

WANG CENTER GRANTS PROGRAM FOR 2008-09 GRANTS FOR STUDENT-FACULTY INTERNATIONAL INVOLVEMENT

The Wang Center invites proposals from full-time PLU undergraduate or graduate student(s) and faculty research teams for advanced research in a global context. Generally, the grants monies are intended to support supplementary travel expenses.

Teams may be awarded grants in the range of \$5,000 - \$7,500. Awards made in Spring 2008 are for activities to be carried out between June 1, 2008, and May 31, 2009. Seniors graduating December 2008 must complete their projects by the end of January 2009. **Students graduating before December 2008 are not eligible to apply.** Please note other important requirements outlined below.

Preference will be given to student-faculty teams who have not previously received Wang Center grant support; however, student-faculty teams engaged in on-going research may apply for a second grant.

Applications should include:

- A completed application cover sheet.
- A narrative description of the proposed project. See Evaluation Criteria for directions. Narratives should be limited to 3-5 pages, single-spaced, 12 point font, excluding budget page.
- A budget of estimated expenses, annotating amounts each individual will receive. (NOTE: Any additional sources of funding should be specified).
- A current resume for each *student* team member.
- A support letter from the department chair or professional school dean of the faculty team leader.
- Student involvement is generally limited to locations in which he/she has already done study abroad.

Grant proposals cannot be submitted for research or travel to any location(s) designated by the U.S. State Department as having a “travel warning” (<http://travel.state.gov/>).

Applications are due to Neal Sobania, Executive Director, Wang Center for International Programs, via email sobania@plu.edu, by 5 pm, **Friday, February 22, 2008**. Cover sheet with signatures and support letters is due via hard copy by the deadline. Please contact Neal with any questions (535-7281 or email).

Applications will be reviewed by members of the Global Education Committee (GEC). During the review, the selection committee may also review the student’s academic transcripts. Decisions will be announced by the Wang Center in mid March.

Requirements

In accepting a Wang Center research/travel grant, a faculty member and student(s) agree to the meet the following requirements:

- All *faculty* expenses must be fully documented and signed off through the Wang Center. Unexpended funds revert to the Wang Center.

- *Student* funding is via a stipend and subject to IRS taxation. It is the responsibility of the student recipient to report to the IRS the grant as income when their tax return is filed. A copy of these guidelines is available upon request. Wang Center funds may not be applied toward costs of an off-campus J-term or semester study program.
- Funds from a particular award may only be expended for that proposed project/activity and may not be applied to an unrelated project/activity. Contemplated changes to the planned itinerary should be discussed in advance with the Wang Center Director.
- Recipients commit to a public presentation, display, or creative exhibition at a Wang Center sponsored event, or another approved campus venue, during the 2008-09 academic year, and agree to videotaping/archiving of their work at the university.
- All students applying for a grant must be, and remain, in good standing. Good standing means that you are not on academic probation, financial hold, or have a discipline record pending.
- A report on the awarded project must be submitted to the Executive Director of the Wang Center no later than June 30, 2009. Failure to submit a project report will make individuals ineligible for future grants.

Evaluation Criteria

Grant applications will be assessed according to responses to the following questions. Responses to these questions should be submitted in narrative form and will be rated according to the following point system:

Project Description (30 points)

- *Define* the project. For the student, is it a part of an internship, service learning project, capstone, or other type of project? *Describe* the project. What are your research questions or objectives? In order to answer your research questions or accomplish your research objectives, what evidence do you need and how will you obtain the evidence? Why is the collaboration between student and faculty preferred in this research? What unique features of the project draw on global learning resources? (20 points)
- How the project will be implemented and what is the timeline and budget? (10 points)

Academic Rigor (35 points)

- What relevant coursework and/or study-away experience have the students completed in preparation for the project? (5 points)
- What relevant experience or prior work related to this project has the faculty done? (5 points)
- How does the project fit with departmental academic goals and PLU's global education vision of educating for a just, healthy, sustainable, and peaceful world? (15 points)
- How will you share findings from the project with others in the PLU community and elsewhere? (10 points)

Planning and Preparation (20 points)

- How is travel to this site an integral requirement for completion of the project? (5 points)
- Is your language competence adequate to complete the proposed project? (5 points)
- Can the project be completed within the time frame of travel? (5 points)

- Is the budget adequate for completion of the project? Does the budget include income from all sources? (5 points)

NOTE: If this research project in anyway involves the interviewing of, the completion of a questionnaire BY, or the collection of other data from human subjects, has a proposal been submitted and permission received to the PLU Human Participants Review Board for this project? ____ YES ____ NO

If you are unclear on what this HPRB approval is about please see:

<http://www.plu.edu/~hprb/doc/hprb-proposal-1.pdf>
<<http://www.plu.edu/%7Ehprb/doc/hprb-proposal-1.pdf>>

Faculty Support (15 points)

- How will the faculty member engage the project and mentor the student researchers, before, during and following the project? [If the project proposes to gather primary data and conduct an empirical project, faculty should address the evidence for successful data collection and the mastery of statistical techniques by the applicants.] (15 points)

**WANG CENTER GRANTS PROGRAM FOR 2008-09
STUDENT-FACULTY APPLICATION COVER SHEET**

Project Title: _____

Project Abstract (75 word maximum on separate page):

Faculty Leader: _____

Student Name: _____

Student ID: _____

Declared Major: _____

Local Phone: _____

Campus Address: _____

Permanent Phone: _____

Permanent Address: _____

Email Address: _____

Attach a narrative description of the proposed project. Be guided by the stated Evaluation Criteria as you prepare your narrative.

Attach a separate budget page for the project and describe any additional sources of funding you are seeking.

Attach a current resume for each *student* team member. The faculty member's CV may be considered (however a copy is not required with the application).

Request a support letter from the department chair or professional school dean of the faculty team leader.

Familiarize yourself with the requirements of the grant as outlined in the background materials; by your signature below, verify both that you will abide by those requirements and that you currently are a student in good standing at PLU.

Ensure that all the necessary materials reach the Wang Center by 5:00 p.m. on Feb 22, 2008.

Student signature(s): _____ Date: _____

_____ Date: _____

Faculty team leader signature: _____ Date: _____