

Firstname Lastname

Tacoma, WA | email@plu.edu | 253-555-1234

EDUCATION

Pacific Lutheran University – Tacoma, WA
Bachelors of Arts in Social Work

May 20xx

EXPERIENCE

Western State Hospital – Lakewood, WA

Jan 20xx – May 20xx

Intern

- Developed proficiency administering assessments to accurately identify biological, psychological, and social factors affecting client's well-being
- Assisted with discharge planning by collaborating with clients to address barriers to treatment by providing appropriate resources and developing strategies to overcome challenges
- Provided administrative support to clinicians by transcribing notes and reviewing case reports for accuracy to prepare for evaluation by managing physicians

PLU, Center for Diversity, Justice, and Sustainability – Tacoma, WA

June 20xx - Aug 20xx

Intern

- Managed the distribution of a \$5,000 grant to develop a poster campaign addressing harmful stereotypes for an audience of 300+ middle school students, educators, and staff
- Created and facilitated educational workshops for PLU staff and faculty that provided information and support for eliminating microaggressions and managing triggers within the campus community
- Partnered with 4 local schools to deliver workshop curriculum and educate middle school teachers about methods to successfully reduce instances of microaggression in the classroom environment

PLU, Residential Life – Tacoma, WA

Aug 20xx - May 20xx

Resident Assistant

- Served as a crisis responder by providing resources, advocating for student's needs, and mediating conflicts to ensure the safety of all residence hall community members
- Organized and facilitated educational and social events based on residents' interests to promote learning and camaraderie
- Participated in weekly professional development and leadership training to serve as a role model and community leader for residents

PROJECT EXPERIENCE

Violence and Victimization in Urban Communities

May 20xx

- Conducted an extensive literature review and analysis on the prevalence of violence in urban areas and compared data to instances of violence reported in rural communities
- Presented research findings at the 20xx Social Work Capstone Seminar

SKILLS

Languages: Fluent in Mandarin and French

Proficient with Microsoft Office Suite, Adobe Photoshop, and InDesign software