



ASC Meeting  
12/10/2014

Attendees: Tom Harvey, Seth Spidahl, Alexandra Lampert, Diane Harris, Adam Schreiber, Barbara Hesner, Erick Swenson

Guest Speaker Laura Majovski began the meeting as a guest speaker.

Topics covered:

1.) Sixth Sigma Project – Green Belts Division

**Treasurer's Report:** Tom: In budget \$1,395.71 was beginning balance. Three charges: \$150 for Music Veteran's Day; \$215 for food on Veteran's Day; \$.38 for workman's comp. Ending balance was \$1030.33.

**Website Update:** Adam reported he is learning the process of using Wordpress. By the next meeting he should have it all down.

**"It's on US Bystander Campaign":** Barbara reported this is going...poster project and they are taking pictures of people around campus. They are looking to do special event on campus sometime in the Spring. When they have information to send out ASC will need to send that out to their constituents.

**Professional Development Day:** They want to know if we want a ASC booth for this event. Tuesday, February 3<sup>rd</sup> is the date. Committee agreed to have a booth where information is put out but not individually manned.

**Election for Tamera's Position:** Decision was made not to fill her position due to such a short amount of time left (4-5 months) for her position. Her position will be filled when new elections are held this Summer. Another meeting will be held to discuss bylaws and filling the position.

**Upcoming Events:**

**Winterfest:** Winterfest is going really well. A couple of boxes have already been picked up on campus that was completely full. Tom and Mary Roberts will be picking up all the boxes tomorrow and delivering them to East Campus.

**Open House Committee:** Diane reported no meeting yet. The date of the first meeting has not been set yet, although the last week of January was a recommended date. Think about guest speakers. Time of 9:00 to 10:30 a.m. was suggested. Door prize raffle will be done with donations from: KPLU, Athletics, Garfield 208, and the Bookstore. Donna Gibbs and Terry Phillips were suggested as possible guest speakers.

**Benefits Committee:** No update to report, first meeting is tomorrow December 11<sup>th</sup>.

**Habitat for Humanity Committee:** No report.

**Budget Committee:** Alexandra reported that they are really reforming the budget process for this year. Lots of numbers and details are being looked at and really examined.

**Christmas Luncheon:** Erick reported that the committee met and made their recommendations for Distinguished Staff award and it is now at the President's Council. Lunch and decorations have been decided on and the event will be no longer than 90 minutes.

**Long-Range Planning Committee:** Have met every Friday. Still meeting weekend with lots of fun discussions and they are gearing towards the Board of Regents meeting.

**Parking Committee:** They have not met. Alexandra asked about the reduction of Car Pool parking spots.

**Parking Appeals Committee:** Met and made two people happy! J

**Retirement Committee:** This committee met. Advisory committee that meets and reviews the TIAA CREF funds that we are in and it seems all the funds we are in are doing very well for PLU employees.

**Welcome to PLU Committee:** Meeting next week.

**Diversity Committee:** Diane met with this committee next week and said ASC will no longer be a part of this committee. We never were...."unofficially". We assisted this year on a temporary basis.

Erick asked if his position was still valid for the ASC....it was determined he was and will remain on the ASC. A discussion was held about having a special by-laws meeting.

Next ASC meeting is January 14<sup>th</sup> at 11:00 a.m. AUC 134.

Guest speak will be TBD if we have one.

**In February Mike Farnham will be our guest speaker.**