

Letter of Intent for Cooperation (LOIC)
Between
The Evergreen State College, WA
And
The Confucius Institute of the State of Washington, WA

In order to promote Chinese language education within the State of Washington and to support the Chinese program and facilitate China studies at The Evergreen State College (Evergreen), the Confucius Institute of the State of Washington (CIWA) and Evergreen agree to enter into this Letter of Intent for Cooperation (LOIC).

ARTICLE I. Objectives and Responsibilities

CIWA and Evergreen will cooperate in efforts to establish projects, programs, and/or activities to support the Chinese language program and other China studies programs at Evergreen. Both parties agree to exercise reasonable effort to develop the following general forms of cooperation:

1. Establish ties of friendship and cooperation;
2. Seek resources that serve and facilitate the teaching of and research on Chinese language and culture;
3. Promote potential opportunities for the wider community to learn Chinese language and culture.

CIWA will:

1. Help Evergreen to identify and secure teaching and learning resources, including Chinese books, references, audio/visual materials from CIWA's Chinese partner universities;
2. Provide both information about funding opportunities to Evergreen and guidelines on funding applications on an annual basis.
3. Assist Evergreen with funding and budget proposals and seek financial support from CIWA's Chinese partners in China.
4. Manage and administer funds provided by CIWA Chinese partners to support Chinese programs at Evergreen.
5. Assist Evergreen as requested, to apply for CIWA-sponsored Chinese instructor (s) to teach Chinese courses at Evergreen.
6. Provide resources and guidelines for the students of Evergreen to attend the Chinese Proficiency Tests organized by CIWA at the Pacific Lutheran University.
7. Provide the students of Evergreen with information about scholarship programs at CIWA's Chinese partner universities.
8. Provide information about funding opportunities for research and academic conferences in China and support to faculty and staff at Evergreen to apply for such funds;

Evergreen will:

1. Identify matching funds which may include teaching and learning resources available on campus, space for the events and necessary administration to support the jointly developed Chinese language and culture programs/projects;
2. Maintain regular communication with CIWA including:
 - a. Submitting written event reports and invoices with original receipts to CIWA after each event or each quarter for the program/project that has been complete as requested;
 - b. Submitting an annual budget proposal by the end of each year for CIWA's review and submission to CIWA's funding partners in China;
 - c. Providing updates on personnel changes that relate to the collaboration described in this LOIC;
3. Provide visa application documents and assistance when a CIWA-sponsored Chinese instructor is requested;
4. provide teaching venue(s), necessary office conditions and appropriate funding for the teacher's professional development opportunities (including support for at least one domestic conference travel a year);
5. provide to the CIWA-sponsored Chinese instructor the same rights and protections afforded to any other Visiting Faculty to Evergreen.
6. Promote the Chinese Proficiency Tests (HSK & HSKK) at Evergreen and provide necessary resources, including space and computers required to administer the HSK tests if Evergreen decides to hold such tests on its campus;
7. Provide necessary assistance to Evergreen students who wish to apply for scholarships published through CIWA.

ARTICLE II. COOPERATION WITH THIRD PARTIES

CIWA and Evergreen recognize the benefits of resources from a third party to this collaboration and/or to Evergreen alone. Both parties agree that this LOIC is not exclusive. Either CIWA or Evergreen can identify another party or parties for joint participation in mutually agreed upon projects and activities.

ARTICLE III. DURATION, TERMINATION

This LOIC is valid for a period of five year(s) from the date of last signature and may be renewed by the mutual written consent of the parties 30 days prior to expiration. Any modification to this LOIC shall be made in writing and require the approval of the authorized signatory of Evergreen and the authorized signatory of Confucius Institute of the State of Washington, or their designees.

Either party can terminate this LOIC with a 90-day written notice to the other party.

ARTICLE IV. NON-BINDING NATURE

This LOIC is intended only to set forth the general understanding of the parties with respect to the subject matter herein, and does not, and is not intended to, contractually bind the parties.

CIWA and Evergreen are the only parties to this MOU. This MOU neither implies nor creates any financial obligations on the part of the Pacific Lutheran University.

ARTICLE V. RESOLUTION OF DISPUTES

In the event that a dispute arises under this LOIC, the parties shall make every effort to resolve it themselves. Should the parties enter future contracts contemplated by this LOIC, such contracts will contain a detailed resolution process.

ARTICLE VI. CONTACT PERSONS

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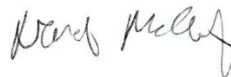
Signed by



Geoff E. Foy, PhD Date 2/22/23
CIWA Board Chair,
Associate Provost for Graduate
Programs and Continuing Education
Pacific Lutheran University



Paul Manfredi, PhD Date: 2/22/23
CIWA Director
Professor of Chinese
Pacific Lutheran University



2/14/2023

David McAvity, PhD Date
Provost and VP for Academic Affairs
Evergreen State College



Brant Eddy Date
Purchasing and Contracts Manager
Business Services Institution
Evergreen State College

