

PLU Emergency Procedures

Report Incidents using campus phone:
9-911 & Campus Safety 7911

Report Incidents using cell phone:
911 & Campus Safety 253-535-7911

Medical Emergency

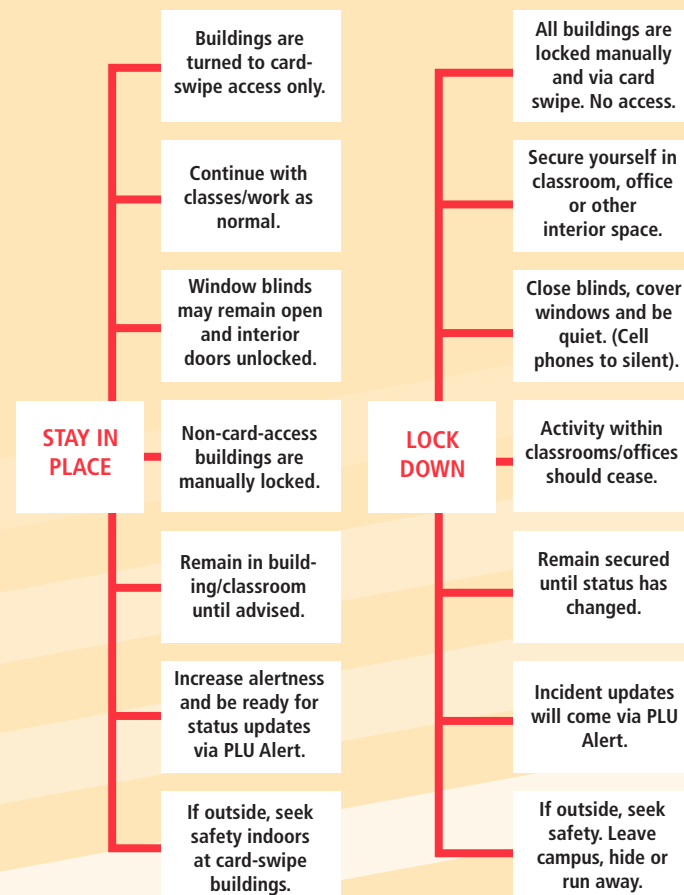
- Be prepared to give your name, phone number, location and the nature and severity of the injury or illness.
- **PROVIDE CARE** to the level that you have been trained.
- **FIRST-AID KITS AND AEDs** are located in many buildings.

Criminal Behavior or Suspicious Object

- **DO NOT** confront a threatening individual.
- **DO NOT** touch the object.
- **WARN OTHERS.**
- Note age, sex, height, weight, clothing, behavior, direction of travel, location of suspect.

PLU Building Security Levels

Campus Safety personnel can initiate two increased levels of security when a police incident is active on, adjacent to or near campus. The level of security is based on the circumstances and proximity to campus.



ON-CAMPUS VIOLENCE RESPONSE

Violence can happen anywhere. PLU has safety and security measures in place to help prevent and respond to such incidents. The PLU emergency-response plan is designed to safeguard campus community members with an understanding that these incidents are unpredictable and dynamic. It is critical for each community member to be familiar with campus emergency procedures and be prepared to act. In the event of a violent attack on campus, we encourage the concept of **RUN, HIDE, FIGHT.**

- **RUN**—When confronted with someone intending harm, your first goal is to run away to safety.
- **HIDE**—If running away is not an option, try to find a good place to hide—preferably behind a locked door with the lights out—and be quiet.
- **FIGHT**—If you encounter a suspect, fighting your way out may be your only option. Use anything available as a weapon, team up with others and proceed with caution.

Violent or Atmospheric Threat

- **FOLLOW THE DIRECTION OF EMERGENCY RESPONDERS.**
- For threat of violence, move with others to a secure location in the building. Atmospheric threat: Move to the highest floor in the center of the building.
- **SHUT DOORS AND LOCK WINDOWS.** Avoid detection during violent threat.
- **BE READY TO MOVE** if current position is judged too dangerous.
- Do not exit the building when the fire alarm sounds, unless you have reason to believe that there really is a fire.
- If possible, **CHOOSE AN AREA WITH A WATER SUPPLY** and direct access to restrooms.

Hazardous Materials or Gas Leak

- Contain the spill/leak when safe to do so.
- Eliminate sources of flame or spark.
- **WARN OTHERS** and evacuate area.

Power Outage or Plumbing Failure

- **MOVE CAUTIOUSLY** to lighted area or use emergency lighting to exit the building.
- **SHUT OFF** water/contain flooding.
- **TURN OFF AND UNPLUG** any electrical equipment. Evacuate area.
- **WASH IMMEDIATELY** if splashed with contaminated water.



- **Lock your doors/windows** whenever you leave your room or house.
- **Do not allow unescorted strangers** inside your room or house.
- **Be suspicious of unknown persons** loitering in the area.
- **Never leave an exterior door propped open.**
- **Keep a record of your valuables.**
- **Do not leave personal property unattended** on tables or chairs.
- **Lock your vehicle every time** you leave it.
- **Call Campus Safety for an escort/shuttle** to or from parking lots if you are uncomfortable walking alone.
- **Report any suspicious person/activities** to Campus Safety.

