
Contacts

TRANSFER COORDINATOR

Questions about transferring should be directed to:

Joelle Pretty

Director of Transfer Recruitment.....253.535.7138

800.274.6758

<mailto:admission@plu.edu>

Fax: 253.536.5136

Or, write to:

Director of Transfer Recruitment

Admissions Department

Pacific Lutheran University

Tacoma, WA 98447-0003

OTHER CONTACTS

Evaluation Administrators

Kevin Berg.....253.535.7890

bergka@plu.edu

Beth Crippen253.535.7331

bcrippen@plu.edu

Graduation Evaluator

Kelly Gaspar Poth253.535.7139

gasparka@plu.edu

Veterans Affairs Coordinator

Neshell Henkel Chabot.....253.535.8317

henkelnd@plu.edu

ADMINISTRATIVE OFFICES

Admission.....253.535.7151

800.274.6758

www.plu.edu/~admi

Campus Ministry.....253.535.7464

www.plu.edu/campusministry

Campus Operator253.531.6900

Campus Safety253.535.7441

www.plu.edu/campus-safety

International Student Services.....253.535.7194

www.plu.edu/iss

Registrar's Office.....253.535.7131

www.plu.edu/~regi

Residential Life.....253.535.7200

www.plu.edu/residential-life/

Student Involvement and Leadership253.535.7195

www.plu.edu/student-involvement/

Student Life253.535.7191

www.plu.edu/student-life

Student Services Center.....253.535.7161

800.678.3243

www.plu.edu/~ssvc

ACADEMIC DIVISIONS, DEPARTMENTS, & SCHOOLS

Anthropology253.535.7595

www.plu.edu/~anthro

Art.....253.535.7573

www.plu.edu/~artd

Arts & Communication, School of the.....253.535.7150

www.plu.edu/~soac

Athletics.....253.535.7350

www.plu.edu/~athletic

Biology.....253.535.7561

www.nsci.plu.edu/biol

Business, School of.....253.535.7244

www.plu.edu/busa

Chemistry.....253.535.7530

www.chem.plu.edu

Chinese Studies.....253.535.7216

www.plu.edu/~csp

Classics.....253.535.7321

www.plu.edu/~lang/classics.html

Communication & Theatre253.535.7761

www.plu.edu/~coth

Computer Science and Engineering.....253.535.7400

www.cs.plu.edu

Cooperative Education/Academic Internships.....253.535.7324

www.plu.edu/intern

Economics253.535.7595

www.plu.edu/~econ

Education (ID&L).....253.535.7272

www.plu.edu/~educ

English253.535.7321

www.plu.edu/~english

Environmental Studies253.535.7556

www.plu.edu/~envt

Geosciences253.535.7563

www.nsci.plu.edu/geos

Global Studies.....253.535.7662

www.plu.edu/~glst

Global Education Opportunities.....253.535.7577

www.plu.edu/~wangctr

History.....253.535.7595

www.plu.edu/~history

Humanities, Division of.....253.535.7321

www.plu.edu/~huma

Languages and Literatures253.535.7321

www.plu.edu/~lang

Legal Studies253.535.7294

www.plu.edu/~legalstd/

Mathematics.....253.535.7400

www.plu.edu/~math

Movement Studies and Wellness Education253.535.7350

www.plu.edu/~mswe

Music.....253.535.7602

877.254.7001

www.plu.edu/~music

Natural Sciences, Division of253.535.7560

www.nsci.plu.edu

Nursing, School of.....253.535.7672

www.plu.edu/~nurs

Philosophy253.535.7321

www.plu.edu/~phil

Physics.....253.535.7534

www.plu.edu/~phys

Political Science.....253.535.7595

www.plu.edu/~pols

Psychology.....253.535.7294

www.plu.edu/~psyc

Publishing and Printing Arts253.535.7241

www.plu.edu/~ppa

Religion253.535.7321

www.plu.edu/~reli

Scandinavian Area Studies253.535.7512

www.plu.edu/~scan

Social Sciences, Division of253.535.7669

www.plu.edu/~socsci

Sociology and Social Work253.535.7294

www.plu.edu/~soci

Theatre.....253.535.7359

www.plu.edu/~coth

Women's and Gender Studies253.535.7296

www.plu.edu/~womenstu

Admission Information

Pacific Lutheran University welcomes applications from students who exhibit capacities for success at the baccalaureate level. Applicants must present evidence of scholastic ability and demonstrate qualities of good character in order to be accepted for admission. Both the vice president for admissions and director of admissions reserve the right to admit, deny, or withdraw admission for any applicant/student based on an individual's meeting these criteria. Applications for admission are evaluated without regard to race, color, creed, religion, gender, national origin, age, mental or physical disability, marital status, sexual orientation, or any other status protected by law.

