

## EvaluationKIT Timeline\*

# SPRING 2018

First-Half Term Default Evaluation Period (Course dates: 2/7-3/23)	Sunday, March 18 – Friday, March 23
Mid-Semester Opt In Deadline	Wednesday, March 7
Mid-Semester Opt-In** Pre-Survey Open Period	Wednesday, March 14 – Sunday, March 18
Mid-Semester Evaluation Period	Monday, March 19 – Sunday, March 25
<b>Pre-Survey Open Period – Deans/Chairs/Instructors*** (Full-Term Courses)</b>	<b>Monday, April 16 – Sunday, May 6</b>
Second-Half Term Default Evaluation Period (Course dates: 4/2-5/19)	Monday, May 14 – Saturday, May 19
<b>Default Evaluation Period (Full-Term Courses)</b>	<b>Monday, May 7 – Friday, May 25</b>
Final Grades Due (Full-Term Courses)	Friday, June 1
Results Available	Friday, June 8

\*Timeline is based on the PLU Academic Calendar

\*\*Mid-Semester Opt-In Evaluations are available for full-term courses only. Instructors must “opt-in” to have their courses evaluated. Results will be made available **ONLY** to instructors.

\*\*\*Instructors can customize their evaluation period, verify their course and enrollment information and add custom questions. Any changes/additions **MUST** be made prior to the default survey start date.

### PLU Spring 2018 Academic Calendar 2017-2018 Key Dates

Spring Semester 2018 – Full Term: February 7 – May 25

Classes End Saturday, May 19 (Saturday classes take final exam this day)

Final Examinations: Monday, May 21 – Friday, May 25

Spring Semester Ends: Friday, May 25

Commencement: Saturday, May 26

Grades Due: Friday, June 1

Note: Partial-Term Courses will have one-week evaluation periods based on the start/end dates of each course.