Curricular Practical Training Certification Form

International Students in F-1 visas status can take advantage of off-campus employment authorization known as Curricular Practical Training (CPT). CPT is employment which is an integral part of the established curriculum and allows students to receive training in their field of study.

________________________  __________________________  NO0  
(Student’s name)          (Student ID number)         (SEVIS ID Number)

THE FOLLOWING SECTION NEEDS TO BE COMPLETED AND VERIFIED BY THE INTERNSHIP COURSE INSTRUCTOR or ACADEMIC ADVISOR.

Circle degree objective of student:  Bachelor’s  Master’s

Please indicate which of the following applies to this student:

1. _____Training that is required for graduation by the established curriculum and carries academic credit.

2. _____Training that is an integral, but not required, part of the curriculum and provides academic credit.

Please indicate course information that is directly associated with the training:

Course number: __________  Course title: ____________________  Course instructor:__________________

Number of credits: _________  Circle term:  Fall  J-term  Spring  Summer  _________  Year

This request is for practical training which is:  _____Part-time (less than 20 hours a week)

_____ Full-time (more than 20 hours a week)

Dates of training (include start date and end date): __________________________

Signature of the course instructor or academic advisor: ____________________________  Date: __________________

The following section is REQUIRED to review ALL CPT requests:

I, ____________________________ (print name) as a Course Instructor or Academic Advisor to

___________________________ (name of student) approve that this internship is an integral part of the established curriculum.

Signature: ____________________________  Department: ____________________________  Date: __________________