

PACIFIC LUTHERAN UNIVERSITY



FACULTY ASSEMBLY MEETING
Friday, October 14, 2016 – 4:00 p.m.
Rieke Science Center – Leraas Lecture Hall

Call to Order – Chair Gregson called 123 people to order at 4:05 pm for the regular October meeting, following a group photo with Bjug Harstad beards.

Opening Prayer – Rev. Jen Rude, University Pastor, offered an opening prayer with a theme of teaching and vocation.

Approval of Minutes – Minutes of the September 16, 2016 meeting were approved as distributed.

Question and Answer Period – President Krise received one question prior to the meeting, and two from the floor. He responded to all three questions:

- The question sent to President Krise was regarding language access among family members of students at commencement, and what solutions the president envisions for this year’s ceremony.
- Norris Peterson (Economics) asked about enrollment numbers and the operating budget, how urgent our situation is, and whether the situation might have been anticipated with forecasting models.
- Rebecca Wilkin (Languages and Literatures) asked about the emotional nature and role of the lock-down drill.

Unfinished Business: [NONE]

New Business:

- A. Andrea Munro (Chemistry), Governance Committee presented a motion to add the Title IX Committee to the list of University Standing Committees in the Faculty Handbook, as shown in Attachment A. ACTION ITEM

Whereas, all public and private universities receiving any federal financial assistance must comply with Title IX of the Education Amendments of 1972;

Whereas, the Title IX Working Group was created as an ad hoc committee to provide support and expertise to the PLU community in order to improve Title IX compliance;

Whereas, the Title IX Working Group has ongoing duties consistent with the classification of a standing committee;

Whereas, it is considered a best practice to have a committee overseeing and assessing Title IX compliance that includes the Title IX coordinator; and

Whereas, the Title IX Working Group has been tasked with facilitating university-wide Title IX related training and outreach that affects the faculty;

Resolved, that the Faculty Handbook be revised to include a description of the Title IX Committee as presented in Attachment A.

Speaking to the Motion: Andrea Munro (Chemistry), Jeff Stuart (Mathematics), Keith Cooper (Philosophy), Michelle Ceynar (Psychology), Teresa Ciabattari (Sociology), Tamara Williams (Language and Literatures).

MOTION PASSED

- B. Andrea Munro (Chemistry), Governance Committee presented a motion to revise the Faculty Bylaws, Article IV, Section 4B, as shown in Attachment B. **FIRST READING**

Whereas, when the language in the Bylaws Article IV, Section 4B 12 & 13 was written, there were only faculty standing committee described in the Faculty Handbook;

Whereas, each member of the faculty standing committees is elected by the Faculty Assembly;

Whereas, the Faculty Handbook language describing the rules for ad hoc, standing, and joint committees should be clear; and

Whereas, a faculty member may serve in an elected position on a standing faculty committee while serving on an unelected position on a standing university committee;

Resolved, that the Bylaws Article IV, Section 4B be revised as presented in Attachment B

Speaking to the Motion: Andrea Munro (Chemistry).

- C. Andrea Munro (Chemistry), Governance Committee presented a motion to revise the description of the General Education Council in the Faculty Bylaws, Article IV, Section 5, B1, as shown in Attachment C. **FIRST READING**

Whereas, the description of the General Education Council should be consistent throughout the Faculty Handbook;

Whereas, Faculty Assembly voted to revise the description of the General Education Council in Section II of the Faculty Handbook at the May 2016 meeting; and

Whereas, the description clarifies the relationship between the General Education Council and the Educational Policies Committee;

Resolved, that the Faculty Bylaws Article IV, Section 5B1 be revised as presented in Attachment C.

Speaking to the Motion: Andrea Munro (Chemistry), Karen Travis (Economics).

Announcements and Communications:

A. Board of Regents Report - Neal Yakelis (Chemistry), Faculty Representative to the Board

President Krise reported to the board the drop in enrollment due to a retention downturn and lower graduate enrollment. The task forces will report key issues by November 23 to share with the Regents in December. There will be an email survey on the role of shared governance at PLU sent to faculty, regents and administrators. The Regents conveyed an interest in having more interactions with faculty. The Board approved the Peace Corps Prep Certification that faculty voted on last May. The Board's Academic Affairs Committee recommended that the Provost investigate how we as a university can better support grant-writing and sponsored research -- two important components of a community of scholars. The Board members approved a resolution regarding the philanthropy expected of board members and committed to 100% participation to achieve a \$180,000 gift to the annual fund this year. The Title IX Working Group provided eye-opening, engaging discussion and case studies involving of the widening scope of Title IX policies. Building on our fall conference theme, Faculty Chair Joanna Gregson highlighted faculty growth in the areas of teaching, scholarship and service, using examples of our colleagues' good work around campus to illustrate how important our continued development is. The Friday banquet included a viewing of the PLU Listen campaign videos. A number of Regents were visibly impacted by some of the stories they heard. The Regents also received a special memento with the 500th year of Lutheran Higher Education -- Lil' Playmobil Luther.

B. Student Retention and Support Strategies - Hal DeLaRosby, Director of Academic Advising

The success of an institution and the success of its students are inseparable. If our individual students are not succeeding, PLU is not succeeding. The Progress Report link is available on the Academic Advising website until the end of the 6th week of classes. The Student Alert link is available on the Academic Advising website; its purpose is to create a more organized approach for early intervention with students who are experiencing academic difficulty. Academic advising is the only structured service on campus in which all students have the opportunity for ongoing, one-to-one interaction with a concerned representative of the institution. For more information about effective advising, consider attending the Provost Faculty Development Series: Preparing for the November Advising & Registration Process. There will be two sessions in University House: Tuesday, October 18, 3:30 pm, or Wednesday, October 19 3:00 pm. RSVP to provost@plu.edu

C. Midterm Evaluations - Seth Dowland (Religion), Faculty Affairs Committee

The new Evaluation Kit system will become the new system for end-of-semester evaluations. If faculty would like students to complete mid-semester evaluations via Evaluation Kit, they must reply to the Provost's Office email no later than this Monday, October 17. The mid-semester evaluation will have the same set of questions as the end-of-semester evaluations. Faculty may add custom questions and direct students to answer only those questions, but because the system requires a standard form for all courses—and because we are almost to the mid-semester break

already—FAC has decided to use the end-of-semester form for Fall 2016 midterm evaluations. Deans and chairs will not have access to your midterm evaluation responses. Instructors who opt in to the midterm evaluation system will have from October 19-23 to add custom questions for their courses, and students will be able to complete mid-semester evaluations from October 24-28. Responses will be available on October 29.

D. Opting out of Paper Agendas - Michelle Ceynar (Psychology), Vice Chair of the Faculty

Faculty Governance will be sending an email containing a link to opt out of receiving paper copies of the Faculty Assembly Agendas for the remainder of the academic year. You will continue to receive both an electronic and paper copy of the agenda unless you opt out via the survey link.

E. Powell-Heller Conference on Holocaust Education, “Women and the Holocaust”: October 17-19, 2016 – Kirsten Christensen (Languages and Literature) presenting for Beth Griech-Polelle (History), Kurt Mayer Chair of Holocaust Studies.

The conference will begin with a musical story, followed by two days of sessions.

Adjournment: The meeting adjourned at 5:03 pm.

Respectfully Submitted,

Jordan Levy
Faculty Secretary