

Deadlines for Procedures of the Rank and Tenure Committee
AY25-26
Consideration for Promotion to Professor

For Promotion to Professor	Item	Rule
October 8, 2025	Committee sends notice of December 1 deadline for nominations for promotion to professor to all academic unit heads and college deans	2 nd Wednesday of October
November 3	Committee sends notice of December 1 deadline for nominations for promotion to professor to all faculty.	1 st business day of November
December 1	Deadline for nominations for promotion to professor.	1 st business day of December
December 3	Committee meets with candidates and with their academic unit head and college dean to clarify procedures.	3 rd or 5 th business day of December or R&T schedule
December 8	All PLU faculty are sent the list of candidates for promotion to professor	2 following business days
December 15	Committee receives names of evaluators from candidates.	2 nd or 3 rd Monday of December
December 17	Committee requests recommendations to on and off campus evaluators, including all faculty in the candidate's unit, their academic unit head and college dean.	2 or 3 following business days
February 6, 2026	Deadline for promotion file to be complete.	First Friday of Spring
February 6	Deadline for receipt of promotion recommendations.	First Friday of Spring
March 27	Committee completes deliberations and confers with provost.	Last Friday of March
April 10	Committee reports its recommendations to the president, candidates, their academic unit head and college dean.	2 nd Friday of April
April 21	If desired, candidate submits request for reconsideration (with relevant supporting materials) to the Office of the Provost	Deadline is at least 7 business days after candidate's initial notification
April 24	Committee reviews and deliberates any requests for reconsideration and supporting materials	3 business days after receipt of material.
April 29	Committee provides final recommendations for any requests for reconsideration to candidate, provost, president, candidate's academic unit head and candidate's college dean.	No later than 3 business days after completion of review of request or reconsideration.
No later than April 30	President makes the final recommendation to the Board of Regents	Spring meeting of the Board of Regents