

Pacific Lutheran University
PRE-CONFERENCE WORKSHOPS

August 28-29, 2023

Registration is required by **August 20** for Pre-Conference Workshops and Events

Please follow this link to register unless otherwise noted:

<https://www.plu.edu/faculty-resources/important-dates/university-faculty-conference/>

Monday, August 28

8:00-10:00 am **Getting Started with Sakai for Instructors** Zoom
Sean Horner, Senior Web Developer

Intended for new faculty and other instructors, this workshop provides a guided walk-through for setting up a Sakai course site. Such tasks include uploading a syllabus and other introductory course materials. Participants will also learn how to publish weekly instructional content, administer a gradebook, and send announcements.

This workshop is open to all faculty/instructors. Registration is required.

8:30-10:00 am **CAPP Refresher** Zoom
Kelly Poth, Registrar; and Kris Plaehn, Executive Director Center for Student Success

CAPP - the degree roadmap! Join us for a refresher on how to utilize CAPP effectively for you and your students. We'll discuss transfer credit, majors/minors, degree requirements and more. Advisors are especially encouraged to attend.

Open to all faculty/instructors and advisors. Registration is required.

10:00-11:00 am **Navigating the use of Artificial Intelligence in Teaching and Learning AI** Hauge Admin 101 &
Zoom
Facilitated by APIC (Academic Performance & Integrity Committee) and the Office of the Provost

Join members of APIC and the Office of the Provost in a workshop on faculty and student use of AI, including ChatGPT. Facilitators will share sample syllabi language and course assignments.

This workshop is open to all faculty/instructors. Registration is required.

11:00-12:00 pm **Staff Photos** Karen Hille Phillips Red Square
Sy Bean, Campus Photographer

Are you new to PLU, or would you like a new staff photo? [Click here to reserve a time slot.](#) Space is limited!

(Note: If you have been invited to New Faculty Orientation, a separate time has already been reserved for you! Please do not sign up for this time slot.)

Open to all faculty/instructors and staff. If time slots are full, please register to be added to a mailing list for the next photo opportunity.

11:00-12:30 pm **Navigating and Engaging Student-Focused Wellbeing Services and Resources** Morken 103
Joanna Royce-Davis, Vice President for Student Life; Eva Frey, Dean of Students; Austin Beiermann, Director for Accessibility and Wellbeing Resources; and James Innocent, Assistant Director for Outreach/Counselor

This session provides faculty and staff with an overview of the range and expanded capacity of wellbeing services and resources available to PLU students, including the intentional use of public health population level approaches for community skill building. This session also offers opportunities for participants to engage the collective wisdom of the group regarding embedding wellbeing strategies in their courses and programs; initiating wellbeing conversations; making referrals; and closing loops.

This session is open to all faculty/instructors and staff. Registration is required.

Monday, August 28 cont.

1:00-5:00 pm **FYEP 102 Faculty Development Workshop** *Hauge Admin 101*
Rona Kaufman, FYEP Director

This workshop will support FYEP 102 instructors with syllabus development and assignment design. Faculty will discuss strategies for equity-minded teaching. They will participate in the development of the FYEP 102 common assignment.

This session is by invitation only for faculty teaching FYEP 102. Please RSVP via the Google Calendar event invitation and contact rogerssm@plu.edu with questions.

4:00-5:00 pm **Developing Transparent Research Assignments** *Hauge Admin 101 & Zoom*
Roberto Arteaga, Instruction and Reference Librarian

Transparency in Teaching in Learning (TILT) aims to create more equitable teaching and learning practices. In this interactive workshop, attendees will learn about transparent assignment design practices that can help them create a more direct connection between their learning outcomes and the work of the course. Attendees are encouraged to bring an assignment to work on during the workshop.

This session is open to all faculty/instructors. Registration is requested, but drop-ins are welcome.

Tuesday, August 29

9:00-10:30 am **Academic Program Leaders Meeting** *AUC Scandinavian Cultural Center*
Joanna Gregson, Provost and Senior Vice President for Academic Affairs

All Academic Deans, Department Chairs, and Interdisciplinary Program Chairs/Directors should plan to attend this important meeting where we will discuss the major academic topics for the 2023-2024 academic year.

This meeting is by invitation only; please RSVP via the Google Calendar event invitation. Contact provost@plu.edu with questions.

10:45-12:15 pm **Gender Diversity Workshop, presented by the Rainbow Center** *AUC Scandinavian Cultural Center*

In recent years, we have seen troubling trends in the student success data for students who identify as transgender, non-binary, or who prefer not to identify their gender. Therefore, this workshop is being hosted so that we all can learn more about gender identity, gender expression, intersectionality, and how to help break down those barriers and make a sensitive, affirming, and welcoming space for the gender-diverse community.

This workshop will be facilitated by Charlie Best, Education Manager at the Rainbow Center. Charlie is a proud queer, transgender man who has been having difficult discussions about gender, sexuality, and intersectional identity for most of his life. At the Rainbow Center, Charlie develops and delivers trainings to organizations and businesses around Washington designed to teach about the LGBTQ+ community and provide the tools to make the world a safer, more affirming, and accepting space through an intersectional, actively anti-racist lens.

Also, in advance of the workshop, you may submit your questions about the LGBTQ+ community anonymously [here](#). Responses will be collected by our facilitator. You may submit questions to this survey as often as you would like.

All faculty/instructors and staff are encouraged to attend. Registration is required.

12:30-2:30 pm **HPRB Workshop for UD and Committee Members** *AUC Scandinavian Cultural Center*
Marianne Taylor, Professor of Psychology, Chair of HPRB (Human Participants Review Board)

Intended for unit Designates and Committee members who will review online HPRB proposal submissions and provide feedback through Axiom Mentor system.

This workshop is by invitation only. Contact hprb@plu.edu with questions.

Tuesday, August 29 cont.

1:00-3:00 pm

FYEP 101 Workshop

Rona Kaufman, FYEP Director

Morken 103 & Zoom

This workshop will focus on the First-Year Experience Program's essential role in a revised General Education program and in retention.

Faculty who teach FYEP are especially encouraged to attend, but all faculty and staff are welcome. Registration is required

3:00-4:30 pm

Developing an Inclusive Syllabus

Jennifer Smith, Dean of Inclusive Excellence

Morken 103

In this interactive workshop, instructors will have the opportunity to engage in structured reflection on a syllabus that they have created. Using portions of the [Syllabus Review Guide for Equity-Minded Practices](#), we will review how well we know our syllabi, who our syllabi serve, and in what ways our syllabi do or don't reflect equity-minded practices: "As artifacts of practice that capture how faculty see the course, what they assume students should be able to accomplish, and what they will do to advance student learning, inquiry into syllabi has the potential to reveal the assumptions, attitudes, values, and beliefs that shape teaching" (2). Thus, regularly participating in syllabus review is a key strategy not only for teaching inclusively but for "mak[ing] inquiry a key, routine aspect of your practice" (4).

All participants should bring a syllabus to the workshop.

All faculty/instructors are encouraged to attend. Registration is requested, but not required.

3:00-4:00 pm

HPRB Workshop for Faculty

Marianne Taylor, Professor of Psychology, Chair of HPRB (Human Participants Review Board)

Zoom

Open to all faculty whose classes submit HPRB proposals. Overview of HPRB process and resources including online submission of research through Axiom Mentor system.

This workshop is open to all faculty. Registration is required.

Updated 8/8/2023