ENTRANCE REQUIREMENTS FOR TRANSFER STUDENTS

Students who began their higher education at other regionally accredited colleges or universities are encouraged to apply for admission with advanced standing. Over 400 students transfer to the university each year with an average grade point in excess of 3.00 (B). Candidates must have good academic and personal standing at the institution last attended full-time. The minimum grade point average to be considered for admission as a transfer student is a 2.50 cumulative grade point average in college-level work from a regionally accredited institution. In reviewing an applicant's file, the Office of Admissions examines the grade point average, academic progress, essay, and recommendations. For applicants with less than sophomore standing (30 semester hours or 45 quarter hours), secondary school records and standardized test scores will also be considered.

*Minimum Entrance Requirements:

1. Two years of college preparatory mathematics (exclusive of computer science) with an average grade of C or higher, an approved course at the baccalaureate level, or demonstrated equivalent proficiency.
2. Two years of one foreign language in high school with an average grade of C or higher, or one year at the baccalaureate level, or demonstrated equivalent proficiency.

Note: Students who have not satisfied one or both of these requirements may still be admitted but must make up the deficiency as an additional degree requirement. Completion of the Direct Transfer Associate of Arts and Sciences degree does not waive the entrance requirements.

Applications for admission and the PLU Catalog are available on-line through the PLU home page (www.plu.edu) or upon request from:

Admissions Office
Pacific Lutheran University
Tacoma, WA 98447-0003
253.535.7151 or 800.274.6758
Fax: 253.536.5136
E-mail: admissions@plu.edu

Transfer Credit

The Registrar's Office evaluates all transfer records and provides advising materials designed to assist students in the completion of university requirements.

Undergraduate students who attend other regionally-accredited colleges or universities may have credits transferred to Pacific Lutheran University according to the following policies and procedures.

1. An official transcript is required for any course to be transferred to PLU. It is the responsibility of the student to obtain all needed documentation from the other college or university. Transcripts become the property of the university and will not be returned to the student, photocopied for the student, or forwarded to another site. Official transcripts are documents that have appropriate certification (seal/signature) from the other college/university and have been submitted in an official manner (normally sealed by the institution and submitted directly from the institution). Official transcripts are required from all colleges/universities attended.

2. Courses completed with a grade of C- or higher at regionally-accredited colleges or universities normally will be accepted for credit as passing grades. Transfer courses are not calculated into the PLU grade point average. Courses from all other colleges/universities are subject to course-to-course evaluation by the Registrar's Office. Not all courses offered by other colleges and universities are transferable to PLU. Guidance is available through the Transfer Equivalency Guides for community colleges available on-line and in the Registrar's Office.

3. A student may transfer a maximum of 96 semester hours. Of these, the maximum transferable from a two-year school is 64 semester hours. Credits from quarter-hour colleges or universities transfer on a two-thirds equivalency basis. (For example, a five quarter hour course transfers as 3.33 semester hours).

4. Philosophy, Religion, Literature or Language courses taken through correspondence, on-line, and independent studies are not accepted to fulfill the general university requirements in Literature, Philosophy, Religion or Languages. Once a student has matriculated at PLU, departmental approval is required for a course to transfer in to meet general university requirements in Literature, Philosophy, Religion, or Languages.

5. Transfer courses must be a minimum of three semester hours to fulfill a PLU four-hour general university requirement. Transfer courses to fulfill any other semester hour general university requirement (for example, Physical Education course) must be a minimum of two-thirds of the PLU hour requirement.

6. All two-year and community college courses transfer as lower-division credit regardless of upper-division equivalency.

7. The final 32 semester hours of a student's program must be completed in residence at PLU. No transfer credit may be applied during a student's final 32 hours in a degree program.

8. The Pacific Lutheran University grade point average reflects only PLU work. A student's grade point average cannot be improved by repeating a course elsewhere.

9. Credits from unaccredited schools or non-traditional programs are subject to review by the appropriate academic departments and the Registrar's office and are not normally transferable to PLU.

10. Students are also subject to any school, division or department policies concerning transfer of courses. Exceptions to academic policies are based on submitted documentation and rationale and are approved by the appropriate officials as indicated on the Exception to Academic Policy form.

Repeating Courses

An undergraduate may repeat any course two times (including withdrawals). The student's cumulative grade point average is computed using the highest of the grades earned. Credit for a course at another institution is acceptable in transfer; however, only the grade earned at PLU is computed into the student's grade point average. Credit toward graduation is allowed only once. Students should be aware that repeated courses are not covered by financial aid funding and cannot be counted towards full time status for financial aid. Students should consult the Financial Aid office before repeating any course.

