

2018 SUMMER STUDENT HOUSING GUIDE

Hospitality Services ♦ Pacific Lutheran University

INTRODUCTION

The Summer Student Housing Guide is incorporated into and is part of the Summer Housing Agreement. Students must read, understand and abide by the requirements set out in this Guide in the same way they must comply with the Agreement and the other Publications identified there. The purpose of the Summer Housing Guide is to provide detail in addition to that in the Summer Housing Agreement and its Terms and Conditions.

Living in university housing is a unique community experience at PLU. PLU reserves the right to determine to whom it will provide living accommodations at any given time. When PLU, in its discretion, determines that any individual (resident or guest) residing in its housing is jeopardizing the educational experience for that individual or any PLU student(s), PLU reserves the right to remove that individual from PLU housing accommodations with or without notice, as circumstances warrant. The legal relationship between Student and the University shall be that of a guest and an innkeeper, respectively, and nothing in this Guide or elsewhere shall be construed to give Student any additional possessory or property rights, including but not limited to, those of a tenant under a residential lease.

Students are not required to reside in University housing accommodations during summer sessions.

Eligibility for University housing is restricted to students registered for, and attending class during the summer sessions, or the immediate next fall semester. Priority for University housing is given to students enrolled for summer sessions. Fall Semester Students may be assigned housing as space permits.

Students who request summer housing and have signed a summer housing contract, must submit a written (emailed) cancellation to the Hospitality Services Office at cevtacctg@plu.edu. Refunds will be prorated to the date the cancellation is received or official checkout (room vacated and keys returned to staff) whichever is later. There is no refund for unused housing.

A resident student contracts for accommodations in a residence hall, but not for a specific hall, room, or roommate assignment. The University reserves the right to:

1. assign roommates unilaterally,
2. reassign students who are without roommates,
3. use a room when it is not occupied,
4. assign single rooms,
5. reassign students to different rooms or residence halls in the event such reassignments are determined necessary.

Under no circumstances may a student sell, transfer, or sublet his/her contract to any other person, including another student.

A. AVAILABILITY OF ACCOMMODATIONS

1. Arriving: Specific room assignments will be made at check-in. Students may check in to their assigned accommodation from 8:30 a.m. to 11:00 a.m. Monday – Friday unless other accommodations have been made with Hospitality Services Staff.. Students may not occupy or leave personal belongings in any student room or hall before this time unless they are participating in a University scheduled program, and have prior approval from Office of Residential Life personnel. An additional fee may be required.
2. Checking Out: Students may check out of their rooms 8:30 – 11:00 am Monday – Friday unless other accommodations have been made with Hospitality Services Staff.

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This contract may be terminated under the following conditions and may incur contract cancellation penalties [Reference Cancellation Fee Schedule below].

If a student officially cancels enrollment (with Official Withdrawal Form) at PLU; or

If a student violates the terms of this agreement, University regulations, local, state, or federal laws, the University reserves the right to cancel the Housing Contract with no refund of room payment; or

1. CHARGES FOR ACCOMMODATIONS

Housing charges accrue beginning the first day of the housing request until the student has officially checked out with Hospitality Staff (and the room is vacated and keys are returned or deemed lost).

B. ADDITIONAL RULES FOR ROOM USAGE

1. **Alcoholic beverages**— The use or possession of alcoholic beverages is prohibited on campus and in the following Summer residence halls: Harstad Hall, Hong International Hall, Hinderlie Hall, Ordal Hall, Pflueger Hall, Stuen Hall and Tingelstad Hall. The University reserves the right to confiscate and dispose of alcoholic beverages and/or containers found on the premises. Empty alcohol containers and brewing equipment are similarly prohibited.

Alcohol possession and use is permitted in Kreidler Hall under the following guidelines and in South Hall as set forth in the South Hall Housing Guide. The following policy has been established in recognition of, and coordination with, Washington State law and PLU's university policy on Alcoholic Beverages.

