

Internship Learning Objectives Guide

Learning objectives are structured goals around what a student intends to learn and accomplish during their internship. By identifying learning objectives from the start, students can measure progress, identify new skills, and effectively communicate their goals with their supervisor and faculty sponsor. Learning objectives can be related to new knowledge or skills, problem-solving, career development, personal development, and more.

Start by answering the following questions in a separate document:

Paste your job description:

Restate what the organization does in your own words:

Restate what your job is in your own words:

Based on your understanding of the role, what skills do you expect to learn, and what tasks or projects do you expect to learn them from? *(Includes general [competencies](#) like communication and teamwork, as well as industry-specific skills)*

What resources will assist you in learning these skills?

Is there anything you've done outside of your classroom experiences that made you feel more prepared? (sports, clubs, work, volunteering, lived experiences)

How does this internship connect to your major and/or career plans?

How do you think this internship will prepare you for your next step?

Next steps:

Share these with your faculty sponsor and internship supervisor and seek their input. How might they support your learning? How might other resources assist you in accomplishing your objectives? Should the learning objectives be revised or do expectations need to shift?