

APPENDIX A.1: PROGRAM ASSESSMENT REPORTS for AY 2016-17

PART I: General Education Element Assessment Results

For AY 2016-17, the General Education Council requests the following data:

1. Exemplar Course Review (see email request November 2016)
2. Capstone Syllabi and accompanying rubrics (see email request November 2016)
3. Other data gathered regarding student learning related to specific learning outcomes listed on the General Education website for each element.

General Education Element:

Submitted by/Contact person: _____

Student Learning Outcomes Specific to this Element:

Please list the specific student learning outcomes for the general education element that were assessed during the 2016-17 academic year. Please include any reference to the Integrative Learning Objectives (ILOs) in this section.

Description of Assessment Measures and Time Frame(s):

Provide a brief but clear explanation of each measure used this year, specific to the outcomes listed above.

Benchmarks/Performance Criteria:

Explain or identify performance criteria used. For example, you may attach any rubrics or evaluation tools used, or indicate a desired threshold expected from a particular assessment activity.

Analysis:

Explain how the analysis/feedback was processed (i.e., by whom, when, how etc.).

Findings and Actions (closing the loop):

Identify and explain the major findings of your work and any resulting actions, changes or affirmations that occurred relative to curriculum, teaching, evaluation, etc. PLEASE BE AS SPECIFIC AND CLEAR AS POSSIBLE WHEN REPORTING FINDINGS and include composites of scores/grades, survey results etc. as is appropriate. WE ARE SEEKING THE ACTUAL DATA/INFORMATION gathered as well as descriptions of the actions taken based on those results.

PART II: Undergraduate Major/Program Assessment Results

[Please complete a Part II report for each major/program offered by your unit.]

Major or Program: _____

Submitted by/Contact person: _____

Student Learning Outcomes:

Please list the specific student learning outcomes for the major/program that were assessed during the 2016-17 academic year.

Description of Assessment Measures and Time Frame(s):

Provide a brief but clear explanation of each measure used this year.

Benchmarks/Performance Criteria:

Explain or identify performance criteria used. For example, you may attach any rubrics or evaluation tools used, or indicate a desired threshold expected from a particular assessment activity.

Analysis:

Explain how the analysis/feedback was processed (i.e., by whom, when, how etc.).

Findings and Actions (closing the loop):

Identify and explain the major findings of your work and any resulting actions, changes or affirmations that occurred relative to curriculum, teaching, evaluation, etc. PLEASE BE AS SPECIFIC AND CLEAR AS POSSIBLE WHEN REPORTING FINDINGS and include composites of scores/grades, survey results etc. as is appropriate. WE ARE SEEKING THE ACTUAL DATA/INFORMATION gathered as well as descriptions of the actions taken based on those results.

PART III: Graduate Program Assessment Results

[Please complete a Part III for each graduate program offered by your unit.]

Program: _____

Submitted by/Contact person: _____

Student Learning Outcomes:

Please list the specific student learning outcomes for the major/program that were assessed during the 2016-17 academic year.

Description of Assessment Measures and Time Frame(s):

Provide a brief but clear explanation of each measure used this year.

Benchmarks/Performance Criteria:

Explain or identify performance criteria used. For example, you may attach any rubrics or evaluation tools used, or indicate a desired threshold expected from a particular assessment activity.

Analysis:

Explain how the analysis/feedback was processed (i.e., by whom, when, how etc.).

Findings and Actions (closing the loop):

Identify and explain the major findings of your work and any resulting actions, changes or affirmations that occurred relative to curriculum, teaching, evaluation, etc. PLEASE BE AS SPECIFIC AND CLEAR AS POSSIBLE WHEN REPORTING FINDINGS and include composites of scores/grades, survey results etc. as is appropriate. WE ARE SEEKING THE ACTUAL DATA/INFORMATION gathered as well as descriptions of the actions taken based on those results.

APPENDIX A.2: PROGRAM ASSESSMENT PLAN FOR AY 2017-18

Note: Plans do not need to be lengthy but should provide sufficient detail for the work to be understood by someone outside of the unit.

PART I: General Education Element Assessment Plan

General Education Element:

Submitted by/Contact person: _____

Student Learning Outcomes Specific to this Element:

Please list the specific student learning outcomes for the general education element that were assessed during the 2017-18 academic year. Please include any reference to the Integrative Learning Objectives (ILOs) in this section.

Description of Assessment Measures and Time Frame(s):

Provide a brief but clear explanation of each measure used this year, specific to the outcomes listed above.

Benchmarks/Performance Criteria:

Explain or identify performance criteria used. For example, you may attach any rubrics or evaluation tools used, or indicate a desired threshold expected from a particular assessment activity.

Analysis:

Explain how the analysis/feedback was processed (i.e., by whom, when, how etc.).

Findings and Actions (closing the loop):

Identify and explain the major findings of your work and any resulting actions, changes or affirmations that occurred relative to curriculum, teaching, evaluation, etc. PLEASE BE AS SPECIFIC AND CLEAR AS POSSIBLE WHEN REPORTING FINDINGS and include composites of scores/grades, survey results etc. as is appropriate. WE ARE SEEKING THE ACTUAL DATA/INFORMATION gathered as well as descriptions of the actions taken based on those results.

PART II: Undergraduate Major/Program(s) Assessment Plan

[Please complete an assessment plan for each undergraduate major/program your unit offers.]

Major or Program: _____

Submitted by/Contact person: _____

Student Learning Outcomes:

List the specific student learning outcomes for the major/program that will be assessed during the 2017-18 academic year.

Description of Assessment Measures and Time Frame(s):

A brief but clear explanation of each measure and when/how each will be collected should be provided.

Benchmarks/Performance Criteria:

What tool or criteria will be used for evaluation? How will you define a successful outcome or establish adequate student performance on the associated learning outcome? You may attach any rubrics or evaluation tools to be used, if available.

Intended System for Analysis and Feedback:

Describe how, by whom, and when the assessment measures will be evaluated and reported. Clearly identify the mechanisms by which findings will be shared and improvements will be identified. This may be by subcommittee reporting to the larger unit, by department retreat or regular department meetings etc.

PART III: Graduate Program Assessment Plan(s)

[Please complete an assessment plan for each graduate program offered by your unit.]

Major or Program: _____

Submitted by/Contact person: _____

Student Learning Outcomes:

List the specific student learning outcomes for the major/program that will be assessed during the 2017-18 academic year.

Description of Assessment Measures and Time Frame(s):

A brief but clear explanation of each measure and when/how each will be collected should be provided.

Benchmarks/Performance Criteria:

What tool or criteria will be used for evaluation? How will you define a successful outcome or establish adequate student performance on the associated learning outcome? You may attach any rubrics or evaluation tools to be used, if available.

Intended System for Analysis and Feedback:

Describe how, by whom, and when the assessment measures will be evaluated and reported. Clearly identify the mechanisms by which findings will be shared and improvements will be identified. This may be by subcommittee reporting to the larger unit, by department retreat or regular department meetings etc.