



NOTICE OF INTENT TO APPLY FORM

It is required that faculty and staff submitting grants fill out a 'Notice of Intent to Apply' form once they have identified their project and funding source. After getting signatures from your department chair and division/school dean (or equivalent), send the form to the Office of the Provost for review and approval. An electronic copy will be sent from the Office of Advancement once it is fully signed.

Project Lead _____ Date: _____
 Proposal Title _____
 Funding Source _____
 Grant Deadline _____ Anticipated Decision Date _____
 PLU Department/Division/School _____

Program/Project Description

Amount of Grant Request: \$ _____ over _____ years

This proposal will require:

Faculty release time YES NO Matching funds from PLU YES NO
 Ongoing maintenance YES NO PLU in-kind contributions YES NO

Explain above 'costs' to PLU (release time not covered by grant, ongoing costs, indirect cost requirements, etc.)

University Approval

Department Chair Signature

Name

Date

Division/School Dean Signature

Name

Date

Provost Signature

Name

Date