

**Pacific Lutheran University Faculty/Salaried Staff Payroll Schedule**

***Salaried Staff (Leave Reporting Only) Faculty/Salaried Staff***

Pay #	Leave Reporting Period	Leave Report Due (8:00 PM)	Approvals Due (8:00 PM)
6	5/16/22 - 6/15/22	6/16/2022	6/17/2022
7	6/16/22 - 7/15/22	7/18/2022	7/19/2022
8	7/16/22 - 8/15/22	8/16/2022	8/17/2022
9	8/16/22 - 9/15/22	9/16/2022	9/19/2022
10	9/16/22 - 10/15/22	10/17/2022	10/18/2022
11	10/16/22 - 11/15/22	11/16/2022	11/17/2022
12	11/16/22 - 12/15/22	12/16/2022	12/19/2022
1	12/16/22 - 01/15/23	1/17/2023	1/18/2023
2	1/16/23 - 2/15/23	2/16/2023	2/17/2023
3	2/16/23 - 3/15/23	3/16/2023	3/17/2023
4	3/16/23 - 4/15/23	4/17/2023	4/18/2023
5	4/16/23 - 5/15/23	5/16/2023	5/17/2023

Pay Period	Paydate
6/1/22-6/30/22	6/30/2022
7/1/22-7/31/22	7/29/2022
8/1/22-8/31/22	8/30/2022
9/1/22-9/30/22	9/30/2022
10/1/22-10/31/22	10/28/2022
11/1/22-11/30/22	11/30/2022
12/1/22-12/31/22	12/30/2022
1/1/23-1/31/23	1/30/2023
2/1/23-2/28/23	2/28/2023
3/1/23-3/31/23	3/30/2023
4/1/23-4/30/23	4/28/2023
5/1/23-5/31/23	5/30/2023

**Note - All payroll related forms are due the 15th of the month.**