

**PACIFIC LUTHERAN UNIVERSITY
FACULTY ASSEMBLY MEETING
Friday, May 13, 2016**

Rieke Science Center – Leraas Lecture Hall

Call to Order – Chair Whitman called 120 people freshly torn from the reception for Provost Starkovich to order for the regular May meeting at 4:01pm

Opening Prayer – John Rosenberg, Interim Campus Pastor, offered an opening Blessing for a Material World in honor of scientists Chair Whitman and Provost Starkovich on the auspicious occasion of their final Assembly meetings in their respective leadership roles.

Chair Whitman thanked Pastor Rosenberg for his service to PLU this year as Interim Campus Pastor and commented that his prayers would be missed, which was met with enthusiastic applause.

Approval of Minutes – Minutes of the April 15, 2016 meeting were approved as distributed.

Question and Answer Period – President Krise received a question about the significant accomplishments of the year and goals for next year. After thanking Chair Whitman for her service over the past 4 years he addressed the question.

- An invited *Mast* piece will be forthcoming for more detail.
- President Krise summarized key events of year including:
 - He has been impressed with how students have been engaging the administration around the issue of race relations in a different way than on other campuses and commented on their leadership skills.
 - There have been some important efforts in Student Life around transgender rights on campus, including gender neutral bathrooms & residence hall wings, and ongoing discussions around Title IX and sexual assault issues on campus this year such as a TEDx talk and community forums.
 - The sale of KPLU has continued to be an ongoing conversation on campus and in social media.
 - The Garfield Book Company transition from the current location is in the works. There are plans underway to bring in an exciting tenant that will likely take up residence in a year from now. Options are being considered for moving the bookstore to a temporary campus location then a permanent one that will be less costly than the current space.
- President Krise spoke about 4 tools to help achieve goals in the coming year:
 - Integrated education
 - The Box Resolution
 - Transitioning to new RCM (Responsibility Centered Management) budget system
 - The strategic planning process
- He plans to focus fall conference on integrated education with a continued focus on race relations.

- There were no questions from floor.

Unfinished Business: [NONE]

New Business:

- A. Steven Starkovich, Provost and Senior Vice President for Academic Affairs presented a motion that the Faculty Assembly approve the Candidates for Bachelor's and Master's Degrees for August 2016, pending successful completion of all degree requirements.
MOTION SECONDED.

Speaking to the Motion: Steven Starkovich (Provost)

MOTION PASSED

- B. Andrea Munro (Chemistry), representing Governance Committee presented a slate for a special election to fill a vacancy on the University Long Range Planning Committee (Attachment A).

There were no nominations from the floor. Election will open next week with the ballot available for 5 days.

- C. Keith Cooper (Philosophy), Chair of Educational Policies Committee, and Rose McKenney (Geosciences), Chair of Global Education Committee proposed a motion to approve a Peace Corps Prep Certificate:

Resolved, that the faculty complete the process of becoming a Peace Corps Prep institution by approving a Peace Corps Prep Certificate program as detailed in Attachment B.

Speaking to the Motion: Keith Cooper (Philosophy), Rose McKenney (Geosciences), Jon Grahe (Psychology), Katherine Wiley (Anthropology), Joel Zylstra (Center for Community Engagement and Service), Jeff Stuart (Mathematics), Rebekah Mergenthal (History), Agnes Choi (Religion), Teri Woo (Nursing), Lynn Hunnicutt (Economics), Steven Starkovich (Provost), Dave Huelsbeck (Anthropology)

Jon Grahe (Psychology) proposed a motion to amend the motion in paragraph 1a to read "12 credits in one of the following areas, **including at least one course be a 300-level course**" (addition in bold). MOTION SECONDED

Speaking to amendment: Dave Huelsbeck (Anthropology)

AMENDMENT FAILED

Speaking to original motion: Rebekah Mergenthal (History), Jeff Stuart (Mathematics), Rose McKenney (Geosciences), Dana Zaichkin (Nursing), Lorena Guerrero (Nursing)

MOTION PASSED

- D. Jacob Egge (Biology) and Hal DeLaRosby (Academic Advising), representing Admission and Retention of Students Committee proposed a motion to approve revisions to the Undergraduate and Graduate Catalog, Undergraduate Academic Policies and Procedures.

