



**Office of the Provost
Harstad Endowed Curricular Development Grants
2025 - 2026**

Deadline: Applications are due to the Provost Office, with copy to college dean, on **February 10th, 2025**.

- A. Purpose: These annual grants are intended to fund the development of curricula that highlight the culture, values, intellectual contributions, and history of Scandinavia to ensure that connections to the university's heritage are vibrant, current, and accessible to students across fields of study.
- B. Eligibility: All continuing faculty (faculty who have teaching responsibilities in AY 25-26) are eligible to apply.
- C. Amount of Grants: Recipients will receive a stipend of \$2500, which will be disbursed at the beginning of the fiscal year of the grant. As funding permits, recipients will also have access to resources to use for programmatic costs – such as funds to cover local field trips, honoraria for guest speakers, relevant travel to gather information or build relationships (e.g., with guest speakers), or the acquisition of teaching materials. This amount will vary based on the performance of the endowment, but will *typically* be approximately \$500.
- D. Procedure:
 - a. Faculty will propose the development of a course or course unit(s) related to Scandinavia to be taught in AY 25-26.
 - b. The proposal should also list and describe any associated programmatic costs for which the applicant seeks support (e.g., support for field trips, honoraria for guest speakers, or the purchase of teaching materials). Please refer to the [Harstad Grant Internal Funding Guidelines](#).
 - c. Proposals should be submitted electronically to the office of the Provost. The proposal should include a one-page description of the course or course unit(s) related to Scandinavia (including a rationale for the course/unit), a proposed budget, estimated course enrollment, and a timeline (including when in AY 25-26 the course will be taught).
 - d. Proposals will be reviewed by a faculty committee appointed by the provost. The committee will make a recommendation to the provost regarding that year's recipient.
- E. Final Report: Grant recipients shall provide to their college deans and the Provost a written report (500 words or fewer) within 90 days of the conclusion of their projects, summarizing their activity. An itemized budget report of expenditures should be included/attached. Faculty members are responsible for tracking their expenses throughout the year.

Updated December 2024