



Meeting Minutes
June 12, 2013
UC 134, 9:00am

Present: Allison Carroll, Drew Eli, Kathy Engle, Terry Erker, Sean Garnes, Diane Harris, Barbara Hesner, Jody Horn, Alexandra Lampert, Mary Roberts, Adam Schreiber

Welcomed all new ASC representatives:

- Allison Carroll: Resident Director for South, Residential Life; Student Life administration rep
- Terry Erker, Administrative Assistant, Business Office; Finance & Operations staff rep
- Sean Garnes, Senior Financial Aid Administrator, Financial Aid Office; Admission & Enrollment Services administration rep
- Diane Harris, Director of Circulation and Building Services, Library Public Services; Provost administration rep
- Barbara Hesner, Assistant Director of Development Communication, Development; Development & University Relations administration rep
- Adam Schreiber, Professional Safety Officer, Campus Safety and Information; Student Life staff rep

Approved May 1, 2013 minutes – these minutes were approved at the May 20, 2013 transition breakfast. Since earlier this spring, the ASC secretary has uploaded the ASC meeting minutes to a Google document to give reps an opportunity to review and provide feedback. We agreed that the co-chairs will upload future **meeting agendas** to a Google document up to a week before each meeting to give people an opportunity to add or revise agenda items.

Time and day for 2013 – 2014 meetings – due to schedules, all agreed that the monthly ASC meetings will meet from 11:00am – 12:00 noon on the second Wednesday of each month.

PLU Night at the Rainiers – On August 16, there will be PLU Night at the Rainiers, and ASC will be represented. Therefore, ASC reps are needed to volunteer about one hour of their time during the game. Those who volunteered were: Kathy Engle, Diane Harris, Jody Horn, Alexandra Lampert, and Mary Roberts. These volunteers will be confirmed as time gets closer to August 16.

Committee Reports – Due to the transition of new ASC reps, committees not meeting during the summer, and our guest speaker, Teri Phillips, was the focus of our meeting, we had limited committee reports. **Mary Roberts** discussed **Stuff the Bus**. She needs some help in coordinating this annual program, which will get started toward the end of the summer. Its purpose is to offer collection sites throughout campus for school supplies to neighboring schools in our community.

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Guest Speaker - Teri Phillips, Associate Vice President of Human Resources, discussed university compensation. Teri shared two documents with the ASC: *Philosophy of Faculty Compensation* (December 8, 2006) and the *Resolution of the Board of Regents of Pacific Lutheran University Regarding Compensation for Faculty, Administration and Staff and Maintenance of Physical Resources* (May 4, 2013). Teri and the ASC discussed university compensation. Teri and all 13 representatives of the ASC will continue the conversation of administration and staff compensation throughout the summer. Additional related information will follow.

Next meeting – July 10, AUC 212, 11:00am. No guest speaker for July was decided at the conclusion of the meeting. Our focus will be the committees which the ASC has representation.

Meeting adjourned 10:05am.

Minutes respectfully submitted by Jody Horn.