Motion to approve revisions to the Faculty Handbook, 8th ed., Section II, Part IX, Section 7, Graduate Council (and Graduate Program Committees) – Pauline Shanks Kaurin (Philosophy), Governance Committee

Whereas, current language needs to be updated to reflect changes in position titles; and

Whereas, the current Faculty Handbook language is unclear regarding council membership and purpose;

Resolved, that Section II, Part IX, Section 7, Faculty Handbook, 8th ed. be revised as presented in Attachment B.

Changes to the Faculty Handbook are indicated using **bold** to signify additions or changes and *strikethrough* to indicate deletion

**Section 7. Graduate Council (and graduate program committees)***

A. Graduate studies at PLU are overseen by the provost and dean of graduate studies and by the Graduate Council, which oversees graduate programs at PLU. The graduate council serves in an advisory role on all matters pertaining to graduate education at PLU, which includes, but is not limited to, making recommendations to the provost in the following areas:

1. New program proposals
2. Strategic marketing plans
3. Program prerequisites and requirements
4. Student admission
5. Graduate scholarships and assistantships

B. The graduate council is chaired by the associate provost for graduate programs and continuing education and includes the director of graduate admission as well as the directors of the graduate programs, who represent the deans in each of the divisions and schools that house such programs, along with the vice president for admissions and enrollment management. Other specific graduate program faculty and support staff may be invited to attend council meetings in order to contribute information and advice to the council.

B. Graduate committees from each department, division, and school that houses a graduate program administer policies governing graduate studies in their respective department, division, or school.

C. The purpose and functions of the graduate committee of each unit offering graduate programs are as follows:
1. To recommend to the provost and dean of graduate studies which students shall be admitted or
denied admission to graduate study.

2. Guided by the Graduate Council, to provide for uniformity of standards between departments
and schools concerning prerequisites, course requirements, language requirements, and research
requirements.

3. To assist the director of graduate studies for that unit in distributing the graduate student load
among faculty members.

4. To advise the provost and dean of graduate studies regarding allocation of graduate
scholarships and assistantships.

5. To advise the provost and dean of graduate studies in resolving any problems referred from
any graduate student’s advisory committee.

6. To recommend policy concerning other matters pertaining to the graduate program and serve
in an advisory capacity to the provost and dean of graduate studies in any other matters related to
graduate education.