



Meeting Minutes

May 14, 2014

AUC 134, 11:00am

Present - JJ Soltz, Alexandra Lampert, Mary Roberts, Drew Eli, Adam Schreiber, Diane Harris, Jody Horn, Allison Carroll, Tamara Miller-Glahn and Kathy Engle.

Guest Speaker - No guest speaker

ASC Nominations and Ballots - With the Admission and Provost Division merging, all staff eligible to vote in those divisions will be sent a ballot with one list that includes staff nominated for both divisions. Jody will print the ballots out and Alexandra will put them in envelopes and send out.

Treasurer's Report - The balance remaining in our budget is \$646.84. Jody will purchase 100 black folders and Alexandra will purchase a few things. Any part of our budget that is not used is lost. New fiscal year begins June 1, with full budget reestablished.

Website - Adam spent some time on the website and has updated a few things. He will look to add a few things such as the Berry Festivals, new council member photos and perhaps a Jazz Under the Stars link.

Feedback on Past Events -

- **ASC Spring Social** was nice but didn't get a lot of people there. We agreed we should have advertised better or earlier. It was suggested that perhaps next year ASC have a morning welcome social (around 9 am?) with scones/coffee/ham popovers in a UC room. It seems that people want to go home right after work so morning would be better. We could also have a slideshow running with photos of the events over the past year.
- **Benefits Fair** went well. There were quite a few people that stopped by. There was candy at the table as well as the poster from last year in which people put colored dots on issues that they were most interested in.

SurPLUs - Some people are not happy about SurPLUs closing. Some of us saw an email about it, some read about it in the Mast. In the past it had limited hours when it was opened. They increased the hours but were not making more than a couple hundred dollars a month so it was costing more to pay staff. They will have a Goodwill station for donations but staff/faculty will no longer have access to those items.

Committee Reports –

- Benefits - The committee hadn't met yet by the time of our meeting. The insurance letter noting an increase in deductible came out right after the notice of the Cost Of Living Adjustment (COLA). Many felt that the increase in wages was offset by the increase in deductible, leaving them no better off.
- Budget - The budget has been right-sized and will be in effect the new fiscal year. There is no cushion so if we do not come in at 3,450 total enrollment next fall, all divisions may need to cut their S & P budget by 8-10%.
- Habitat for Humanity - About 30 people came to the orientation. June 7th will be a build day for PLU and one can sign up for that day or another day online. Before you sign up for any day, you need to attend an orientation. Adam will draft a blurb that we can send out to constituents.
- Long Range Planning
- Parking - They did not have a meeting but there was a Master Planning meeting that they were all invited to.
- Retirement - No report.
- Welcome to PLU - they will get the remainder of the packets out.
- Stuff the Bus - There is paperwork to be filled out to participate. Mary is happy to help with this even though she will not be on ASC. It should be mentioned at the June meeting because planning needs to happen fairly soon. Last year was the most successful. They doubled the donation by having it advertised in conjunction with the Night of the Rainiers. Someone suggested we ask for some type of donation such as free drink for those that bring a donation. The committee asked about this last year and it is not possible since all the concessions are outsourced.
- Discussion as to whether we should add WinterFest as a new committee. Or create a committee called 'Outreach' to include WinterFest. We agreed that it is important for ASC to continue in our role spreading the word and actively collecting toys and jackets for WinterFest (as Ginger requested) to continue this valuable event.

Transition Meeting – Monday, June 11, 2014, 11am-12 pm

Meeting adjourned 12:00pm.

Minutes respectfully submitted by Kathy Engle