



Salary Pay Schedule

Fiscal Year: 2024 - 2025

Pay #	Leave Period	Leave Report Due (Noon)	Approvals Due (8pm)
6	5/16/24 - 6/15/24	6/17/2024	6/18/2024
7	6/16/24 - 7/15/24	7/16/2024	7/17/2024
8	7/16/24 - 8/15/24	8/16/2024	8/19/2024
9	8/16/24 - 9/15/24	9/16/2024	9/17/2024
10	9/16/24 - 10/15/24	10/16/2024	10/17/2024
11	10/16/24 - 11/15/24	11/18/2024	11/19/2024
12	11/16/24 - 12/15/24	12/16/2024	12/17/2024
1	12/16/24 - 1/15/25	1/16/2025	1/17/2025
2	1/16/25 - 2/15/25	2/18/2025	2/19/2025
3	2/16/25 - 3/15/25	3/17/2025	3/18/2025
4	3/16/25 - 4/15/25	4/16/2025	4/17/2025
5	4/16/25 - 5/15/25	5/16/2025	5/19/2025

Changes to Direct Deposit and W4's are due to Payroll by the last day of the leave period.

Pay #	Pay Period	Pay Day
6	6/1/24 - 6/30/24	6/28/2024
7	7/1/24 - 7/31/24	7/30/2024
8	8/1/24 - 8/31/24	8/30/2024
9	9/1/24 - 9/30/24	9/30/2024
10	10/1/24 - 10/31/24	10/30/2024
11	11/1/24 - 11/30/24	11/29/2024
12	12/1/24 - 12/31/24	12/30/2024
1	1/1/25 - 1/31/25	1/30/2025
2	2/1/25 - 2/28/25	2/28/2025
3	3/1/25 - 3/31/25	3/28/2025
4	4/1/25 - 4/30/25	4/30/2025
5	5/1/25 - 5/31/25	5/30/2025