Call to Order: Wendelyn Shore, Chair of the Faculty, called the regular April meeting to order at 4:00 p.m. There were 135 persons in attendance.

Opening Prayer: The Reverend Dennis Sepper, University Pastor, offered the opening prayer.

Approval of Minutes of the Meeting of March 14, 2014: The minutes were approved as distributed.

Question and Answer Period with the President: President Thomas W. Krise was out of town; he will address a submitted question at the next faculty meeting.

Unfinished Business: [NONE]

New Business:

A. Steven Starkovich (Provost) introduced a motion to approve candidates for Bachelor's and Master's Degrees.

Resolved, that the Faculty Assembly approve the candidates for Bachelor's and Master's Degrees for spring and summer 2014, pending successful completion of all degree requirements.

MOTION PASSED.

B. Kevin O'Brien (Religion) and Rebekah Mergenthal (History) introduced a motion to approve a policy on endowed chairs and professors.

Whereas, Pacific Lutheran University currently has four Endowed Chairs and one Endowed Professor, whose positions enrich the university’s programs and honor distinguished faculty;

Whereas, sustenance of these positions and creation of more endowed positions will contribute greatly to PLU’s mission and strategic goals, and to the prestige of our faculty; and

Whereas, there is currently no policy governing the funding, establishment, appointment, or review of endowed positions;

Resolved, that faculty adopt the Policy on Endowed Chairs and Professors for inclusion in Section IV of the Faculty Handbook (p. 107), as presented in Attachment A.

Speaking to the motion was Norris Peterson (Economics). Bob Ericksen (History) moved to amend the motion by revising section 6(b) so that subsection (ii) is deleted and subsection (i) reads in its entirety as follows: “The academic leader(s), consulting as appropriate with other members of the appointee’s academic unit, shall review and respond to the annual report.” Speaking to the amendment were Lynn Hunnicutt (Economics), Dave Huelsbeck (Anthropology), Steve Starkovich (Provost), and Tamara Williams (Languages & Literatures). AMENDMENT PASSED.
Sheri Tonn (Finance & Operations) moved to amend the motion by revising section 2(b) to read in its entirety, “Prior to establishing any endowed position, 100% of the required funds will be in hand.” Speaking to the amendment were Jeff Clapp (Theatre), Karen Travis (Economics), Steve Starkovich (Provost), Bob Ericksen (History), Kirsten Christensen (Languages & Literatures), Norris Peterson (Economics), and Solveig Robinson (English). **AMENDMENT FAILED.**

Further speaking to the motion were Michael Halvorson (History), Kevin O’Brien (Religion), Steve Starkovich (Provost), Dave Huelsbeck (Anthropology), Dave Robbins (Music), and Samuel Torvend (Religion). **MOTION AS AMENDED PASSED.**

C. Michelle Ceynar (Psychology), chair of the Governance Committee, presented the committee’s slate of nominations for 2014-15 Faculty Committees. There were no further nominations from the floor.

D. Michelle Ceynar (Psychology), chair of the Governance Committee, introduced a motion to insert the description of the Sustainability Committee into the Faculty Handbook.

Resolved, that Section II, Aspects of Faculty Organization, University Standing Committees, be revised to include the description of the University Sustainability Committee as listed in Attachment C.

Speaking to the motion were Romey Haberle (Biology), Neal Yakelis (Chemistry), Norris Peterson (Economics), Karen McConnell (Kinesiology), and Erin McKenna (Philosophy). Laura Majovski (Student Life) moved an amendment to revise the description by replacing “University Communications” in section A with “Marketing and Communications.” **AMENDMENT PASSED.**

Further speaking to the motion were Marit Trelstad (Religion) and Joanna Gregson (Sociology). **MOTION AS AMENDED PASSED.**

E. Michelle Ceynar (Psychology), chair of the Governance Committee, introduced a motion to adopt a policy on establishing honor societies.

Resolved, that the Educational Policies Committee Manual in Section III of the Faculty Handbook, Academic Policies, Procedures, and Services (p. 76), be revised to include a new policy regarding Honor Societies, as listed in Attachment D. **MOTION PASSED.**

F. Tina Saxowsky (Chemistry), chair of the Educational Policies Committee, introduced a motion to approve a new graduate degree, the Master of Science in Marketing Research.

Resolved, that the faculty recommend to the Board of Regents a new degree program, the Master of Science in Marketing Research, the details of which are included in the School of Business’s [EPC proposal](#) (dated 2/20/14).

Speaking to the motion was Nancy Albers-Miller (Business).

A paper ballot had been requested. Chair Shore announced the results as 102 ‘Yes’ votes and 15 ‘No’ votes. **MOTION PASSED.**
G. Martin Wurm (Economics), from the Educational Policies Committee, introduced a motion to recommend the nomination of Norman DeValois Dicks for an honorary degree.

Resolved, that the faculty recommend to President Krise the nomination of former Congressman Norman DeValois Dicks for a Doctor of Humane Letters, in recognition of his extraordinary efforts for the restoration and preservation of the environment and communities of the Puget Sound area, as summarized in attachment E.

MOTION PASSED.

[Chair Shore announced that item H on the agenda had been withdrawn.]

I. Richard Louie (Physics), chair of the Rank & Tenure Committee, introduced a motion to revise the Rank and Tenure process in the Faculty Handbook.

