

## $\begin{array}{c} \text{CONTRACT RECOMMENDATION} \\ \text{for} \\ \text{NEW FACULTY} \end{array}$

(Tenure/TenureTrack)

Academic Year: College:
Department:
Position #:

itle it it is a second of the	First Name	MI	Last Name			Date Prepared
reet Address			City		State	Zip
i-Mail Address			PLU ID or Social Security Number			Area Code - Phone Number
ighest Degree Terminal D	Degree for Discipline		College/University			Year Conferred
Recommended Rank/Title:				Base	Salary: \$	
Term of Service	e: Academic Ye	ear (9 months)		Posit	ion#:	
	Other:			FTE:		
Replacemen	nt for:			Year(s) credit toward tenure:		
Visa assistance requested						funds requested: \$
						nds requested: \$
Department Chair (when applicable)  Date			College Dean		Date	
Approved by:						
Provost and Senior Vice President for Academic Affairs Date			Chief Admin	strative Offic	Date	
For Provost Office a	nd HR Use Only:					
	r: FTE:	Transition	Stipend: \$	_ Relocat	ion: \$	Start Up Funds: \$
%	FUND	ORG	ACCO	UNT	Program	Annual Salary:
			6151			
			6151			

Prov:
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Academic Year:
Name:
College:
Department:

## Course Assignment Sheet

\*Standard Course Load and FTE Assignment:

- 4-credit course = 1.00 course load = 0.167FTE
- 3-credit course = 0.75 course load = 0.125FTE
- 2-credit course = 0.50 course load = 0.083FTE
- 1-credit course = 0.25 course load = 0.042FTE

If the course load and/or FTE assigned to any course listed above does not correspond to this standard, please explain below: