



## Did you know?....

The ASC “**Did You Know?....**” campaign was designed to make sure that our constituents are aware of the many less-publicized benefits of working at PLU.

**Did you know?....** As a PLU employee, you can write a personal check for up to \$75 cash at the cashier desk in the business office! Be sure to take your photo ID. Cashier hours are 8am-4:30pm, Monday thru Friday.

**Did you know?....** You can join the Loyalty Program of Garfield Book Co. at PLU to receive a \$15 gift card for every \$100 spent at the bookstore. Watch your email for bookstore promotions. Also, be sure to check out the new website, <http://luteworld.plu.edu/> and register for web-only specials.

**Did you know?....** The PLU Mail Services counter, with University Communications, is available to help you with your personal mailing Monday –Friday from 8:00am to noon and 1:00pm to 5:00pm. Services provided include certified mail, signature confirmation, delivery confirmation, domestic and foreign parcel services. Please have your parcels pre-packed; cash or check only. UPS and FedEx services are also available.

**Did you know?....** PLU Facilities can be rented for personal events! Call Conferences and Events at ext.7450 next time you are planning a party or reception.

**Did you know?....** SurPLUs is open for personal shopping at deep discounts! They are located adjacent to Facilities, and are open Tuesday and Thursday from 10:00 – 2:00. Call ext. 6060 for more information.

**Did you know?....** If you forget your PLU parking decal, you can pick up a day pass from Campus Safety and avoid a parking ticket!

**Did you know?....** You can purchase your Pierce County ORCA card for only \$20.70 for the entire year (June 1, 2012 – May 31, 2013) at the Campus Concierge desk! ORCA card users can ride the bus or train on any regularly scheduled service with Pierce Transit, King County Metro, Sound Transit, Community Transit, Everett Transit, and Kitsap Transit. A valid PLU ID is required to receive your ORCA card.

**Did you know?....** Every admin/staff member has the right to an annual performance appraisal. Check with your supervisor. PLU employees also have the right to inspect their personnel files. To review your official personnel file, contact Human Resources for an appointment at ext.7185.

**Did you know?....** PLU makes fitness easy with free access to the Names Fitness Center, swimming pool, track, raquetball and tennis courts! Current PLU ID is required. There are many fitness class options available on campus at very affordable prices; visit Human Resources at <http://www.plu.edu/human-resources/> for more information!

**More on the back!!**

Updated October 2013

**Did you know?....** You can use your Lutecard at the PLU library to check out materials, including CD's and DVD's! If you need materials which are not available in the PLU library, the Interlibrary Loan, a service provided by Information & Technology Services, can try to locate the material you need.

**Did you know?....** Staff and administrators can apply to participate as support staff for J-Term study away classes! Contact the Wang Center at ext.7577 or wangctr@plu.edu for more information.

**Did you know?....**The Department of Athletics in Olson Gym rents lockers for \$35 per year to employees. The men's and women's locker rooms are located on the first and second floors, respectively.

**Did you know?....**PLU offers a diverse variety of lectures, concerts and plays throughout the year. Many of them are free. Check out the online calendar at <http://www.plu.edu/calendar/>.

**Did you know?....**The School of Arts and Communication offers a rotating art gallery that resides in Ingram Hall. You are welcome to visit Ingram Hall or visit the University Gallery online at <http://www.plu.edu/art/university-gallery/>.

**Did you know?....**Literary Lutes is the book club on campus, and meets the last Friday of each month. They read a variety of books, and have lively discussions. For information, please contact Brenda Murray at [murraybj@plu.edu](mailto:murraybj@plu.edu).

**Did you know?....**The University House, 715 121<sup>st</sup> Street, is a great place to socialize with other PLU employees. It is open for lunch daily, and social hours are every Friday evening from 5:00 – 7:00 during the school year. Dues are \$15 per month, and it includes two barbeques per year and a brunch at Christmas. Please contact Dave Gunovich at [gunovich@plu.edu](mailto:gunovich@plu.edu) or ext. 7428 for more information.