



## Memorandum Office of the Registrar

**To:** Dr. Gregson, Provost  
**From:** Kelly Gaspar Poth, Registrar, x7139, kpoth@plu.edu  
**Date:** September 17, 2020  
**Re:** Deleting CHLC 336 and Minor (Type 3)

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The Registrar's Office sees no issue with this.

There is currently one active student declared in the minor. The last time CHLC was offered was J-term 2017.



Carol Bautista <bautisca@plu.edu>

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**EPC--ENGL INDS EliminateCHLC ChildrensLit&CultureMinor Type 3**

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Joanna Gregson <gregsojg@plu.edu>  
To: Carol Bautista <bautisca@plu.edu>

Fri, Sep 18, 2020 at 10:35 AM

Forwarded with endorsement.

Joanna

[Quoted text hidden]

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Joanna Gregson, Ph.D.  
Provost and Senior Vice President for Academic Affairs  
Professor of Sociology  
Pacific Lutheran University  
Tacoma, WA 98447



## EPC PROPOSAL FORM

**Originating Academic Unit:** Interdisciplinary Programs & English

**Date Proposal Submitted:** May 15, 2020

**INSTRUCTIONS:** Upon completing the form, submit a hard copy with all appropriate signatures to the Office of the Provost. In addition, email a copy to EPC *via* the Faculty Governance Manager ([facgov@plu.edu](mailto:facgov@plu.edu)).

**DEADLINES:** Type 1 proposals, being non-substantive, are generally considered on a rolling basis. Type 2 proposals - December 1. Type 3 proposals - October 1.

For specifics on the processing of each type of proposal, see '2. Flowchart of Usual Procedure for Curriculum Revision' and '5. Checklist for Developing Proposals' in the EPC Manual, found in the [Faculty Handbook](#) (Section III, Part VI).

### **PROPOSAL SUMMARY**

**Provide a summary of the proposal.**

Eliminate the minor in Children's Literature and Culture (CHLC).

### **TYPE OF PROPOSAL**

**Check all the appropriate boxes.**

**TYPE 1: NON-SUBSTANTIVE CHANGES *[complete shaded sections and provide signatures]***

Check boxes in this section. Also complete Proposal Summary (above), Catalog/Curriculum Changes section (ahead), and provide chair/dean signatures on final page.

- Change course number
- Change course title
- Delete course with no GenEd element, which is not part of by any other major/minor/concentration
- Prerequisite change within the academic unit only
- Catalog correction (editorial)

**TYPE 2: SUBSTANTIVE CHANGES *[complete all sections, including signatures]***

Submit completed form, including signatures. Be sure to check all boxes that apply.

- |   |  |
|---|--|
| <input type="checkbox"/> Change catalog description**                 | <input type="checkbox"/> Change a course's credit hours                      |
| <input type="checkbox"/> Add permanent GenEd course**                 | <input type="checkbox"/> Add GenEd Element to existing course**              |
| <input type="checkbox"/> Add permanent non-GenEd course**             | <input type="checkbox"/> Delete GenEd course                                 |
| <input type="checkbox"/> Change major requirement**                   | <input type="checkbox"/> Change minor requirement**                          |
| <input type="checkbox"/> Revise curriculum**                          | <input type="checkbox"/> Change concentration requirement**                  |
| <input type="checkbox"/> Change grading type (e.g. P/F, letter grade) | <input type="checkbox"/> Change prerequisite involving another unit's course |
| <input type="checkbox"/> Other: _____                                 |  |

**[ X ] TYPE 3: CHANGES REQUIRING FACULTY ASSEMBLY APPROVAL [complete all sections, including signatures]**

Note: These proposals require the approval of the Board of Regents in addition to the Faculty Assembly.

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> New Degree**                                 | <input type="checkbox"/> New Major**     | <input type="checkbox"/> New Minor**                | <input type="checkbox"/> New Concentration**     |
| <input type="checkbox"/> Eliminate Degree                             | <input type="checkbox"/> Eliminate Major | <input checked="" type="checkbox"/> Eliminate Minor | <input type="checkbox"/> Eliminate Concentration |
| <input type="checkbox"/> Add Certificate (non-Continuing Education)** | <input type="checkbox"/> Other: _____    |   |  |

\*\* These changes/proposals require completion of the [EPC Curriculum Change Template](#). The noted Type 3 proposals also require attachment of an [Institutional Impact Evaluation Form](#).

\*\* A course syllabus must be submitted with these course proposals.

### **STATEMENT OF RATIONALE**

**Provide a statement of rationale and/or other clarifications. Include information on student learning and outcomes and any General Education Program rationale.**

Because the CHLC minor has not gathered momentum and because only one faculty member is dedicated to teaching the core-course offerings in the minor (CHLC 336, ENGL 235), we should **sunset and teach out the program**. Popular courses--including ENGL 235: Children's Literature and ENGL 334: Studies in Literature for Young Readers--will still be offered at least once in every two-year cycle by the English Department.

