

**ACADEMIC PROGRAM
CONTRACT (APC)**
2009-2010 Catalog

Degree: Bachelor of Business Administration
Major: Business Administration
Concentration: see attached

When completed, with appropriate departmental signatures, return to Student Services/Registrar's Office.

Declaring 1st Major:

BBA-Business
Date Declared: _____

Declaring 2nd Major:

BBA-Business
Date Declared: _____

Does this replace a Major: _____

Student LName: _____
Student FName: _____
Student ID#: _____

Unofficial Review
Review w/ Transcripts
Final Degree Check

I. **Foundation (20 semester hours):	Hours Completed	Grade Earned	Notes	Hours Remaining
BUSA 201 - Value Creation in Global Envt.				4
MATH 128* (or 151 or 152) - Linear Models & Calc.				4
CSCE 120 (or 144) - Computerized Info Systems				4
ECON 101 - Principles of Microeconomics				4
STAT 231 (or 232 or 233) - Intro Statistics				4

*MATH 111 or 140 may be taken as a prerequisite but MATH 128 must still be taken.

**Pass/Fail allowed for MATH 128, CSCE 120, ECON 101, and STAT 231 only, as defined in the Pass/Fail section of the catalog.

****Successful completion of foundation courses required for admittance into upper-division and declaration of major.**

II. BBA Core (38-39 semester hours):	Hours Completed	Grade Earned	Prerequisites/Notes	Hours Remaining
BUSA 202 - Financial Accounting				3
BUSA 203 – Managerial Accounting			BUSA 202	3
BUSA 302 – Finance for Managers			BUSA 203	3
BUSA 303 or 304-Business Law & Ethics			304 required for ACCT, recm for FINC	3
BUSA 305 – Human Dimensions in Effective Org.				3
BUSA 308 – Principles of Marketing				3
BUSA 309 – Goods & Services Operations				3
BUSA 310 – Information Systems				3
Graduation e-Portfolio				P/F
BUSA 499 – Strategic Management / Senior Seminar			BUSA 302, 305, 308, 309, 310, Senior	3
Communications- one from: COMA 211, 212, 214 (2) and one from: COMA 213, 230, 270, 311, ENGL 221, 323			Professional Speaking	2
			Professional Writing	2
PHIL 225 – Business Ethics				4
300+ elective in Global, Ethical, Vocational area			See approved options in catalog	3-4

See page 2 for parts III. Concentration and IV. Additional Requirements.

REMAINING HOURS – Foundation (from I. above):	+	20
REMAINING HOURS – BBA CORE (from II. above):	+	38
REMAINING– Concentration Area (from III. on back):	+	15+
SUBTOTAL OF REMAINING HOURS for BBA degree program:	=	73
COMPLETED HOURS (from transcript) minimum of 128 required for graduation:	+	(of 128)

Expected degree completion: _____

Concentration GPA: N/A

Major/Overall GPA: /

School of Business Signature _____

Not a binding contract - School of Business reserves the right to correct errors.

BBA CONCENTRATIONS (APC Page 2)

FINANCE

(15+ semester hours)	Hrs	Grade	Need
BUSA 304-Business Law & Ethics for Financial Professions- Counted on front- Recommended, but not required			
BUSA 335-Financial Investments			3
BUSA 437-Financial Analysis & Str			3
ECON 344-Econometrics			4
Any 6+ semester hours from (at least 3 from BUSA):			
BUSA 321, 337, 438, 495 (1-3)			3
ECON 302 or 322 (4)			3

PROFESSIONAL ACCOUNTING

(18 semester hours)	Hrs	Grade	Need
BUSA 304-Business Law & Ethics for Financial Professions- Counted on front-Required for concentration in Accounting			
BUSA 320-Acct Info. Systems			3
BUSA 321-Intermediate Acct I			3
BUSA 322-Intermediate Acct II			3
BUSA 422-Consolidations & Equity			3
BUSA 424-Auditing			3
BUSA 427-Tax Accounting			3
Note: Students are also encouraged to take electives in BUSA 323-Cost Accounting, BUSA 418-Acct. Database Mgt. & Control, & BUSA 423-Non-profit/Government Acct.			

MANAGEMENT & HUMAN RESOURCES

(15+ semester hours)	Hrs	Grade	Need
BUSA 342-Human Resources Mgt.			3
Any 12 semester hours (at least 6 from BUSA):			
BUSA 340, 343, 352,			3
BUSA 440, 442,			3
BUSA 449, 495 (1-3),			3-4
ECON 321 (4), PSYC 380 (4)			3-4

MARKETING MANAGEMENT

(15+ semester hours)	Hrs	Grade	Need
BUSA 363-Consumer Behavior			3
BUSA 467-Marketing Research			3
BUSA 468-Marketing Management			3
Any 6+ hours from (at least 3 from BUSA):			
BUSA 364, 365, 378, 440, 460			3
BUSA 495 (1-3), COMA 361 (4)			3
ECON 341 (4), PSYC 385 (4)			

NON-CONCENTRATION OPTION

15 Semester Hours Upper-Division BUSA Coursework			
	Hrs	Grade	Need
			3
			3
			3
			3
			3
Note: no concentration is awarded for this option.			

INDIVIDUALIZED CONCENTRATION

(15+ semester hours)	Hrs	Grade	Need
			3
			3
			3
			3
Note: your official PLU transcript will list your concentration as 'Individualized Business'.			

III. Concentration (or Elective) Area Requirements:

- Minimum 3.00 concentration GPA is required. If below 3.00, concentration will not be reflected/conferred on PLU transcript.
- C- (1.67) or better in each concentration course is required.
- Minimum of 9 hours of upper-division concentration (or elective) courses in residence.

Remaining Concentration Hours: _____

Concentration GPA (min 3.00): _____

IV. Additional Requirements:

- Residency requirement:** Minimum 32 semester hours of the degree program must be completed at PLU.
- Degree requirement:** Minimum of 128 total credit hours, 40 upper-division and 49 BUSA/BBA approved credit hours.
- Standards of work:** Overall 2.5 PLU **AND** major GPA. Minimum C- grade in each BUSA/BBA required course taken.
- General University Requirements (GUR's):** All GUR's must be satisfied as identified by official registrar's review (CAPP report)

