

November 12, 2014

Commission on Collegiate Nursing Education
One Dupont Circle NW, Suite 530
Washington, DC 20036

RE: Substantive Change
Pacific Lutheran University

Dear CCNE,

Attached please find Substantive Change documentation for Pacific Lutheran University, School of Nursing, Key Element II-C, relating to our change in Chief Nurse Administrator.

Sincerely,

Dr. Sheila Smith, PhD, RN, ARNP-BC
Dean and Professor
School of Nursing
Pacific Lutheran University
Tacoma, Washington 98447

**Substantive Change Report
School of Nursing
Pacific Lutheran University**

Key Element II-C

Dr. Sheila Smith, PhD, RN, APRN-BC assumed the role of dean and chief nurse administrator for the School of Nursing (SON) at Pacific Lutheran University (PLU) on August 1, 2014. Dr. Smith was appointed to the role of dean following a national search. Dean Smith is responsible for leadership in the SON relative to budget, admissions and enrollment, curriculum, academic policy, and personnel management. She holds the PhD in Nursing from the University of Minnesota, with the MSN, post-MSN NP certification, and BSN from the University of Wisconsin-Eau Claire. Dr. Smith has been a faculty member in nursing since 1981 and has filled positions with progressively increasing nursing academic administrative responsibilities since 1998. These roles have included department chair, assistant dean, director of evaluation, and academic associate dean. Practice experience in nursing and as an adult nurse practitioner provide clinical grounding for her leadership in the SON.

Dr. Smith was granted a fellowship in the Fuld AACN Leadership for Academic Nursing program in 1985. She has served as visiting professor at Jinan University in Guangzhou, China and has received faculty awards for teaching, leadership, clinical practice, and diversity initiatives. She demonstrates successful grantsmanship in federal nurse training programs and in research. Dr. Smith has several publications and presentations that have contributed to knowledge development in women's health, community-based nursing, nursing clinical decision-making, faculty mentoring, and diversity in nursing. Dr. Smith participates on state and national levels with several professional and academic nursing organizations.

Dr. Smith reports to the senior vice president for academic affairs and provost at PLU and is responsible for development and administration of all aspects of the nursing degree programs in the SON. Dr. Smith's direct reports include the associate dean for graduate nursing programs, director of the center for continued nursing learning, all faculty, and multiple SON staff and administrative team members. The SON deanship is a 12-month administrative appointment, allowing Dr. Smith to devote her full efforts to the responsibilities of leading the SON. As the budget administrator for all SON budgets, Dr. Smith collaborates closely with the PLU senior vice president and provost to develop and manage the nursing program budgets. Evidence of the dean's academic and experiential credentials for this role is presented in Dr. Smith's curriculum vitae.