.
* Installation of a stairway and railing has been submitted as a Capital Improvement project; gravel has been spread in the area.
* FAMA was made aware of the concern about slippery pavers. They will use additional deicer.
* MBR plenum room – fall protection has been installed. FAMA and EHS are addressing other fall protection areas of concern.

**New Business**

**Incident/Injury Reports**

December 2013 Incidents

* 2 injuries
* 0 OSHA recordable incidents
* 0 Restricted Duty Days
* 0 Lost Time Cases

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Department** | **Slip/Trip/Fall** | **Sprain/Strain** | **Burn** | **Cut/Puncture** | **Hearing Loss** | **Impact** | **Allergic/Toxic Reaction** |
| Dining & Retail Services | 1 |  |  |  |  |  |  |
| Facilities Mgmt | 1 |  |  |  |  |  |  |
| Campus Safety |  |  |  |  |  |  |  |
| Res. Life |  |  |  |  |  |  |  |
| Academic |  |  |  |  |  |  |  |
| Univ. Comm. |  |  |  |  |  |  |  |
| Conf. & Events |  |  |  |  |  |  |  |

**Summary of 2013 Injury Reports:**

70 total incidents, 18 OSHA recordable. Slip/Trip/Falls account for 24 of the injuries.

7 lost time cases with 102 lost work days.

9 restricted duty cases for a total of 308 restricted duty days.

Based on this summary, the committee decided to target slips/trips/falls at the April Benefits Fair.

**Public Service Announcements (PSA):** The committee discussed the value of having PSA’s in the daily flyer versus using Twitter and/or Facebook. The Safety Committee spends approximately $50/month to advertise in the Daily Flyer. Jason will reach out to Barbara Clements, Director of Content Development, Marketing and Communications to discuss the possibility of sending out Safety PSA’s via PLU’s Facebook or Twitter accounts using *#safecomm*.

**PSE Grants discussion:** The committee reviewed possible projects to submit to PSE for a grant. These projects should be beneficial to both PLU and the surrounding community. The committee proposed submitting a grant for a PA system inside Olson and possibly including and external system that would cover outside Olson. Joe and Audrey will discuss with Greg Premo, Director of Campus Safety to see if he has any information on these symptoms. They will then work with Rich Hines to prepare the grant.

**Next Meeting: February 13, 2014, 10:00am, AUC 134**

**Meeting Adjourned 2:25pm**

**Sue Liden**

**Secretary**