1. Possession of an open container of alcohol and/or consumption of alcohol in Kreidler Hall common areas (hallways, lounges, kitchens etc.) is prohibited.
2. Alcoholic beverages are only permitted in Kreidler Hall common areas as they are being transported to a resident room where alcohol is permitted.
3. Possession and/or consumption of alcohol in a resident room is permitted if the assigned resident is 21 years of age or older.
4. In resident rooms where alcohol is permitted, all guests present when alcohol is open must be 21 years of age or older.
5. Prior to moving in, the assigned resident must complete an on-line alcohol education session provided by Residential Life staff. This requirement must be fulfilled prior to each academic year for continued residence.
6. Activities and devices facilitating or promoting excessive consumption of alcohol, including but not limited to: drinking games, funnels, beer bong, common-source containers (kegs, pony kegs, party balls, etc.), are prohibited.
7. This policy is intended to allow for personal, responsible use; therefore, the possession of large quantities of alcohol is prohibited, including, but not limited to: multiple cases of beer, wine or liquor, and stocked bars.

Reported violation of this policy will result in a referral to the Office of Student Rights and Responsibilities. Students found responsible for violating this policy will face the possible sanctions including loss of privilege and possible removal from university housing. Students who choose to consume alcohol under the terms of this policy are solely responsible for any consequences that may occur as a result. PLU disclaims any responsibility for actions or consequences resulting from individual alcohol consumption regardless of whether consumption is in accordance with or violation of this policy.

Also see:

- Student Code of Conduct, Alcoholic Beverages.

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- 2. Illegal Drugs** — The use, possession, or distribution – or in any way assisting anyone to use, possess or distribute – any dangerous and/or illegal drugs, narcotics, hallucinogens, or acids (as defined by Federal Law and the R.C.W. Controlled Substance Act F) is prohibited in PLU residence halls. Prohibited substances and/or paraphernalia will be confiscated and disposed of by University staff members and/or representative(s) from the Pierce County Sheriff's Office and appropriate disciplinary action initiated.

Also see:

- Student Code of Conduct, Illegal Drugs

- 3. Furnishings and Responsibility for Institutional Property** — The University will furnish each student with a single bed, desk, chair, room light, dresser, closet and blinds. Students must provide their own study lamps, linens, rugs, and other furnishings. (See below for prohibited items.) Laundry facilities are available in all residence halls.

University furnishings **may not be removed** from student rooms, lounges or halls. Exceptions to this policy must be approved through the Director of Residential Life or designee. All attached room furnishings must remain attached. Penalties for moving such furnishings may include fines and/or disciplinary proceedings.

At check-in each student is required to complete the Room Inspection process to note the starting condition of the room and furnishings. Failure to complete the Room Inspection process will result in an improper check-in charge. Moving into a room without prior approval will result in an improper check-in charge.

Upon check-out, the occupant(s) of the room will be charged if inspection by University staff reveals damages or uncleanliness beyond normal wear to the room and/or its furnishings. At any time, if individual responsibility for damage, loss or defacement cannot be determined, charges may be assessed equally to floor residents for damage to their floor facilities or to all hall residents for damage to hall facilities.

Limited storage space is available to students during the academic year. Students who will be returning in the fall are eligible to store items during the summer months. Only space for boxed personal items will be available. Access will be restricted to specific times of year. See Storage Room Guidelines for a complete statement of policy.

Non-PLU lofts/bunks are prohibited on-campus. All lofts/bunks must only be University provided. The University has a limited amount of loft/ bunk pieces available for check-out through the hall staff. Each student who checks-out loft /bunk pieces from the University is required to sign a form taking responsibility for these pieces and their proper assembly during the time period the pieces are issued.

Also see:

- Terms and Conditions, Paragraph A.5.

- 4. Guests** — Resident rooms are to be occupied by the student(s) for whom they are reserved except in the case of temporary guests, who must abide by all University regulations. Guests may stay no more than: four consecutive days/nights, any four days/nights out of seven, or any eight days/nights out of thirty. Out of consideration for roommates and neighbors, sleepover guests must not be in an intimate relationship with any resident of the hosting room.

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The University reserves the right to ask guests of residents to leave if they are violating University regulations, federal, state or local laws, and/or disturbing other residents. PLU students are responsible for their guests' behavior.

Also see:

- Terms and Conditions, Paragraph A.1.
- Student Code of Conduct: Guests on Campus and at PLU events
- Student Code of Conduct: Visitation and Guests in Residence Halls

5. **Keys**— Resident keys will be issued upon check-in at no charge. Students must promptly return their keys whenever their Housing Agreement is terminated or they change rooms. When a resident key is reported lost or stolen, a key request and work order will be issued, the lock changed, and a fee charged. Keys may not be duplicated or given to other students. A student who illegally possesses, uses, or duplicates a University key will result in a referral to the Office of Student Rights and Responsibilities.