Resolved, that the Faculty approve revisions to the Rank and Tenure Committee Procedures in the Faculty Handbook, Section IV, Personnel Policies and Employment Benefits (pp. 95-96), as presented in attachment G.

Kirsten Christensen (Languages & Literatures) moved to amend section 3(i), adding a sentence at the end to read, “The candidate should consider that it may not always be to the advantage of the faculty member to be informed of the reasons for non-reappointment, particularly in writing.” Speaking to the amendment were Spencer Ebbinga (Art & Design) and Laura McCloud (Sociology). AMENDMENT PASSED.

Further speaking to the motion were Craig Fryhele (Chemistry) and Doug Oakman (Religion). Steve Starkovich (Provost) moved to amend the motion to revise “after a 24-hour waiting period” in section 3(i) to read, “after the next business day.” The chair then accepted without objection a revision to that amendment so that section 3(i) would now begin, “In the case of a negative recommendation, the candidate may request reasons for that recommendation from the chair of the committee. That request shall be made no sooner than 5:00 p.m. on the business day following distribution of the recommendation. These reasons reflect a process . . . .” Speaking to the (revised) amendment were Richard Louis (Physics), Sylvia Wood (Nursing), Dave Huelsbeck (Anthropology), Lynn Hunnicutt (Economics), and Michelle Ceynar (Psychology). AMENDMENT FAILED.

Further speaking to the motion was Sylvia Wood (Nursing).

MOTION AS AMENDED PASSED.

J. Tina Saxowsky (Chemistry), chair of the Educational Policies Committee, introduced a motion to hold an Informal Discussion.

Resolved, that the faculty hold an informal discussion lasting no more than 20 minutes on the second draft of scheduling guidelines as presented in Attachment H. Introductory remarks lasting no more than 10 minutes will be provided.

MOTION PASSED.
Following an opening presentation by Tina Saxowsky (Chemistry), participating in the discussion were Jeff Stuart (Mathematics), Nancy Albers-Miller (Business), Susan Harmon (Business), Karl Stumo (Admission & Enrollment Services), and Joanne Lisosky (Communication & Theatre).

K. Joanna Gregson (Sociology), chair of the Teaching Evaluations Task Force, introduced a motion to allow someone not a member of the faculty to attend the upcoming discussion.

Resolved, that Sean Horner (Instructional Technologies) be allowed to attend the discussion regarding teaching evaluations, with right of voice.

MOTION PASSED.

L. Joanna Gregson (Sociology), chair of the Teaching Evaluation Task Force, introduced a motion to hold an Informal Discussion.

Resolved, that the faculty hold an informal discussion lasting no more than 20 minutes on proposed changes to the methods by which teaching is evaluated at PLU. Introductory remarks lasting no more than 10 minutes will be provided.

MOTION PASSED.

Following an opening presentation by Joanna Gregson (Sociology) – which included a handout of a draft teaching evaluation – participating in the discussion were Joanne Lisosky (Communication & Theatre), Michael Halverson (History), Agnes Choi (Religion), Greg Youtz (Music), Erin McKenna (Philosophy), Jeff Stuart (Mathematics), Rebekah Mergenthal (History), Samuel Torvend (Religion), and Karen McConnell (Kinesiology).

Announcements and Communications:

A. Wild Hope Center workshops. Lynn Hunnicutt (Economics), director of the Wild Hope Center for Vocation, announced that five Wild Hope student fellows will participate in a series of workshops next year, and asked faculty both to promote this opportunity and to recommend students for this opportunity. A handout provided further detail. She also reminded faculty of the Career Expo being held on April 16.

B. NCAA Division III Week and celebration of the 40th year of Division III. Keith Cooper (Philosophy), Faculty Athletics Representative, announced that this week celebrates the 40th anniversary of Division III in the NCAA, and informed faculty of recent academic and volunteer successes of PLU student-athletes.

C. Preview of the new Faculty Handbook format. Michelle Ceynar (Psychology), chair of the Governance Committee, announced that a new format for the Faculty Handbook is nearing completion, and that an email will soon invite faculty to review a draft version and provide feedback. There are no substantive changes to content, just a more usable format.

D. Common Reading Program. Amy Stewart-Mailhiot (Library) announced that books have now been distributed to all academic divisions. (Books for staff will be available in the new fiscal year.) Michelle Ceynar and Jim Albrecht have agreed to serve as faculty panelists during orientation; other faculty will learn more about possible involvement soon.
E. **Update on report from the Budget Working Group.** Norris Peterson (Economics), chair of the Budget Working Group, announced that the report is nearing completion and will be submitted to the Budget Advisory Committee and the Long-Range Planning Committee by the end of April. Feedback from faculty on the working group’s recommendations would be most welcome.

F. **Updating the Strategic Global Education Initiative document.** Joanne Lisosky (Communication & Theatre), chair of the General Education Committee, announced that visits to schools and divisions from committee members, a forthcoming survey, and a Faculty Fall Conference session all will provide faculty with the opportunity to help the committee reimagine a strategic plan for Global Education.

G. **Faculty Profile questionnaire.** Donna Gibbs, Vice President of Marketing & Communications, announced a forthcoming “Meet Our Faculty” section for the PLU website, which would spotlight 4-5 faculty each month. (She suggested looking at Georgetown University’s example.) This would also allow visitors to our website to search for experts on a given topic.

**Adjournment:** The meeting adjourned at 6:33 p.m.

Respectfully submitted,

Keith J. Cooper  
Faculty Secretary