**COURSE TITLE
OUTLINE**Date(s)
Time(s)
Contact Hours: XX

**DESCRIPTION**

Write in here. Insert additional rows as needed below and copy + paste check boxes in the last two columns.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **OBJECTIVES** | **CONTENT** | **TIME FRAME** | **METHOD & MATERIALS** | **EVALUATION** |
| Number and list learner’s objectives in behavioral terms.Ex A: Learner will be able to…Ex B: Identify 3 types of… | Provide an outline of the content for each objective. | State the time frame for each objective (in minutes). | Choose the teaching method and describe any materials to be used for each objective. Attach a copy of materials used. | Choose the evaluation method used to determine understanding and application of each objective. Attach a copy of materials used. |
|  |  |  | [ ]  Demonstration[ ]  Discussion (Describe)[ ]  Lecture[ ]  Question & Answer[ ]  Other (Describe) | [ ]  Case Study Analysis[ ]  Data Collection related to quality outcome measures.[ ]  Evaluation Form[ ]  Longitudinal study with self-reported change in practice.[ ]  Observation of performance in practice.[ ]  Pre/Post Test[ ]  Roll Play[ ]  Other (Describe) |
|  |  |  | [ ]  Demonstration[ ]  Discussion (Describe)[ ]  Lecture[ ]  Question & Answer[ ]  Other (Describe) | [ ]  Case Study Analysis[ ]  Data Collection related to quality outcome measures.[ ]  Evaluation Form[ ]  Longitudinal study with self-reported change in practice.[ ]  Observation of performance in practice.[ ]  Pre/Post Test[ ]  Roll Play[ ]  Other (Describe) |
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|  |  |  | [ ]  Demonstration[ ]  Discussion (Describe)[ ]  Lecture[ ]  Question & Answer[ ]  Other (Describe) | [ ]  Case Study Analysis[ ]  Data Collection related to quality outcome measures.[ ]  Evaluation Form[ ]  Longitudinal study with self-reported change in practice.[ ]  Observation of performance in practice.[ ]  Pre/Post Test[ ]  Roll Play[ ]  Other (Describe) |