Also See

- Terms and Conditions, Paragraph A.1. and A.6.

6. **Payment** — Each student is responsible for all charges related to his or her use of the accommodations and meal plan provided by PLU. Although the student's parents or legal guardian may serve as co-signer with the student, the student remains primarily responsible and legally obligated to Pacific Lutheran University.

A student's failure to pay University bills shall release the University from any obligation to continue to provide the applicable educational benefits and services. Such benefits and services include, but are not limited to, statements of honorable dismissal, grade reports, transcripts of records, diplomas, letters of recommendation, pre-registrations, admittance to classes, housing in the residence halls and the use of University facilities. Under certain circumstances the University may apply student paychecks to unpaid balances.

Also see:

- Terms and Conditions, Paragraph A.4.
- University Catalog

7. **Personal Property** — The University will make every reasonable effort to protect the personal property of residents, but will not be liable for articles lost, stolen, or damaged by fire, water, heat and/or other natural disasters. When storing goods in University space, students assume the risk of loss or damage.

Students should consider the purchase of insurance to cover the loss of, or damage to, personal property. Students may also be eligible under an extension of parent or legal guardian insurance; verification is solely the resident's responsibility.

Personal items may not be stored in hallways, lounges, bathrooms or any other residence hall common area.

Also see:

- Terms and Conditions, Paragraph A.5.

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8. **Pets** — Fish are the only pets allowed in University housing. Fish tanks larger than 25 gallons are not permitted. Any resident found with other pets will be referred to the Office of Student Rights and Responsibilities. Minimum consequences will include immediate removal of the pet, submission to random room checks for unauthorized pets for the remainder of the resident's occupancy, and restitution for any cleaning charges resulting from having the pet. Additional consequences may include termination of the resident's housing contract.

Also see:

- Terms and Conditions, Paragraph A.8.e.
- Student Code of Conduct, Pets in the Workplace Policy

9. **Prohibited Possessions** — The following is a partial list of items prohibited in student rooms: space heaters, non-PLU lofts/bunks, exterior antennas, ham radio sets, firearms, weapons and explosives, hot plates, electric blankets, candles with a burned wick, incense, microwave ovens, and toasters.

Hair dryers, heating pads, coffee pots and popcorn poppers with automatic heat control in good condition are permitted for use in residence halls. Irons, ironing boards and toasters may be stored in student rooms but must be used in the designated common area locations. Refrigerators are not allowed except for small units (less than 5 cu. ft.). Prohibited items will be confiscated and students may be subject to disciplinary action.

Also see:

- Student Code of Conduct: Firearms, Explosives and Weapons.

10. **Roommates** — PLU will not knowingly pair individuals with a non-platonic or romantic relationship as roommates. Reported violation of this policy will result in a referral to the Office of Student Rights and Responsibilities. Students found responsible for violating this policy may be relocated or have their housing contract terminated. The cancellation penalties stated in Section B may apply.

11. **Single Rooms** — A limited number of designed single rooms and double rooms guaranteed as singles (single-double rooms) are available. The single room priority process gives priority to documented medical needs and then considers such factors as age and class standing. Single rooms are available through emailing Hospitality Services at cevtacctg@plu.edu

12. **Smoking** — The use of tobacco products is prohibited on the PLU campus.

Also see:

- Student Code of Conduct: Smoking

13. **University Policies** — It is the student's responsibility to become familiar with University regulations, including, but not limited to, those in this Guide, the University Catalog, the Student Handbook, the Student Code of Conduct, the Housing contract and PLU's Residential Life and Hospitality Services & Campus Restaurants web pages. Students not abiding by University policies and regulations may be referred to the Office of Student Rights and Responsibilities.

14. **Visitation Policy** — Visitation is unrestricted in:

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- residence hall lounges, hallways and kitchens at all times. Residents and guests are expected to act courteously and abide by campus policy at all times.
- resident rooms between the hours of 8:00am and 2:00am, Monday - Friday, and 8:00am - 3:00am, Saturday and Sunday.
- South Hall and Kreidler Hall at all times.

Visitation is restricted in:

- resident rooms between the hours of 2:00am and 8:00am, Monday – Friday, and 3:00am – 8:00am, Saturday and Sunday.

Visitation in Kreidler Hall and South Hall is not restricted however residents of all halls will abide by the University's Guest Policy.

See Also:

- Terms and Conditions, Paragraph A.1.
- Student Code of Conduct: Visitation and Guests in Residence Halls