

# Employment Opportunity Summer Programs

Puget Sound Educational Service District (PSESD) is a premier regional agency that provides innovative pre-K to 12 services and leadership. We are committed to success for each child and eliminating the opportunity gap by 2020. Foundational to our work is a shared commitment to equity and inclusion, and cultural competence of staff, volunteers, and interns.



Puget Sound ESD is an Equal  
Opportunity Employer.

## **Position: Program Assistant**

Program assistants work with middle school and/or elementary students in a summer program setting.

- Work in small/big groups
- Organize and lead activities

Activities include but are not limited to:

- Leadership development
- Geocaching
- Chess, board games
- Arts education, visual arts, crafts, drama, dance
- Project or placed based learning activities
- Sports (soccer, basketball, lacrosse)
- Fieldtrips
- Wide variety of Science, Technology, Engineering, and Mathematics (STEM) activities which are a particular focus of the program

Elementary and Middle school students are instructed through a variety of hands, engaging, project based enrichment activities.

### **Educational Benefits:**

This is a great opportunity for anyone who is studying **Education, Social Work, Math, Recreation, Science, World languages** or if you simply enjoy youth and want to share your skills in a diverse, urban, school environment. Small and large group facilitation/management training is offered as part of your employment.

### **Qualifications:**

Applicants should be creative, organized, positive, flexible and able to work independently on enrichment activities with small groups in a classroom setting. Bilingual language a plus. **Work schedules** are set by onsite supervisors who are willing to work with your school schedules. Days and times vary by location, 9:00am-3:00pm Monday through Thursday during the months of June and July.

**Clearance:** Criminal Justice Fingerprint/Background Clearance Required

**Hourly Wage:** \$ 12.36

**STATE WORK STUDY ELIGIBLE COLLEGE STUDENTS – PLEASE APPLY**

**Email** - Resume and Cover letter or letter of interest (contact info below)

### **Summer Program Dates and Work site locations:**

#### **Tacoma Public Schools**

- Lister Elementary  
7/6/15 to 7/30/15  
Jon, jbulala@psed.org

#### **Puyallup SD**

- Firgrove Elementary  
6/22/15 to 6/25/15  
6/29/15 to 7/2/15  
8/17/15 to 8/20/15  
8/24/15 to 8/27/15  
Walter, wstanford@psed.org

#### **Franklin Pierce SD, Parkland**

- Keithley MS  
6/24/15 to 7/16/15  
Melanie, mjones@psed.org

#### **Federal Way Public Schools**

- Star Lake Elementary  
6/18/15 to 7/9/15  
Amy, ameiser@psed.org