Curricular Practical Training Certification Form

International Students in F-1 visas status can take advantage of off-campus employment authorization known as Curricular Practical Training (CPT). CPT is employment which is an integral part of the established curriculum and allows students to receive trainings their field of study.

_________________________ N000 __________________
(Student’s name) (Student ID number) (SEVIS ID Number)

THE FOLLOWING SECTION NEEDS TO BE COMPLETED AND VERIFIED BY THE INTERNSHIP COURSE INSTRUCTOR or ACADEMIC ADVISOR.

Circle degree objective of student: Bachelor’s Master’s

Please indicate which of the following applies to this student:

1. _____ Training that is required for graduation by the established curriculum and carries academic credit.

2. _____ Training that is an integral, but not required, part of the curriculum and provides academic credit.

Please indicate course information that is directly associated with the training:

Course number: __________ Course title: __________________ Course instructor:______________

Number of credits: ________ Circle term: Fall J-term Spring Summer ______ Year

This request is for practical training which is: _____ Part-time (less than 20 hours a week)

_____ Full-time (more than 20 hours a week)

Dates of training (include start date and end date): _____________________________

Signature of the course instructor or academic advisor: __________________________ Date: ________________

The following section is REQUIRED to review ALL CPT requests:

I, ________________________________ (print name) as a Course Instructor or Academic Advisor to

__________________________ (name of student) approve that this internship is an integral part of the established curriculum.

Signature: ______________________ Department: __________________ Date: ________________