We foresee no difficulties in teaching out the minor. Students declared in CHLC may complete their work with courses within the English Department's regular rotation and among the interdisciplinary set of electives. Students may consult with program director Nathalie op de Beeck in case of a need to substitute courses from other departments that are appropriate to the minor.

We also propose **deleting CHLC 336: Childhood Studies from the catalog**. Material commonly taught in CHLC 336: Childhood Studies, the course designed specifically for the core of the minor, is teachable as ENGL 334: Studies in Literature for Young Readers, and childhood studies could be offered as a special topic in other units. The course may be deleted without compromising PLU curricular needs in the slightest.

### **CATALOG/CURRICULUM CHANGES**

#### **Current Catalog Language:**

##### **Why Study Children's Literature and Culture at PLU?**

PLU's minor in **Children's Literature and Culture (CHLC)** is designed to give students practical knowledge and critical literacy around childhood and youth. This minor helps students prepare for advanced study and careers in children's and youth literature and media, childhood and youth studies, and related fields. Students in the CHLC minor engage in a popular and diversifying discipline with high standards for critical literacy and the university's mission of thoughtful inquiry, service, leadership, and care.

##### **Minor**

*20 semester hours, including:*

CHLC 336, ENGL 235

In addition, three elective courses (12 semester hours selected from the following list):

ANTH 352

GLAS 350

EDUC 205, 385, 429

ENGL 326, 334

POLS 345

PSYC 101, 320, 420

NORD-241  
SOCW-245, 320

When including at least one substantial project relating to childhood and youth, the following courses may also be used for the minor. Should a student wish to complete one or more of these options as a CHLC elective in a given semester, she/he must receive approval from the course instructor and the CHLC advisor before the end of the semester's drop/add period:

ARTD-101, 110, 201, 210

COMA-301, 401

MUSI-101

PPAP-301

SOCW-287, 387

Selected internship programs, regularly offered courses taught with a childhood/youth theme, and special topics courses may be included in the minor program with approval of the CHLC advisor and the faculty member teaching the affected course.

Up to two courses (8 semester hours) may be counted toward both a Children's Literature and Culture minor and another minor or major.

#### **Children's Literature (CHLC) - Undergraduate Courses**

##### **CHLC 336: Childhood Studies - A**

Examines representations and perceptions of childhood and youth. Readings and assignments may cover literary texts (the novel, poetry, memoir); other media (theater, cinema, visual arts, music); or areas of cultural expression including religion, philosophy, psychology, etc. Open to all students; required for CHLC minors. (4)

#### **Proposed Catalog Language: (note changes in **Bold** and ~~Strikeout~~)**

We need to **delete** information on the minor in the catalog:

<https://www.plu.edu/catalog-2019-2020/undergraduate-program/program-curriculum-information/childrens-literature-culture/>

...in Interdisciplinary Programs language;

...and on the ENGL site:

<https://www.plu.edu/english/minors/childrens-literature/>

...as well as deleting Learning Outcomes for CHLC.

#### **Additional information for courses: N/A**

#### **Does the proposal include the addition to a course of one or more General Education Program elements (GenEd)?**

**Yes** (Check the appropriate boxes below)

If more than one course is proposed, make sure the proposal makes clear which GenEd elements, if any, are proposed for each course.

**No**

#### **STAFFING & BUDGETARY IMPLICATIONS**

**Has this proposal been formally approved by at least 2/3 of the full-time teaching faculty in your academic unit?**

**Yes**

**No** (Indicate why the proposal is being forwarded to EPC)

Does this proposal impact any other academic unit?

Yes (List below and indicate if 2/3 of the full-time faculty in that area support the proposal)  
Impact is minimal, with fewer than 10 students taking courses toward the minor

No

Does this proposal require the commitment of new or substantially different support services (e.g., Library acquisitions, Information and Technology Services, Wang Center)?

Yes (Explain and indicate if support services have been consulted)

No

Explain how the proposed change(s) will be staffed. Revised 2-Year Course Cycle must be attached.

n/a

Are special budgetary arrangements and funding required? If "no", explain how the proposed changes will be integrated without added personnel or budgetary requirements.

Yes (Explain what types of support will be used to meet the budgetary requirements of the proposed change(s). Include the source(s) of funding, percentage of costs covered, and time frame covered.)

No

NOTE: Budgetary considerations will be reviewed/approved by Dean and Provost.

**REQUIRED SIGNATURES**



Department Chair/Program Chair/Associate Dean

May 15, 2020  
(Date)



Dean

May 18, 2020  
(Date)

Provost

Forwarded with Endorsement  
 Forwarded with Reservations  
(Date)