_____
prepared by

_____ is currently being considered for **promotion to Professor.** As someone from whom a letter has been requested, your recommendation is earnestly solicited.

Instructions: Please check the appropriate box for each separate criterion and the overall recommendation. Attach to this form your letter of recommendation with elaboration on, and reference to, each specific criterion. Return to Office of the Provost by **February 12, 2027**.

The main criteria and qualifications bearing upon tenure and promotion are set forth in the Bylaws to the Faculty Constitution (Article V, Section 1, Subsection B). To assist you in evaluating this candidate, these have been summarized below. The following form is used to rate the candidacy of your colleague; your additional comments are essential for the committee. Please use the full text of the criteria and qualifications [attached] as a guide to your rating as well as your comments.

CRITERION 1: Faculty shall provide evidence of excellent teaching and a concern for improving the quality of their teaching. Excellent teachers display a variety of qualities; they challenge their students intellectually, communicate effectively, show commitment to learning, remain current in their disciplines, and demonstrate personal and professional integrity. *Shall have established a record and reputation as an excellent teacher.*	With regard to this criterion, I consider the candidate: ☐ - Outstanding ☐ - Very good ☐ - Good ☐ - Marginally adequate ☐ - Unsatisfactory ☐ - I lack sufficient knowledge to comment

CRITERION 2: Faculty shall provide evidence of competence and continued growth in professional activity. Professionally active faculty demonstrate accomplishment in the scholarship. Scholarship may take any of the four forms – discovery, integration, application and teaching – all of which involve interacting with peers in ways that benefit students, colleagues, communities, disciplines, and themselves. *Shall have evidenced a record of continual growth in scholarship.*	With regard to this criterion, I consider the candidate: ☐ - Outstanding ☐ - Very good ☐ - Good ☐ - Marginally adequate ☐ - Unsatisfactory ☐ - I lack sufficient knowledge to comment

CRITERION 3: Faculty shall provide evidence of service to the university, their profession, and the community. Faculty engages in activities that benefit the university, their profession, and the community through lives of thoughtful inquiry, work, leadership, and care. *Shall have contributed distinct academic influence and leadership.*	With regard to this criterion, I consider the candidate: ☐ - Outstanding ☐ - Very good ☐ - Good ☐ - Marginally adequate ☐ - Unsatisfactory ☐ - I lack sufficient knowledge to comment

OVERALL RECOMMENDATION: This Candidate should be recommended for promotion to Professor at Pacific Lutheran University.	With regard to this criterion, I consider the candidate: ☐ - Strongly support ☐ - Support ☐ - Mixed feelings ☐ - Disagree ☐ - Strongly disagree ☐ - I prefer to not make a recommendation

_____ _____ _____
Signature Date # pages attached