



# EMPLOYMENT OPPORTUNITY Before and/or After School Programs

Puget Sound Educational Service District (PSESD) is a premier regional agency that provides innovative pre-K to 12 services and leadership. We are committed to success for each child and eliminating the opportunity gap by 2020. Foundational to our work is a shared commitment to equity and inclusion, and cultural competence of staff, volunteers, and interns.

## Position: Program Assistant

Program assistants work with middle school and/or elementary students in an afterschool setting.

- Work in small/big groups
- Tutoring and homework help
- Organize and lead activities

Activities include but are not limited to:

- Leadership development
- Geocaching
- Chess, board games
- Arts education, visual arts, crafts, drama, dance
- Project or placed based learning activities
- Sports (soccer, basketball, lacrosse)
- Fieldtrips
- Wide variety of Science, Technology, Engineering, and Mathematics (STEM) activities which are a particular focus of the program

Elementary and Middle school students are instructed through a variety of hands, engaging, project based enrichment activities.

### Educational Benefits:

This is a great opportunity for anyone who is studying **Education, Social Work, Math, Recreation, Science, World languages** or if you simply enjoy youth and want to share your skills in a diverse, urban, school environment. Small and large group facilitation/management training is offered as part of your employment.

### Qualifications:

Applicants should be creative, organized, positive, flexible and able to work independently on enrichment activities, tutoring or homework activities with small groups in a classroom setting. Bilingual language a plus. **Work schedules** are set by onsite supervisors who are willing to work with your school schedules. Days and times vary by location, after school hours 2:30-6:00 pm and before school positions may be available prior to 9:00 am. Candidates who are available at least 2 days a week may be considered.

**Clearance:** Criminal Justice Fingerprint/Background Clearance Required

**Hourly Wage:** \$ 12.36

**STATE WORK STUDY ELIGIBLE COLLEGE STUDENTS – PLEASE APPLY**

**Email** - Resume and Cover letter or letter of interest (contact info below)

### Work site locations:

#### Tacoma Public Schools

- First Creek MS – Kerry, Kblloomquist@psed.org
- Lister Elementary – Jon, jbulala@psed.org

#### Puyallup SD

- Firgrove Elementary – Walter, wstanford@psed.org

#### Franklin Pierce SD, Parkland

- Christensen Elementary – Grace, gfederico@psed.org
- Keithley MS – Melanie, mjones@psed.org

#### Bethel SD

- Spanaway Elementary- Debbie, dwillis@psed.org

#### Federal Way Public Schools

- Totem Middle School – Stacie, sgath@psed.org
- Star Lake Elementary – Amy, ameiser@psed.org



Puget Sound ESD is an Equal  
Opportunity Employer.