



Office of Residential Life

Anderson University Center 161

(253) 535-7200

rlif@plu.edu

www.plu.edu/residential-life

Service Animal in Residence Policy

The Office of Residential Life maintains the following guidelines and requirements for students who are approved through the Need for Special Housing Process to have an authorized Service Animal in a university residence. Questions or clarification regarding the Service Animal in Residence Policy and its implementation should be directed to the Office of Residential Life.

Guidelines and Requirements for Students with Service Animals

Service Animal

- 1) Service Animals must be in good health and properly vaccinated. Documentation of current vaccinations must be on file with the Office of Residential Life prior to occupancy.
- 2) Service Animals must be maintained in a manner that takes into consideration the health and hygiene of the animal and those who come in contact with the animal.
- 3) It is the Student Owner's responsibility to ensure the safety of a Service Animal, that the animal behaves and responds appropriately at all times in public, and that the animal and the Student Owner adhere to the same socially accepted standards as any individual in the PLU community.
- 4) The care, feeding, and supervision of a Service Animal is the sole responsibility of the Student Owner.
- 5) The Service Animal must be contained within the private residential area (room or apartment) at all times, except when transported outside the private residential area in an animal carrier or controlled by leash or harness. The Student Owner must be in full control of the animal.
- 6) The Service Animal must be registered with the Office of Disability Support Services and wear the PLU tag at all times.

Student Owner

- 1) The Student Owner is financially responsible for the actions of the Service Animal including bodily injury or property damage including but not limited to any replacement of furniture, carpet, wall covering, etc. The Student Owner is responsible for any expenses that are required due to costs incurred for cleaning which is above and beyond a normal cleaning or for repairs to University premises that are assessed after vacating the residence.
- 2) The Student Owner is responsible for the appropriate disposal of their Service Animal's waste. Solid waste shall be disposed of in appropriate receptacles external to PLU buildings.
- 3) All liability for the actions of the animal (bites, scratches, damages, etc.) is the sole responsibility of the Student Owner and not the University.
- 4) The Student Owner is expected to take all necessary steps to keep their room or apartment clean and free of Service Animal related types of pests. Cages, kennels and litter boxes must be kept clean and pet foods must be stored in appropriate containers. All costs associated with any university action required as a result of a failure to do this will be assumed by the Student Owner.
- 5) The Student Owner must provide the contact information of a third party who is willing to immediately take care of and assume responsibility for the Service Animal, should the Student Owner become incapacitated and/or is not able or eligible to continue proper care for the Service Animal.
- 6) Should the Service Animal be removed from the premises for any reason, the Student Owner is expected to fulfill his/her housing obligations for the remainder of the housing contract. The Student Owner must notify the Office of Residential Life in writing if the Service Animal is no longer needed or is no longer in residence. To replace an approved Service Animal the owner must file a new Request.

Community

- 1) Roommate(s)/Apartment-mate(s) of Student Owner must agree to the presence of Service Animal in the room or apartment, and confirm this in writing to the Office of Residential Life.
- 2) The Student Owner will remove – immediately upon notification – Service Animals that constitute a nuisance, health hazard, or threat to other residents or the community as based on the opinion of the Associate Dean for Campus Life/Executive Director of Residential Life, or designee.

University

- 1) The Office of Residential Life reserves the right to require that pest treatments and apartment repairs be facilitated at any reasonable time after or during the contract period. All costs for these treatments and repairs are the responsibility of the Student Owner.
- 2) The University will not take responsibility for the Service Animal in any way. In all cases, precedence will be given to the health, safety, and well-being of residents over the needs of the Service Animal.
- 3) Any violation of the above rules may result in immediate removal of the animal from the university and may be referred to the Student Rights & Responsibilities Office for further action.



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Need for Special Housing – Service Animal Form 2014 – 2015

Type of Service Animal: _____

Tag Number: _____

I have read and agree to all provisions listed in the PLU Service Animal Policy:

Student Name (Print): _____

Date: _____

Student Signature: _____

Date: _____

Name of Veterinarian: _____

Phone Number: _____

Attach documentation from a licensed veterinarian certifying that your Service Animal has received all appropriate vaccinations and has been neutered.

Identified Third Party who will assume responsibility for the Service Animal should the Student Owner become ineligible or unable to keep or care for it.

Name: _____

Address: _____

Phone Number: _____

Office of Residential Life Use:

PLU Identification tag # _____

Roommate/Apartment-mate approval received

Veterinarian documentation received

Associate Dean for Campus Life/Executive Director of Residential Life

Signature: _____

Date: _____

Submit Service Animal Form To:
Office of Residential Life
Anderson University Center Suite 161
Pacific Lutheran University
Tacoma, WA 98447