Whereas, the Admission and Retention of Students Committee has reviewed the current academic standing policy;

Whereas, the retention rate for students placed on First Semester Warning and Academic Probation is extremely low;

Whereas, the university makes an implicit commitment to help admitted students succeed;

Whereas, new approaches are necessary to support students who struggle academically and improve their retention; and

Whereas, the current catalog language describing academic standing policy must be modified to allow for these new approaches;

Resolved, that Undergraduate Academic Policies and Procedures, p. 54 in the 2015-2016 Catalog, be revised as presented in Attachment C.

Speaking to the Motion: Jacob Egge (Biology), Hal DeLaRosby (Academic Advising), Tina Saxowsky (Chemistry), Agnes Choi (Religion), Mary Ellard-Ivey (Biology), Jennifer Jenkins (Languages and Literatures), Kevin Berg (Registrar), Neal Yakelis (Chemistry), Ryan Ceresola (Sociology).

MOTION PASSED

- E. Andrea Munro (Chemistry), representing Governance Committee proposed a motion to approve revisions to the Faculty Handbook, Section II, Part X. Councils, Section 4. General Education Council:

Whereas, a discrepancy exists between the General Education Council description in the Bylaws and the Handbook; and

Whereas, the General Education Council reviewed the discrepancy and found that the description in the Bylaws to be most appropriate;

Resolved, that the Faculty Handbook be revised, as presented in Attachment D, to include a description of the General Education Council that is consistent with the duties previously approved in the Bylaws.

Speaking to the Motion: Andrea Munro (Chemistry)

MOTION PASSED

Chair Whitman took the floor to say a few words of thanks for the work of Faculty Governance and commended Committee Chairs, Elected Committee members, Faculty Vice-Chair, Faculty Secretary, Faculty Representative to the Board of Regents, and Faculty Parliamentarian.

Chair Whitman read a citation for Provost Steven Starkovich which was received with a standing ovation.

Announcements and Communications:

- A. PLU Comprehensive Campaign Update - Daniel Lee, Vice President for Advancement updated the faculty on campaign progress. He explained that many groups on campus have been working to draft a vision for the types of investments they believe should be considered as part of PLU's next fundraising campaign. Those visions have been submitted to Advancement for consolidation through a pro forma. This May and June, committees and stakeholder groups across campus will provide feedback on these consolidated concepts. These groups include: FEC, BAC, CIC, IRC, SAAC, ASPLU, ASC, Provost's Academic Council, and the CDC (the Center Director's Consortium). In the event of a zombie apocalypse the other CDC will be notified.

Sharing draft case priorities and initial feasibility study results will be shared with the Board of Regents at their October meeting, and final feasibility study results in early 2017.

All campaign proposals and a summary document may be found online -

<https://www.plu.edu/advancement/protected-employees/pro-forma-documents/>

- B. Spring final grades due date and Banner faculty grade entry - Kevin Berg, Registrar reminded faculty about spring final grades being due **June 6th by 5pm**. He also informed the Assembly that I&TS is working out some issues with the new interface that came to light with 1st half of term grades this semester (which were the fault of a Google upgrade, not the Registrar's office).

He pointed out that the new interface will list every class that a faculty member has taught for the last 10 years and that this is not an opportunity (or requirement) to re-grade every course. He offered a tip to avoid information overload: Sort the information in the spreadsheet using the Term Column & adjust how many are shown on page.

- C. eFAR submission - Seth Dowland (Religion), Faculty Affairs Committee reminded the Assembly that faculty will submit their annual activity report this year through an electronic Faculty Activity Reporting system in Banner, rather than through the traditional Microsoft Word form.

How to access the eFAR system: log into Banner Self-Service, click on "Faculty Services," and scroll down to "Faculty Activity Reporting."

