



PACIFIC
LUTHERAN
UNIVERSITY

CHANGE OF GRADE REPORT
Office of the Registrar

Student Name _____ I.D. # _____

Course Prefix _____ Course # _____ Semester Hours _____ Title _____

Original grade of _____ Should be recorded correctly as _____

For Semester Fall _____ Spring _____ J-Term _____ Summer _____
(year) (year) (year) (year)

Reason _____

Instructor's Signature

Instructor's Printed Name

Instructor's Phone

Date

ROUTING: White - Registrar
Yellow - Student
Pink - Instructor

07997 10-06

OFFICIAL USE ONLY

_____ Recorded in History

_____ GPA Updated

_____ Unofficial Transcript Sent

Completed by: _____ Date: _____