Campus Safety can be reached at 535-7441, or x7441 on-campus.
For emergencies, or from on-campus phones:
7911



Please visit the Campus Safety and Emergency Programs websites for additional information:
www.plu.edu/campus-safety
www.plu.edu/emergency

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CAMPUS SAFETY & EMERGENCY PROCEDURES

PACIFIC LUTHERAN UNIVERSITY



PLU EMERGENCY PROCEDURES

During an Earthquake

- **DROP** to the floor
- **COVER** your body by moving under a desk or table
- **HOLD** that position until the earthquake stops

Fire

- If you or your clothing are on fire, **STOP, DROP** and **ROLL**.
- Feel door for heat before opening.
- Stay low to the ground when there is smoke.
- Activate the nearest fire alarm pull station as you evacuate the building.
- Follow evacuation and roll-call procedures.
- **BLOCKED EXITS:** Get as far away from the blocked exit as possible, and hang something noticeable out of the window.

After Earthquake/Non-Violent Emergency

LEAVE the building. (Mobility-impaired people should refer to the instructions in the Emergency Procedures Manual at www.plu.edu/emergency-procedures/home). **CLOSE** the room door behind you.

Evacuation & Roll Call

- **EVACUATE** the building using the nearest exit.
- **DO NOT USE ELEVATORS!** Mobility-impaired people should tell someone where they will be waiting.
- **TAKE YOUR PERSONAL BELONGINGS** (keys, purses, wallets, medication, etc.).
- **GO TO THE EVACUATION ASSEMBLY AREA.**
- **CHECK IN** and follow directions given by professors, Emergency Building Coordinators, Resident Assistants and other emergency personnel.
- **DO NOT RE-ENTER THE BUILDING** until authorized by emergency personnel.
- **TELL** the instructor, EBC or RA about other students from your class/residence who are **ABSENT and ACCOUNTED FOR** or **ABSENT and UNACCOUNTED FOR** (missing); any injuries sustained; and dangerous conditions, such as fire, gas smell or fallen debris.
- Be **PATIENT!**

FOR YOUR SAFETY, REMAIN AT THE ASSEMBLY POINT UNTIL INSTRUCTED OTHERWISE.

INCLEMENT WEATHER

PLU operations may be suspended or altered based upon inclement weather conditions, such as snow or wind storms. Decisions to suspend operations and close campus usually will be communicated by 6 a.m. or by 1 p.m. If there is no announcement, PLU is operating normally.

Please do not call PLU Campus Safety for open/close information. **CALL 1-877-322-0872.**



Legend

- ★ **ASSEMBLY POINTS**
- ★ **Campus Safety**
- ☎ **Emergency Phones**

ADMINISTRATION & CLASSROOMS

Anderson University Center 34	Hauge Administration Building . . . 13	Memorial Gymnasium 42	Olson Auditorium 40	Trinity-Hovd House 5
Blomquist House 3	Health Center 6	Morken Center for Learning & Technology 31	Payroll House 7	Trinity Lutheran Church 8
Campus Information 30	Human Resources 9	Mortvedt Library 14	Karen Hille Phillips Center for the Performing Arts 25	University Scholars House 4
Columbia Center 54	Ingram Hall 10	Music House 2	Ramstad Hall 27	Wang Center for International Studies 18
East Campus / High School 17	Keck Observatory 53	Names Fitness Center 42a	Rieke Science Center 32	Women's Center 1
Eastvold Auditorium 25	Lagerquist Concert Hall 19	Nees Family Chapel 25	ROTC 42	Xavier Hall 22
Facilities Management 28	Mail Services/Shipping/Receiving . . . 29	Nesvig Alumni House 44	Scandinavian Cultural Center . . . 34	208 Garfield 23
Garfield Book Company at PLU . . . 23	Marketing & Communications . . . 29	Office of Advancement 54	Studio Theatre 25	
Garfield Station 9	Mary Baker Russell Music Center and Amphitheater 19		Swimming Pool 41	
Graduate & Continuing Education 15				

RESIDENCE HALLS

Foss Residence Hall 33
Harstad Residence Hall 26
Hinderlie Residence Hall 24
Hong Residence Hall 21
Kreidler Residence Hall 20
Ordal Residence Hall 11
Pflueger Residence Hall 43
South Residence Hall 58
Stuen Residence Hall 12
Tingelstad Residence Hall 51

DIRECTIONS

253.535.7411 Campus Concierge

24 HOUR HELP & PARKING PASS

253.535.7441 Campus Safety

PARKING TIPS:



Campus Safety enforces parking rules and regulations on PLU property as well as in the surrounding neighborhood. All PLU lots require vehicle registration via a pass or decal. This can be done on the PLU website at: www.plu.edu/campus-safety/or at the Campus Safety Office.

Visitor parking is by permit only. All visitors must obtain a visitor parking permit at Campus Safety, located in the basement at the north end of Harstad Hall.

Visitors can park in any available lot with a pass from Campus Safety.

If you plan an extended visit, you must obtain a temporary permit from Campus Safety.

Campus Safety provides several services to the PLU community:

- Safety Escorts 24 hours a day
- Shuttle rides to and from campus within a designated boundary
- Emergency medical response
- Policy enforcement
- Vehicle jump starts
- Campus Safety patrols