General University Requirements (GURs)

All candidates for baccalaureate degrees must fulfill the appropriate Associate of Arts and Sciences transfer degree (before enrollment at PLU) or the following PLU general university requirements before receiving the baccalaureate degree.

Note: A 4-quarter-credit course will satisfy a 4-semester-hour requirement, although it equates to only 2.67 semester hours numerically.

- A. **Arts** (4 hours) – Art, Music, or Theatre
- B. **Literature** (4 hours) – any literature course from English or Languages
- C. **Philosophy** (4 hours) – any course from Philosophy (excluding logic and reasoning)
- D. **Religious Studies** (8 hours)* – one from two of the three lines:
 1. Biblical Studies
 2. Christian Thought, History, and Experience
 3. Integrative and Comparative Religious Studies

*Transfer students entering as juniors or seniors are required to take 4 semester hours of religion (from lines 1 or 2) unless presenting 8 transfer hours of religion from other regionally accredited colleges or universities.

- E. **Social Sciences** (8 hours) – one course from each line:
 1. Anthropology, History, or Political Science
 2. Economics, Psychology, Social Work or Sociology
- F. **Natural Sciences/Computer Science/Mathematics** (4 hours)
- G. **Mathematical Reasoning** (4 hours) – a course in mathematical reasoning or mathematics
- H. **Science and Scientific Method** (4 hours) – this course must include a laboratory component
- I. **Writing** (4 hours) – Writing 101 or an equivalent writing course
- J. **Perspectives on Diversity** (8 hours)* – one course from each line:
 1. Alternative Perspectives (4 hours)
 2. Cross-Cultural Perspectives (4 hours)

*Junior and senior transfer students are required to take one Perspectives on Diversity course (4 hours) at PLU that does not simultaneously fulfill another GUR.
- K. **Physical Education** (4 hours) – four different activity courses, including PHED 100
- L. **Senior Seminar Project** (2-4 hours)

For a more detailed description of PLU degree requirements, see the inside back cover of this guide. For complete information, check the PLU Catalog.

COLLEGE OF ARTS AND SCIENCES REQUIREMENT

In addition to meeting the entrance requirement in foreign language (two years of high school language, one year of college language, or demonstrated equivalent proficiency), candidates in the College of Arts and Sciences (all BA, BS, BARec, BAPE [excluding BAPE with certification], and BSPE degrees) must meet Option I, II, or III of the following. Candidates for the BA in English, for the BA in Global Studies, for the BBA in International Business, and for election to the Areté Society must meet Option I.

- I. Completion of one foreign language through the second year of college level. This requirement may also be met by completion of four years of high school study in one foreign language with grades of C or higher, or by satisfactory scores on a proficiency examination administered by the PLU Department of Languages and Literatures.
- II. Completion through the first year of college level of a foreign language other than that used to satisfy the foreign language entrance requirement. This option may also be met by satisfactory scores on a proficiency examination administered by the PLU Department of Languages and Literatures.
- III. Four semester hours in history, literature, or language (at the 201 level, or at any level in a language other than that used to satisfy the

foreign language entrance requirement) in addition to courses applied to the general university requirements; **and** 4 semester hours in symbolic logic, mathematics (courses numbered 100 or above), computer science, or statistics in addition to courses applied to the general university requirements. Courses used to satisfy either category of Option III of the College of Arts and Sciences requirement may not also be used to satisfy general university requirements.

Note: This requirement is not satisfied by the Associate of Arts and Sciences (AAS) transfer agreement. Courses taken at a community college may satisfy this requirement, if the courses are not used to complete the distributions in the AAS.

GENERAL UNIVERSITY REQUIREMENTS KEY

According to the code below, the third column of the course equivalency pages indicates which GUR is satisfied by the course. All courses must be four quarter hours or more to satisfy the GUR (except PE).

A	=	Alternative Perspectives
AR	=	Art, Music, or Theatre
AS	=	College of Arts and Sciences
C	=	Cross-Cultural Perspectives
F	=	Inquiry Seminar
EMCO	=	Math Entrance (no credit granted)
FW	=	Inquiry Seminar: Writing
LT	=	Literature
MR	=	Mathematical Reasoning
NS	=	Natural Science, Computer Science, or Mathematics
PE	=	Physical Education
PH	=	Philosophy
R1	=	Religion (line 1)
R2	=	Religion (line 2)
R3	=	Religion (line 3)
S1	=	Social Science (line 1)
S2	=	Social Science (line 2)
SM	=	Science and Scientific Method
WR	=	Writing Requirement