

# EMONA CAMPUS ACCOMMODATION

111 John Meinert Street, Windhoek West, Namibia. PO Box 80579 Olympia  
Tel: +264 61 413 250 Fax +264 61 413 251 www.jhires.net



This application is not binding on either the applicant or Emona. All information will be treated confidential

ACADEMIC YEAR APPLIED FOR:

The closing date for applications  
**31 October 2013**

STUDENT NUMBER

Instructions: Use Block letters to complete this form where spaces are provided or place an 'X' in the correct square. Incompleted

## APPLICATION TO LEASE

Please take note that that your application cannot be processed if all required fields are not completed and required documentation are not attached.

### SECTION 1 : APPLICANT'S PARTICULARS

Title	Mr		Ms		Other (Specify)	
Full Name(s):						
Surname:						
Passport Number:						
Nationality:						
Cell/Phone Number:						
Alternate Contact Number:						
Email Address:						
Course:						
Year of study:						
Student Number:						
Gender:	Male		Female			
Postal Address:			Residential Address:			
Country:			Region:			

### SECTION 2 : APPLICANT'S LEGAL GUARDIAN / NEXT OF KIN OR BURSAR (THE PERSON RESPONSIBLE FOR PAYMENT)

*Relationship with the person / Company whose particulars are supplied.*

	Father		Mother		Spouse / Partner	Guardian	Company / Bursar	
Company Name / Full Name and Surname:								
Company Address / Home Address: (Guardian / Next of kin)								
Registration number of Company / ID Number:								
Company VAT number:								
Nationality:								
Home No:								
Office No:								
Cell No:								
Email Address:								

### SECTION 3: PREMISES

(We will try to accommodate student's preferences)

<b>EMONA</b>	
Block Nr	
Floor Nr	
Room Nr	

Loft Room	
Corner Room	
Rectangular Room	
Paraplegic Room	(subject to disability)

**SECTION 4 : TERMS OF LEASE**

Please tick where applicable	
SELF FUNDED	
GOVERNMENT LOAN	
GOVERNMENT BURSARY	
UNIVERSITY LOAN	
BURSARY	

Banking Details:	
Bank Name:	FNB Namibia
Account Name:	JHI Trust Account
Branch Code:	28-19-72
Account number:	621 1480 055 2
Reference number:	Please use Passport number as reference

Booking Fees	
October 2013	N\$ 800.00
December 2013	N\$ 1000.00
Afterwards	N\$ 1200.00
Deposit:	N\$ 1000.00
Rent per month	From N\$ 2150.00

Lease Start Date	
Lease Expiry Date	

**SECTION 5: CREDIT CHECK**

*In terms of the Financial Intelligence Act 3 of 2007, the following documentation is required in respect of the student / person / entity responsible for payment of the rental:*

Certified copy of Passport	
Utility Statement / Invoice not older than 3 months (To verify residential address of Payer / Guardian)	
Contact Particulars	
3 Months bank statements (of Payer / Guardian)	
Most recent payslip (of Payer / Guardian)	
Proof of bursary ACCEPTANCE (an application is not sufficient)	

*Please submit the above to [info@jhires.net](mailto:info@jhires.net) or Fax to +264 61 413 251*

**SECTION 6 : PERSONAL PARTICULARS**

Do you have a disability	Yes	No	<i>(for planning purposes only)</i>	
If 'yes' please give the nature & severity of the disability.				
Based on your disability, do you have special needs?	Yes	No		
Do you suffer from any serious illness or abnormality?	Yes	No		
If 'yes' please give details of the nature, severity, date and duration of the illness.				

*(please note that you may be contacted)*

**SECTION 7: TERMS AND CONDITIONS**

- 7.1 I/We the undersigned hereinafter referred to as the Tenant, hereby warrant that the information contained in this lease application is true and correct.
- 7.2 The Tenant agrees to pay a non-refundable administration/booking fee, as set out in item 4 above, on signature of this application.
- 7.3 The Tenant agrees and undertakes to enter into a written Agreement of Lease with the Landlord, upon acceptance of this application by the Landlord, incorporating among other (inter alia) the terms and conditions as set out herein. In the event that the Tenant fails to sign the standard Agreement of Lease on a date not less than 15 days prior to the commencement date of the Lease, the premises will be placed back on the leasing schedule and the Tenant will forfeit, the booking fee / administration fee. The Landlord, without derogating from any of its rights in law, including but not limited to claiming damages, will be entitled but not obliged to cancel this application with immediate effect.
- 7.4 The Tenant acknowledges that he/she has inspected the unit referred to herein and that the Tenant is satisfied with it as it stands
- 7.5 The Tenant acknowledges and accepts that the, policies and procedures of the University and/or college cleaning institution will also apply to this application. These may be obtained from the learning institution.

**SECTION 8: DECLARATION**

I the undersigned understand that the Landlord will rely on the information provided by me should an agreement be concluded and I warrant that the information contained herein is true and correct.

Signature: \_\_\_\_\_

Name and Surname: \_\_\_\_\_

Date: \_\_\_\_\_

Capacity: \_\_\_\_\_

Witness name and signature: \_\_\_\_\_