



Meeting Minutes
August 14, 2013
UC 134, 11:00am

These August 14, 2013 ASC minutes were approved online September 4, 2013

Present: Kathy Engle, Diane Harris, Barbara Hesner, Jody Horn, Alexandra Lampert, Tamara Miller-Glahn, Mary Roberts, JJ Stolz

Approved July 10, 2013 minutes: these minutes were approved online July 18, 2013, and then distributed to the ASC constituents.

Treasurer's Report: Drew Eli, ASC treasurer, was not present during the meeting to share treasurer's report.

Philosophy of Compensation:

August 7, Teri Phillips met with the ASC (Allison Carroll, Kathy Engle, Sean Garnes, Diane Harris, Barbara Hesner, Jody Horn, Alexandra Lampert, Tamarar Miller-Glahn, Mary Roberts, Adam Schreiber, and JJ Stolz attended) to continue our conversation on the development of a philosophy of compensation. The key objective of our conversation was to help formulate a statement on non-faculty compensation. To begin, we spent time talking in small groups to assess current hard (e.g., medical) and soft (e.g., blueberry festival) benefits and prioritize them. Some of the top benefits were medical, retirement (403(b)), and tuition remission; however, other available benefits not mentioned were life insurance/AD&D (accidental death and dismemberment) and disability insurance. We also discussed incentives and pay correlated with longevity versus performance.

Focus Group on Race, Ethnicity and Social Justice:

August 14, the ASC had an opportunity to partake in a focus group focusing on race and to share our views on race and diversity as it relates to PLU.

Website Review: Jody Horn has started to upload contact information, by-laws, and some documents to the new ASC website. The (new) site is currently only in preview mode.

Committee Meetings:

During this current fiscal year, the majority of committees have not met yet. The following addresses a summarized status of the committees:

- Fall Open House will tentatively be the week of October 21. We will coordinate a date via Doodle or similar application.
- Habitat for Humanity: Kathy Engle and some of her colleagues from Admission & Enrollment participated in the Habitat for Humanity home building project. If you are interested in forming a group, you can schedule your group to volunteer through the

Community Engagement page, [www.plu.edu/service/Habitat for Humanity Build](http://www.plu.edu/service/Habitat%20for%20Humanity%20Build), under "Donate Time."

- PLU Night at the Rainiers, on August 16, has seven ASC representatives scheduled to volunteer their time at the PLU tent organized by Alumni and Constituent Relations. Thank you to Kathy Engle, Sean Garnes, Diane Harris, Jody Horn, Alexandra Lampert, Tamara Miller-Glahn, and Mary Roberts for their time.
- Stuff the Bus: Mary Roberts is doing a great job coordinating the *Stuff the Bus* program. Tamara Miller-Glahn has been a great help to get the word out about donating school supplies through *Stuff the Bus* via KPLU. Their efforts also have provided good exposure of this program through the PLU website, and Alumni and Constituent Relations regarding the PLU Night at the Rainiers (school supplies will be collected at the August 16 baseball game). Thank you to Diane Harris and Terry Erker as well.
- Welcome to PLU: Tamara Miller-Glahn is very busy with her new role in Major Gifts for KPLU and may need to wait to get involved with Welcome to PLU until mid-fall or further notice. Mary Roberts and Jody Horn will continue to organize and send out the packets to new non-faculty employees.

University Diversity Committee: Even though no one from the ASC is specifically represented on the University Diversity Committee, Diane Harris has been asked to be a university member of this committee (not representing the ASC), and she has accepted.

Guest Speaker:

Chrissy Cooley, Sustainability Manager, presented information on UnPLUG. This program started about 4 – 5 years ago (2008 – 2009) to monitor energy consumption; it was a competition between the residence halls. Last year, in 2012, the focus of UnPLUG was hydroelectricity and water rights. During last year, meters were read daily, and the electricity decreased 30% in the winning hall from the previous year. All 10 residence halls consistently reduced in their electricity consumption throughout the year. The Wang Center has been partnering with the Sustainability Office to practice energy conservation, as well as build sustainability into study away. One way unPLUG has seen success is by making "non-divisible asks." For example, instead of saying "turn off the lights," each residence hall assigned specific people to make sure that lights were turned out at a certain time.

Chrissy was exploring what it would take to get PLU employees involved in UnPLUG as well as students. The 2013 focus for UnPLUG is the effects of coal. Chrissy would like to have specific contacts across campus help in monitoring the energy consumption. Kathy Engle from Hauge and Jody Horn from Morken expressed interest in helping. During 2013, energy conservation will be further examined through Six Sigma so that a complete program can be put together in 2014. Chrissy offered to make a presentation at our fall open house on the UnPLUG program.

Action Items:

- Alexandra to follow up with the Center for Community Engagement regarding a good time for the ASC representatives to participate in Habitat for Humanity.
- Alexandra to follow up on healthcare questions pertaining to healthcare plan transition.
- Jody to get the name plate template from Kim Kennedy-Tucker.
- Jody to send out an announcement to the six other volunteers for the PLU Night at the Rainiers regarding exactly where we will be hosting at the PLU tent.

Next meeting: September 11, 2013, 11:00am.

Meeting adjourned 12:10pm.

Minutes respectfully submitted by Jody Horn.