

## EvaluationKIT Timeline\*

# SPRING 2019

First-Half Term Default Evaluation Period (Course dates: 2/6-3/22)	Sunday, March 17 – Friday, March 22
Mid-Semester Opt In Deadline	Wednesday, March 20
Mid-Semester Opt-In** Pre-Survey Open Period	Saturday, March 23 – Sunday, March 31
Mid-Semester Evaluation Period	Monday, April 1 – Sunday, April 7
<b>Pre-Survey Open Period – Deans/Chairs/Instructors*** (Full-Term Courses)</b>	<b>Monday, April 15 – Sunday, May 5</b>
Second-Half Term Default Evaluation Period (Course dates: 4/1-5/18)	Monday, May 13 – Saturday, May 18
<b>Default Evaluation Period (Full-Term Courses)</b>	<b>Monday, May 6 – Friday, May 24</b>
Final Grades Due (Full-Term Courses)	Friday, May 31
Results Available	Friday, June 7

\*Timeline is based on the PLU Academic Calendar

\*\*Mid-Semester Opt-In Evaluations are available for full-term courses only. Instructors must “opt-in” to have their courses evaluated. Results will be made available **ONLY** to instructors.

\*\*\*Instructors can customize their evaluation period, verify their course and enrollment information and add custom questions. Any changes/additions **MUST** be made prior to the default survey start date.

### PLU Spring Academic Calendar 2018-2019 Key Dates

Spring Semester 2018 – Full Term: February 6 – May 24

Classes End Saturday, May 18 (Saturday classes take final exam this day)

Final Examinations: Monday, May 20 – Friday, May 24

Spring Semester Ends: Friday, May 24

Commencement: Saturday, May 25

Grades Due: Friday, May 31

Note: Partial-Term Courses will have one-week evaluation periods based on the start/end dates of each course.