A few things to note as you complete eFAR:

1. eFAR is separate from the self-assessment, which is a confidential document submitted to department chairs. Please type self-assessments and send them to department chairs via email.
2. As with the Microsoft Word form, there will be some types of faculty activity that do not neatly fall into a single category. Although the designers have attempted to make eFAR as intuitive and user-friendly as possible, it's impossible to standardize an activity reporting system for all divisions of the university. As such, faculty members were encouraged to use their best judgment about where to document activities and to talk to their chairs if they have questions. Seth assured the assembly that they could feel free to provide feedback to Faculty Affairs committee, and that feedback would be read – next year.
3. Chairs should be on the lookout for an email with instructions about how to generate department or program reports for their faculty. One of the great advantages of eFAR is that it compiles data on faculty activity in various areas automatically, which should dramatically lessen the number of times chairs must hit Ctrl+C and Ctrl+V in June!

The Faculty Affairs Committee is excited about eFAR's potential to provide better data about the range of faculty activity at PLU and is grateful to the Division of Social Sciences, which piloted eFAR last year, deans and chairs for their work on customizing eFAR this year, Steve Starkovich and Lisa Henderson for leading the development of eFAR, and Ardys Curtis and Lennie Sutton for tireless work in programming Banner to make eFAR a reality.

- D. Commencement Week – Kris Plaehn announced that commencement is upon us and there won't be any royalty in attendance.

There are several all-student events:

- Baccalaureate at 3:00p.m. on Friday, May 27 in Lagerquist.
- Commencement Garden Party on Friday, May 27 at Gonyea House (Shuttles leave from Morken building).
- Commencement itself - starts at 2:30p.m at the Tacoma Dome

Reminders for Commencement -

- TRAFFIC & NEW SECURITY RULES -- no backpacks, no bags bigger than 13"x15" (smaller than Chair Whitman's bag used to demonstrate), no hat boxes, trunks or rolling carry-ons; everyone, including faculty and graduates, must go through bag screening and a metal detector this year.
- PUT ON REGALIA IN YOUR CAR/ON THE BUS, etc. - there is no place to store stuff and it will be too big for the bag;
- Don't make dinner reservations prior to 6p.m.

E. Board of Regents Report - Kevin O'Brien (Religion), Faculty Representative to the Board gave his final mandated report, despite the time (5:32pm). Some highlights:

- The Board of Regents conducted some important business, including officially appointing our new Provost and Senior Vice President for Academic Affairs, approving the University's 2017 budget, appointing 8 of our colleagues to full professor, and awarding 9 Regency Advancement Awards. They officially approved the Philosophy on Enrollment developed by the Strategic Enrollment Management Committee, and continued developing the university's approach to the upcoming Capital Campaign.
- President Krise awarded the Distinguished Service Medal to Provost and VP for Academic Affairs Steve Starkovich.
- The Board's Academic Affairs committee noted that General Education is the only aspect of the school's curriculum over which they have no formal oversight —while they approve faculty decisions about majors, certificates, and programs, they have no role in General Education. They are clearly eager to continue conversations about Gen Ed and shared governance.
- The Board engaged in conversations related to Title IX, sexual assault prevention and response efforts on PLU's campus and issues of diversity. They committed to continuing the entire board's education on the issues and want to be partners with the rest of the campus to help PLU live out its commitments to diversity, gender equity and justice.
- O'Brien stressed throughout his report that the Board is engaged in discussions on the same topics as the rest of us on this campus in order to help the faculty better relate to the regents, and believe them when they say they want to know us better, and that we take our responsibilities in shared governance seriously enough to inform and challenge them appropriately.
- Lastly, he stated that it has been a privilege to serve the faculty in this capacity, and he hopes that his reports and work have helped to make further collaboration and engagement possible between the faculty and the board.

Soon-to-be Faculty chair, Joanna Gregson, read a citation for Chair Whitman which was met by an enthusiastic standing ovation.

Adjourned 5:42pm

Respectfully Submitted,

Michelle L. Ceynar
Faculty Secretary