Instructions - Faculty
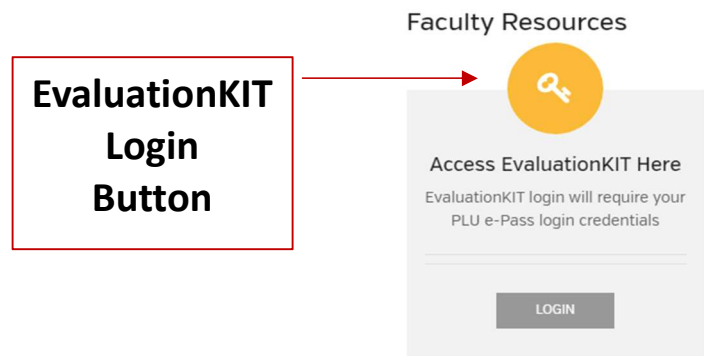
Accessing EvaluationKIT

- Login to **EvaluationKIT**. Choose one of the following options for accessing EvaluationKIT:
  - ➢ Click the login link provided in any of your notification emails.

    OR

  - ➢ Click the **"Access EvaluationKIT Here"** button located on the Faculty Page of the Provost – Course Evaluations website at:
    http://www.plu.edu/provost/courseevaluations/faculty.
    - ○ This link will take you to the PLU EvaluationKIT login page where you will be asked to enter PLU ePass credentials.

EvaluationKIT Login Button →

Faculty Resources

Access EvaluationKIT Here
EvaluationKIT login will require your PLU e-Pass login credentials

LOGIN

- Once logged in, user will be brought to your Instructor homepage or **"Dashboard"**.
  - ➢ Select your role if you are both an Administrator and an Instructor. If you have only one role, you can skip this step.
- From your **Dashboard**, you can now view your response rates and course evaluation reports, create custom questions and access EvaluationKIT tutorials.

EvaluationKIT HELP

https://plu.evaluationkit.com		☆ :

EvaluationKIT | Home | Custom Question Surveys | Attach Surveys to Projects | Results ▾ | Instructor | Scott Rogers ▾ | ❓

Project Results

Summer II 2016 - Teaching and Course Feedback

ENGL32301   Writ/Prof & Pub Set WR   20167210198

Response Rate Tracker

Fall 2016 - Teaching and Course Feedback
Responses / Enrollments   Daily Responses
0%   0 / 55

Custom Questions

Fall 2016 - Teaching and Course Feedback
Status: Closed   **Access From:** 11/14/2016 12:00 AM   **Access Until:** 11/28/2016 12:00 AM   **Delivery Date:** 9/6/2016 10:00 PM

If you are both an Instructor AND an Administrator, you can change your role by clicking the drop-down box here

HELP and tutorials are always available by clicking on the ❓ icon from the upper right hand corner of any page in EvaluationKIT.